**Keir Hardie Parent Council Meeting 01/06/2020**

**Attendees: Head Teacher: Mrs S Queen, PrincipleTeachers: Mrs LGilmore, Mrs R Tomney**

**(Chairperson) Eileen Donn, (Secretary) Lynn Smith, (Treasurer) Lynda Mitchell, Fiona Porter, Ken Good, Emily Cattawell, Carolyn Edgar, Amanda Govan, Michelle Hunter, Arlene Rafferty, Carol Speirs, Carrie Welsh, Gillian McGregor.**

**Apologies: Carol Tucker**

**Minutes taken by: Lynn Smith**

|  |  |  |  |
| --- | --- | --- | --- |
| **Agenda Item** | **Detail** | **Decision** | **Action** |
| **AGM**Welcome & apologies. | Minutes from previous AGM meeting approved. | Approved | Approved. Lynn to send to Maureen Moore |
| Chairperson Report | **See Appendix 1** |  |  |
| Treasurer Report | **Income: Events £4123.60****Expenses: £581.81****Profit: £3541.79****Funds given to School: £400 (Books)****P7 Leavers gift: £330** **School ties for P7 and P1 TBC****Balance £3008.02** | Accounts completed by Lynda & checked by Lynn Fleming. | Accounts passed to Eileen for final check. |
| Nomination of Committee & Role Bearers | No new volunteersWe are currently sitting at 7 members PC Members | Elieen, Lynda & Lynn continue in positionsFour new parents would like to join the PC, this is still within our limit as per the constitution, therefore no vote required, all volunteers approved. | Lynn to send new membership forms out, update files & send to school & Maureen. |
| AOB | Constitution has not been updated in a few years, as there are a lot of new members on the PC Eileen has asked that everyone makes themselves familiar with this and if there are any points that need to be discussed we can call an EGM for this.  | Both Ken & Emily would like a copy sent by email | Eileen to send a copy out. |
| **PC Meeting** |  |  |  |
|  | Minutes from previous meeting approved. | No changes | Approved |
| Matters arising | **Music Instructor**: Update**Road/Pavement issues**:Under path:There has been issues with car parking on the corner, parking in the zigzag lines & parking bay**School bullying policy:****PVG checks:****Fund Raising Grants:**  | Instructors can't come into schools currently.Ongoing.The work on path has been complete. We will need to wait to see when the weather turns if there is still an issue.The school has received information about the pavement being extended. A new letter will be sent out asking parents to be mindful when driving & parking around the school roads.Look into prices for child friendly parking signs.Possible start a “walking bus”. We would need 3 volunteer’s per bus with high vis vests. School would need to speak to children about appropriate behaviour. If Issues continue it may be an option to arrange a police patrolAppendix 2: A copy of the policy is attached to email. Mobile phone policy will be emailed out by school.Maureen Moore email information about getting PVG checks for some of the PC members.Lynda to look into different grants we could possibly apply for. Carolyn - has contacts for outdoors.Emily - going to forward her contacts on.Michelle - Heathers hero’s, help maintain Heathers garden, possibly get idea from kids. | On hold till we are able to have outside teachers into the school. Email will be sent for KH to be considered once restrictions are lifted- Mrs QueenMonitor the situation and if there is still an issue contact council. Eileen DonnMrs Queen will keep us informed of any updates.Mrs Queen to send out newsletter.Lynn to keep in contact with Carolyn & present prices to PC & school.Eileen & Lynn to keep in contact with school. Also, we would need to see if we could get enough volunteers. Eileen to speak to Mrs Queen if required.Mrs Queen to email out mobile policy.Lynn to look into this information.Lynda to manage planning and applications, she will keep track of what has been applied for- applications can be done by any PC member. |
| Head Teacher Report | Appendix 3 |  |  |
| AOB | Outside PE in winterMore regular updates & pictures being posted on Twitter.Parents evening | Carolyn suggested bulk buying waterproofs for children. Mrs Queen is going to bring this up at teachers. Parents can email the enquiries email & these will be forwarded to relevant teachers. Mrs Tomny is monitoring these emails. Not exactly sure how this will be done yet but something will be put in place October/November time. Nursery has online learning journals in place. |  |
| **Fundraising** |  |  |  |
|  | Organise a separate fund-raising meeting |  | Eileen  |
|  |  |  |  |
|  | .  |  |  |