



August 2025

Together we will shine!

Dear Parents/Carers,

It has been wonderful to welcome our children back to school. We have been delighted by how well they have settled, including our new Primary 1s! This newsletter confirms some of the key information for the term ahead.

School Vision and Values - SHINE

Our school vision is "Together we will shine!"

Our school values, co-created by the school community, use the mnemonic SHINE:

S - Successful

H - Happy

I - Include

N - Nurtured

E - Engaged

We regularly discuss these with the children in class and in assemblies and encourage all members of our school community to reflect and promote these values.

Annual Calendar

Our Annual Calendar can be found on the school website (link to calendar: [Calendar | Eastfield Primary School and Nursery Class](#)). As I'm sure you will appreciate, this is subject to change as we progress through the school year.

Senior Leadership Team

The remits of the Senior Leadership Team include:

Mrs McPhee (Head Teacher) - Child Protection and Safeguarding, managing the affairs of the school, driving forward whole school change and improvement, *"How Good is our School?"* Self-Evaluation and Partnership Working;

Mr Miller (Depute Head Teacher) - Nursery, Additional Support for Learning Coordinator, P1 and P7 Transitions, Nurture; and

Mr Rutherford (Principal Teacher) - Digital Learning, Literacy and Numeracy Interventions, Pastoral Care.

Staff

Our current school staff team comprises:

P1 - Mrs Harkins;

P1/2 - Miss Nicholson;

P2 - Miss Anderson;

P3 - Miss Flanagan & Ms Quinn;

P3/4 - Mrs Duncan;

P4 - Mrs Lam & Ms Quinn;

P5 - Mrs Dickson & Mrs Bradley;

P6a - Mrs Tierney & Ms Quinn;

P6b - Mrs Steel;

P7a - Mrs Mills;

P7b - Miss Wilson; and

Interventions/NCCT - Miss Calderhead & Ms Quinn.

Learning Assistants - Mrs Ashbridge, Mrs Latta, Miss McCrae & Mrs McNaught;

Clerical - Mrs McGowan, Mrs Juba & Mrs Carroll; and

Facilities Support - Mr Kilpatrick.

We also benefit from the support of our catering team, cleaning team and a number of external partners and agencies.

If you wish to discuss any aspect of your child's learning journey, please contact their Class Teacher in the first instance. If required, Class Teachers can then seek to involve appropriate members of the Senior Leadership Team. In line with North Lanarkshire Council ("NLC") policy, the School's Communication Policy allows for 5 working days to respond to any queries.

House Captains

We would like to congratulate our new House Captains:

Auchinbee - Tobi Jinadu and Orlagh McBride;

Carrickstone - Bailey Aitken and Mitchell Roy;

Craiglinn - Arran Cowie and Matthew McDonough; and

Mainhead - Teddy Orr and Sophia Wiszniewska.

We look forward to them being positive role models and supporting the ethos of the school.

Breakfast Club, Drop Off and Collection

Please continue to use the one-way system to ensure efficient drop off and collection. By following this, you will support the safe and speedy arrival and departure of all children. Thank you to everyone for supporting the school and our children with this.

Breakfast Club opens at 8.15am and is accessed via the external door to Gym 2. There is no need to register your child; please use as you require it and remember that, as with school lunches, there is no charge for P1 to P5 children.

Morning Drop Off is from 8.45am. No children should be in the Playground prior to this, as it is unsupervised. P1 to P3 children should use the Infant Gate and P4 to P7 children should use the Senior Gate. Siblings can enter via the same gate.

At Collection at 3pm, P1 to P3 children will exit via the Infant Gate and P4 to P7 children will exit via the Senior Gate. Siblings may exit from the same gate; please ensure that your children and their Class Teachers are aware of such arrangements. Please also ensure that you follow the one-way system to ensure the safe and speedy departure of all children.

Bikes and Scooters

If your child is cycling or scooting to school, please ensure they are wearing a helmet and remind them to park (and lock) their bicycle or scooter in the bike shed in the Primary 4/5 Playground. Bikes and Scooters are left entirely at your own risk and neither NLC nor the school accept liability for any loss or damage.

Car Park

A reminder that the school car park is for the use of **staff, out-of-school care, NLC taxis and the School Bus**. Our Nursery children and staff walk through the car park to access the Nursery Garden. Disabled Parking Spaces are pre-arranged for the use of children with blue badges or school parking permits; further information is available via the School Office.

Attendance and Late-coming

Excellent attendance at school is important to allow your child to fulfil their potential and for them to have the best start and brighter future.

In line with NLC Policy, attendance and late-coming are being closely monitored as these have a marked effect on children's education. We will regularly issue communication to parents/carers when children's attendance falls below NLC's expected attendance figures. Please see the attached "*Attendance Matters*" leaflet for further information. We work closely with partner agencies, including our Cluster Family Engagement Support Assistant, to support attendance.

A reminder that, if your child arrives after 9am (and before 9.15am), they should enter via the Infant Gate and, if they arrive after 9.15am, they should enter via the Main Entrance (having entered the school grounds via pedestrian access paths and not the school car park).

P7 School Ties

We have been made aware of an issue with the length of this year's P7 school ties. I have spoken with our supplier, Scotcrest, and they have agreed to provide replacement ties at no cost. Any P7 who has purchased a new tie which measures 39 inches or shorter, will be able to exchange this for a new tie (42 inches in length) at the School Office. We will update P7 parents/carers when the new ties have been manufactured and delivered to the school.

Meet the Teacher

Meet the Teacher will take place on **Thursday 4th September** from 3.15pm to 4pm. We look forward to seeing you if you are able to join us.

I hope you found the information in this newsletter helpful and are looking forward to the school year ahead. Thank you for your support.

Kindest regards,

Mrs Lesley McPhee

Head Teacher