

# Apps Central

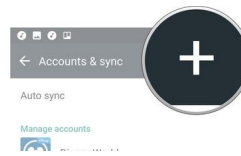
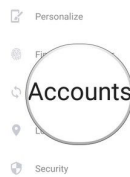
School Calendar &  
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## Setting Up a Google Play Account

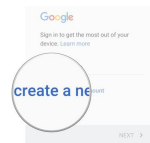
To be able to download apps from the Google Play Store you will first need to have a Google account set up. If you already have a Google account i.e. an email account ending '@gmail.com' if you have a Google account set up, skip to Part 2 of this document to jump to setting up your Google Play account.

### Part 1: Creating A Google Account:

1. On your android device go to your **Settings**, scroll down to **Accounts** and tap **Add Account**, the plus icon, in the top right corner.



2. Scroll down and tap on the Google icon and then again on **Create A New Account**.



3. You'll then be asked to fill in pieces of basic information such as your name, age and gender which you can fill out, tapping **Next** when each has been completed.
4. Next you'll need to pick a username which will act as the first half of your new google email address. If the username you choose is already in use by another person you will be prompted to try another one until you find one which is not already in use. Once you have picked a username that is accepted, tap **Next**.
5. Now you'll have to create a password for the account. Enter your desired password (must be at least 8 characters) and re-enter it in the **Confirm Password** box.
6. Next you will be asked to add a phone number to the account. This number will be used to help verify the account or login if you forget your username. It's best to use your mobile number here. Tap **Next** when you have entered your number.
7. You'll then be presented with Google's terms of service. After scrolling through and reading the sections you'd like, tap **I Agree**.
8. Finally you'll be taken to a screen showing your new Google Account username and the length of your password.



9. Now that you have a Google Account set up you are ready to create a Google Play Account which will let you download apps from the Google Play Store.

## Part 2: Setting up a Google Play Account:

1. From your Android phone's home screen, tap the Play Store Icon.



2. Tap on the word Existing and enter your Google username (email address) where prompted and tap **Next**.
3. You'll now be asked to enter billing information. This information is for verification and security purposes used by Google exclusively. Apps Central apps will never charge you.
4. On the Backup and Restore page, tap the **Keep this phone backed up with my Google Account** check box.
5. Finally, tap **Next** to begin browsing the Google Play store with your new Google Play Account.