

Minutes of Meeting 7th March 2017

The meeting was called to order by Julie Baxter at 1900.

Attendance & Apologies

In Attendance:

Lesley McPhee	LMP	Headteacher
Maxine Shanks	MS	Depute Headteacher
Julie Baxter	JB	Chairperson
Adelle Carroll	AC	Vice Chairperson
Catriona McLaughlan	CM	Treasurer
Sarah Singleton	SM	Provisions Secretary
Frances McLaughlan	FM	Secretary
Jo Grant	JG	Parent Council Member
Lindsay Brolly	LB	Parent Council Member
Donna Fairclough	DF	Parent Council Member
Miss Coyle		Pupil Council Representative
Mr Miller		Healthy School Development
Miss Duddy		Healthy School Development

Two members of the Parent Forum were also in attendance.

Apologies:

Ashley Mitchell	AM	Parent Council Member
Pamela Renton	PR	Parent Council Member
Karen McMillan	KM	Parent Council Member
Gillian Kilday	GK	Parent Council Member
Kate McLean	KM	Fundraising Committee
Hazel McMillan	HM	Fundraising Committee

Approval of Minutes

JB ran through the agenda and extended a warm welcome to everyone in attendance. MS was welcomed to the school following her appointment to Depute Headteacher. The minutes from the previous meeting (24th January 2017) were approved and will subsequently be published on the school website.

Matters arising which are not otherwise on the agenda

Nursery - The nursery wishes to set up a sub-committee for nursery fundraising. The nursery has access to the Group Insurance and any sub-committee created would have to report to the Parent Council. A member of the Parent Council must also sit on the nursery sub-committee.

Discos - Risk Assessment has been updated to cover loss of items/ misplaced items. Also covered in insurance policy. AM is stepping down from the Parent Council. Subsequently AC has agreed to take on the management of the Helpers List.

HM also stepping down from Parent Council.

There have been some issues regarding items being removed from the cupboard used by the Parent Council for discos etc. Complaints also received in terms of helpers not being made to feel welcome by janitorial staff. This has been officially raised.

At this point in the discussions, the fire alarm sounded and all those in attendance had to leave the building and gather at the designated area in the school car park before returning inside. LMP apologised for this as she had not been informed that a fire drill would be taking place during the course of the evening.

Items of Business

1. Depute Appointment

MS was congratulated on her appointment to Depute Head.

A letter was issued by JB regarding the appointment to Parent Council members following the last Parent Council meeting on 24th January 2017. This stated that interviews for the post were not going to take place and that MS had been appointed.

2. Scotcrest Uniforms

Agreed that there should be no change to uniform; logo, colours etc.

The new supplier, Scotcrest Uniforms, will allow school clothing to be purchased directly by parents and carers online or through their store. This will relieve office staff of this task.

A tartan option will be introduced, including senior tie. Tartan samples were received from Peter at Scotcrest. After reviewing the tartans, two were selected to be made up into samples. The school is looking to find a tartan that will compliment the existing school colours / tie. Once the samples have been received, these will again be reviewed. There is also a possibility the senior tie could be plain with the school crest on it.

Sized samples will be available for viewing at the Parents' Night at the end of March.

Miss Coyle will show Pupil Council members the short-listed tartans and discuss with them to obtain their views. She will then report back to the Parent Council.

3. Healthy Schools Development Group - Teacher Presentation

Sports

Mr Miller gave a short presentation on what has been happening in the school in respect of this aspect of the curriculum. A number of initiatives have been put in place, including:

- External coaches have been brought in for P.E., including the nursery.
- After school clubs - with the exception of P1, all classes have had the opportunity to take part.
- Competitive events - handball, tennis, rugby etc.
- New Schools Lanarkshire (P2/P3).
- Carbon Clyde for P4-P7 (Clyde Football Club)

Every coach vetted by Active Schools.

P6/P7 took part in athletics. 24 pupils had to be selected from 70. The school received a wild card through to the final and achieved 3rd place. Two other schools in the cluster also achieved 2nd and 4th places. The school is also looking into taking part in the Primary Games (P4/P5); awaiting confirmation of numbers.

Cross Country - P5 boys and P7 girls and boys took part in this and seven of our children achieved a place in the top 20.

Bike ability - for P7s. To date, 43 pupils have expressed an interest. Letters have been issued to parents.

Relationships, Sexual Health & Parenthood

Miss Duddy gave a short presentation regarding this aspect of the curriculum and provided a draft document detailing what information would potentially be provided to pupils from P1 through to P7, with information and learning tailored to each primary.

This draft document discussed what pupils should learn, to which part of the curriculum the learning objectives are linked and the vocabulary that would be taught and used at each stage.

The Parent Council was asked to review the draft document and provide comments and feedback.

4. Future Fundraising

Friday 12th May - the let has been booked for this fundraising event (Fish and Chips Bingo Night, for families). A sub-committee was created for this to consider and organise this.

A discussion as to whether alcohol should be allowed / could be allowed took place. The possibility of this was to be investigated.

CM to meet with chairperson of Cumbernauld Primary School to share knowledge and experiences of fundraising events. As well as sharing information that has helped our Summer Fêtes to be very successful, CM will seek to find out more information about their recent Family Fun Night.

PR has volunteered to start the raffle process.

5. Clyde in the Classroom

Postponed until the next Parent Council meeting on 2nd May 2017.

P5s released their trout in Kilsyth. A business partnership has been secured by the school to allow this to project to continue, with two classes being funded next year.

6. Quids In

Each group borrowed £1 to start their business. Various activities and ventures were undertaken to earn more money and to make this money work for them. Every week, the pupils learned more about how to do this through carrying out different tasks and re-investing some of their profit.

Personal projects on entrepreneurs was linked to the curriculum (mathematics, ICT). £1213.00 was raised in four weeks with only £7 in total being borrowed at the outset.

There will be a treat for the pupils, using some of these earnings. Some will be put back into the school. A letter sent to the Parent Council thanking them for the loans.

7. Vision and Values

Postponed until the next Parent Council meeting on 2nd May 2017 and to be discussed at the May in-service day.

8. Anti-bullying Policy Review

JB and CM attended event at Coatbridge High School to discuss areas for development. Main presentation on the night was regarding Anti-bullying.

The school has developed a draft policy for review, covering bullying behaviour and its impact. North Lanarkshire Council's policy has been embedded within Eastfield PS & Nursery Class draft policy.

The Parent Council was asked to review this draft policy and provide comments and feedback.

Head Teachers Report

1. Reporting to Parents

New national framework. The school now makes use of Snapshot jotters in addition to Showcase events, Parents' Evenings etc. A new report card has been developed, in consultation with staff.

The school is also to adopt conference reporting at Parents' Evenings after the summer. This will see our children attending with their parents and being involved in the discussions with their teacher.

2. Building Alterations

Partitions to be constructed in P1, P2 and P3 areas. This will provide more privacy and as each class will have three walls with an opening out into the open area. This will also result in more space in the classrooms. This will be completed in time for the new school year in August.

New windows are to be installed across the entire school.

A cooking classroom has been added to the school (formerly, the Expressive Arts Room). It will have kitchen units, cabinets and tables as well as cooking. This will enable up to 16 pupils to cook and 16 to learning via the Smart board.

3. Pupil Equity Fund

Approximately £51,000 to be awarded to the school. The next step is to look into how this money can be invested in the school. The school is also going to apply for the Government's Food for Thought grant.

4. Door Entry System

New key fob system for staff has been installed at the main entrance. Staff can now gain entry without office staff having to release the door.

Treasurer's Financial Update

No change.

SS given funds for Easter disco provisions.

Current bank balance: £3380.00.

Correspondence

None.

Any Other Business

1. P7 Leavers' Sweatshirts

Leavers' sweatshirts - names required for these as it will be too late to wait until the next Parent Council meeting. Spelling etc. all need to be confirmed. CM to review quotations/costs. It was decided to stay with white sweatshirts rather than opting for a colour.

Next meeting - Tuesday 2nd May 2017 at 7pm