

2016 AGM MINUTES

Eastfield Primary School Parent Council AGM Minutes

August 30, 2016

The meeting was called to order by Julie Baxter at 1900.

1.0 In attendance

Lesley McPhee	Acting Headteacher
Fiona Easton	Acting Deputy Headteacher
Julie Baxter	Chairperson
Kate McLean	Secretary
Ashley Mitchell	Vice Chairperson
Catriona McLaughlan	Parent Council Member
Pamela Renton	Parent Council Member
Frances McLaughlan	Parent Council Member
Jo Grant	Parent Council Member
Sarah Singleton	Parent Council Member
Adele Carroll	Parent Forum Member
Hazel McMillan	Parent Forum Member
Gillian Kilday	Parent Forum Member
Suzanne Breakell	Parent Forum Member
Lyndsay Brolly	Parent Forum Member

2.0 Apologies

Barry McCulloch
Balwant Singh Chada
Alan Masterton
Alan O'Brien

3.0 Approval of Minutes

JB ran through the agenda and extended a warm welcome. KM noted the minutes from the June meeting were approved via email and were now available on the school website for all to read.

4.0 Matters Arising which are not Otherwise on the Agenda

None

5.0 Chairpersons Report

JB introduced all Parent Council members to the Parent Forum members present.

JB delivered her chairpersons report (copy attached as Appendix 1). This included an overview of what the Parent Council do to support the school throughout each session, our fundraising successes within the term, school discos and events which the Parent Council run, items the Parent Council gift to the school and details on how to contact the Parent Council and how to join.

6.0 Treasurers Annual Report

CM summarised the previous session accounts (copy attached in appendix 2).

Sept 2015 balance was £7200

Gifted £5000 to the school. Paid for the homework diaries for all pupils at the school.

Aug 2016 – balance of £6542 with a float of £180.00

In Session 2015/16 there were five main fundraising events – discos, Christmas cards, summer fete, P7 leavers Ceilidh.

The PC run the discos throughout the school year and these are always well attended and are fun, enjoyable events which are a good source of income as they continue to be so popular. A profit of £1660 made from discos over the session.

Christmas cards were a new addition last session. The process has been streamlined this year and will be carried out again this year. This brought in a profit of £330 which we can hopefully improve upon this year.

Summer fete - expenditure was higher this year than the inaugural fete. Tried to improve on the year before with more face painters, balloon man, nail painters etc. Profit £3544, amazing success and will hopefully be replicated further this year.

P7 Ceilidh - parent council always supports this. PC funded a gift of a personalized hoody which was hugely successful

CM concluded her report by saying that it had been a very profitable year for the PC and that this success was down to not only the PC members but also the continued support of the Parent Forum.

7.0 Acting Headteachers Report

LMP delivered a presentation. This is summarised below.

School improvement priorities – 3 year overarching plan. We are in our third year of this plan. Last year's focus was on phonics, reading and spelling within the curriculum for excellence. School book fairs raised around £3000 for the school to purchase literacy aids and books to read for pleasure.

Our Stats for CHEM testing has shown a huge improvement for reading and spelling

This year looking at writing and good practise in improving writing in various forms. Miss Mercer is the literacy coordinator for the school this year.

Continue to improve attainment in maths mainly by looking at maths in action – using maths in the 'real world' Miss Cameron leading the working party for this. We are currently sitting at the national average for Maths so trying to improve this this session.

Working on GIRFEC. Continue to develop approaches to ensure all learners needs are met. Continue with rights respecting school programme. Piloting a new NLC programme 'Healthy Schools' which focusses on healthy eating and being active. Many agencies coming in to give the children a taster of different sports and activities.

School will be joining up with other schools to teach children how to cook, preparing food and teaching healthy eating habits.

Introducing gold silver and bronze awards for personal achievement. Developing personal profiles for the children to involve parents in their children's learning.

NEXT THREE YEARS

Focusing on continuing to develop consistent approach to planning in line with CfE

Review assessment – working on consistent approach from teaching staff.

Review opportunities for further learning profiling to increase parental involvement.

Continuing to engage with and encourage parents to be actively involved in the life of the school.

Continuing to establish opportunities for parents to be informed of and engage in the work of the school via communication

HOW GOOD IS OUR SCHOOL/NURSERY

Nursery was very good across all six areas in latest Care Commission report

Internal Quality Assurance

Moderation and assessment of achieving a level. Peer review.

Acing HT/DHT completed NLC 'Aspiring Headteacher' course. Miss Mercer and Mr Rutherford taking coaching and mentoring Masters course.

Additional language training – French delivered from P1-P7 by Miss Currie and Miss Smith. Also delivering Gaelic in P6&7.

Staff undertaking Seasons for Growth training – bereavement and loss counselling.

Staff representation across NKC on many working parties such as anti-bullying policies

All management, nursery and support staff trained on Solihull Approach (Nurture Intervention) which provides a new outlook for children requiring extra support/nurturing.

FEEDBACK

You said, we did... keeping these communication channels open within the parent forum and community partnerships.

8.0 Election of Members

JB outlined the changes to the constitution to increase the numbers of members – increase from a maximum number of 10 to a maximum number of 12 as many expressed interest in joining.

KM took notes of all parent forum members who expressed an interest to join.

Gillian Kilday

Lindsay Brolly

Adele Carrol

Two other parents who were not in attendance have expressed an interest to join.

Office bearer roles will be decided at the next meeting. Role profiles to be circulated to all who expressed an interest to join.

9.0 Correspondence

None

10.0 Any Other Business

None

Next Meeting

Tuesday 27th September – 19.00