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Date: 23<sup>rd</sup> June 2021

**Education and Families**

Janie O'Neill  
**Head of Education & Families (Central)**  
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Dear Parent/Carer,

**RETIRAL OF HEAD TEACHER**

I am writing to inform you that Mr Kenny Ross is retiring from his position as Head Teacher at Cardinal Newman High School at the end of this session. His service to the whole school and wider community since his appointment in 2014 is to be commended and is greatly appreciated.

On behalf of the Education and Families Service I would like to wish a much-deserved long, healthy and happy retirement to Mr Ross and wish him all the very best for the future.

Please be aware that Mr Robert Smith will be undertaking higher duties as acting Head Teacher with a recruitment process to fulfil the post of a substantive Head Teacher being undertaken in the new session.

I would also like to take this opportunity to wish all the staff, young people and parents and carers a restful and relaxing summer.

Yours sincerely,

Janie O'Neill  
Head of Education (Central)