

For office use only

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# Application for free school meals and clothing grant 2018-2019

Name of parent/guardian

Forename	Surname
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Full Address

	NI no.
	tel. no.
	mobile*
postcode	email*

\* Providing this information will help to ensure you are advised of the outcome of your application sooner.

## Children's details (including P1 – P3)

Please include all children

Please indicate what you are claiming for (✓)

Forename	Surname	D.O.B.	School and year group as at August 2018	FSM (✓)	CG (✓)
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		/ /			
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		/ /			
		/ /			

I am in receipt of the following benefits:

- INCOME SUPPORT
- JOBSEEKER'S ALLOWANCE (INCOME BASED)
- EMPLOYMENT & SUPPORT ALLOWANCE (INCOME RELATED)
- UNIVERSAL CREDIT (MAXIMUM MONTHLY INCOME OF £610)
- CHILD TAX CREDIT WITH A GROSS ANNUAL INCOME BELOW £16,105 WITH NO ELEMENT OF WORKING TAX CREDIT
- MAXIMUM CHILD TAX CREDIT AND MAXIMUM WORKING TAX CREDIT WITH ANNUAL INCOME BELOW £6,420
- SUPPORT UNDER PART V1 OF THE IMMIGRATION AND ASYLUM ACT 1999
- HOUSING BENEFIT
- COUNCIL TAX REBATE

(Please note that Post Office accounts are not acceptable)

Bank/Building Society Account Details							
Name of Account Holder							
Name and Address of Bank /Building Society							
Sort Code (6 digits)							
Account Number (8 digits)							
Roll/Reference Number (if applicable)							

PLEASE CUT HERE

The information I have provided is true and accurate and I have not left anything out. You may take me to court if I have made false statements. I understand that if free meals are authorised and my current circumstances change, I must tell you. I will provide proof, when needed, that I currently receive the benefits to allow me to have free school meals.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(parent/guardian)

#### NOTICE OF CUSTOMER CONSENT

If you qualify for 8 and/or 9 below, by signing the customer notice of consent below you are agreeing to allow NLC to confirm your details with the benefits section.

I hereby give permission to use my Housing/Council Tax Benefit details to verify my eligibility to Free School Meals and/or Clothing Grant.

Once you have given your permission to use your Housing/Council Tax Benefit details, to verify your eligibility to Free School Meals and/or Clothing Grant, you do not have to give your permission again for any future application, unless your circumstances change, or you write to cancel your consent

I understand that I may withdraw my consent to the disclosure of such information at any time by writing to: Brian Cook, Head of Revenue and E-Government Solutions, 3rd Floor, Civic Square, Motherwell ML1 1AB.

ONLY sign this declaration if you want NLC to use your information to verify your application for Free School Meals and/or Clothing Grant.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Customer/Appointee/Legal Representative (Please delete as appropriate)

#### FOR FIRST STOP SHOP USE ONLY

	date	name
Date application received		
Data input to computer		
Application approved		

	proof submitted	✓	app verified (name)
1	Income Support		
2	Job Seekers Allowance (Income Based)		
3	Employment & Support Allowance (Income Related)		
4	Universal Credit (Maximum monthly income of £610)		
5	Child Tax Credit with a gross annual Income below £16,105 with no element of Working Tax Credit		
6	Maximum Child Tax Credit and Maximum Working Tax Credit. Annual Income below £6,420		
7	Support under part V1 of the Immigration and Asylum Act 1999		
8	Council Tax Rebate		
9	Housing Benefit		
10	Proof of Parentage/Legal Guardianship		

