

Our Ref: Duty of Candour  
Your Ref: Duty of Candour  
Contact: Mrs Nicola Dignall  
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Date: 26<sup>th</sup> June 2024



## **Education and Families**

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26<sup>th</sup> June 2024

## **CAMBUSNETHAN NURSERY CLASS DUTY OF CANDOUR REPORT**

### **About Cambusnethan Nursery Class**

Cambusnethan Nursery Class provides an early learning and childcare service for 40 children aged 3-5 at any one time. We provide a service to children from 08:45 – 14:45. We are a local authority provider based in Cambusnethan, Wishaw in North Lanarkshire Council.

### **How many incidents happened to which the duty of candour applies?**

In the last year, there have been 0 incidents to which the duty of candour applied. These are where the types of incident have happened that are unintended or unexpected and do not relate directly to the natural course of someone's illness or underlying condition.

Types of Unexpected or Unintended Incident | Number of Instances

- A person has died | 0
- A person has a loss of bodily, sensory, motor, physiological or intellectual function on a permanent basis | 0
- A person's treatment has increased as a result of harm | 0
- A person's body structure has changed as a result of harm | 0
- A person's life expectancy becomes shorter as a result of harm | 0
- A person's sensory, motor or intellectual function is impaired for 28 days or more | 0
- A person experienced pain or psychological harm for 28 days or more | 0
- A person needed health treatment in order to prevent them dying | 0
- A person needing health treatment in order to prevent other injuries | 0

**To what extent did Cambusnethan Nursery Class follow the duty of candour procedure?**

N/A



### **Information About Our Policies and Procedures**

All new staff learn about duty of candour during their induction. Where an incident has occurred that triggers the duty of candour, our staff report this to the Head Teacher who has the responsibility for ensuring that the duty of candour procedure has followed. The Lead Practitioner records the incident and reports as necessary to the Care Inspectorate. When an incident has happened, the Lead Practitioner and staff have a Lessons Learned review meeting. This allows everyone involved to review what happened and identify changes for the future. These changes would then be reflected by updating the policies and procedures. We know that serious incidents can be distressing for staff and we are able to refer staff to North Lanarkshire Council's Occupational Health Service.

### **What has changed as a result?**

N/A

### **Other Information**

The duty of candour has reminded us that people who use the service have a right to know when things go wrong. If you would like further information about our early learning and childcare provision, please contact us at [enquiries-at-cambusnethan@northlan.org.uk](mailto:enquiries-at-cambusnethan@northlan.org.uk) or telephone 01698 522717.

Yours sincerely,

*Nicola Dignall*

**Mrs Nicola Dignall**  
**Head Teacher**