



Braedhurst High School

Senior Leadership Team Remits



February – June 2022

Head Teacher	Depute Head Teacher	Depute Head Teacher	Depute Head Teacher
David Gardiner (Acting)	Neil Hendry	Brian O'Neill (Acting)	Joanne Kerr
Overall leadership and management of the school	Deputising for Head Teacher when out of School	Deputising for Head Teacher when out of School	Deputising for Head Teacher when out of School
School / Year Group Responsibility			
Overall Responsibility for Whole School Welfare, Discipline, Curriculum & Ethos	Welfare, Discipline, Reporting, Ethos & Curricular Management S4-6	Welfare, Discipline, Reporting, Ethos & Curricular Management S2 & S3	Welfare, Discipline, Reporting, Ethos & Curricular Management S1 Transition P7
Quality Assurance			
Coordinate Whole School Quality Assurance - 1.1 Self-Evaluation for Self-Improvement - 1.3 Leadership of Change Lead staff evaluating - QIs - 1.2 Leadership of Learning - 2.4 Personalised Support - 2.7 Partnerships	- 2.2 Curriculum	- 2.1 Safeguarding and Child Protection	- 2.3 Learning, Teaching and Assessment - 3.2 Raising Attainment and Achievement
Strategic Developments			
- Raising Attainment & Achievement - Learning & teaching	- Curriculum Alignment	- Digital Learning	- Pupil Journey – tracking & monitoring

Operational Responsibilities			
<ul style="list-style-type: none"> - School Vision & Values - School Evaluation Report - Strategic Planning for Improvement - Developing, Managing and Monitoring the Curriculum - School Calendar - School Handbook - Staffing, remits, appointments, and references - Staff and Pupil welfare - School Budget - Building and Repairs - Community Liaison - Coordinate responses for NLC/Scottish Government - Review School policies to reflect National and Local Priorities 	<ul style="list-style-type: none"> - School Timetable - Health & Safety - EMA - Pupil Voice - Captains/Prefects - Prom - Wider achievement - Publicity - Moderation activity - in school & between schools - Prize Giving - Assembly programme (Chaplains / PS / DHT) - Liaison Chaplaincy Team 	<ul style="list-style-type: none"> - Pupil Support Co-ordinator - Staff absence / cover - Parent / Carer Engagement - ICT Inventory - BGE Graduation - School Transport - Staff Development PRD/CPD - Adult Protection Co-ordinator - Child Protection Co-ordinator - GIRFEC Co-ordinator - Designated Teacher – Looked After Children 	<ul style="list-style-type: none"> - SQA Co-ordinator - Probationers - Students - School Photographs - Summer School - Football Programmes - Invigilators - Coordinate School - Assessments (S1-6) - SQA Exams - Easter School

Line Management & Links			
<ul style="list-style-type: none"> - Staff Representative Group - Parent Council 	<ul style="list-style-type: none"> - Community Police Officer - Technicians - SDS 	<ul style="list-style-type: none"> - Home School Partnership Officer - Librarian 	<ul style="list-style-type: none"> - Office staff - Staff Representative Group - DHT Link
Departments			
<ul style="list-style-type: none"> - DHTs - PEF - Maths - Science 	<ul style="list-style-type: none"> - Health and Well Being - Humanities 	<ul style="list-style-type: none"> - Modern Languages & Business Education - Pupil Support - Support for Learning - DYW 	<ul style="list-style-type: none"> - Creative Arts - Technologies - English
House Affiliation			
Lorne	Morven	Rannoch	Atholl