

## **Braidhurst Parents' Group**

### **Minutes of Meeting Tuesday 9<sup>th</sup> October 2018**

#### **School Staffroom, 6.30pm**

**Present:** Claire Wright (Chair), David Clark (Vice-Chair), Jackie Thomson, Lesley Burns, Lesleyann Dougan, Moira May, Carolyn Rooney, Ruth Anderson, Ruth Watson (Treasurer), Laura Neilson, Linda McGurk, and Kirsten Scott (Clerk).

**Apologies:** Paul Kelly (Depute Leader of the Council and Scottish Labour Councillor - Ward 17 Motherwell West), Meghan Gallacher (Scottish Conservative Councillor Ward 17 Motherwell West), Kenneth Duffy (Scottish Labour Councillor Ward 19 – Motherwell South East & Ravenscraig), Laura Biggart, and David Young.

1. CW opened the meeting by welcoming and thanking the members for attending.
2. DC and LD approved the minutes of the previous meeting.
3. Matters arising from the previous meeting

CW updated the group on her plan to try and secure funding for the group via grants. CW research is ongoing and will update at next meeting.

#### **4. Head Teacher's Report**

CR confirmed to the group that the building works should be completed by the October week holiday. The next phase will be working through the snagging list. CR is awaiting quotes on various pieces of works – blinds and interior front doors.

The reporting process has started. All year groups will receive a report prior to the October break.

Upcoming school events – Halloween Disco - Thursday 25<sup>th</sup> October.

Parents' Night's – S4 Tuesday 30<sup>th</sup> October, S1 Tuesday 13<sup>th</sup> November, and S5/6 Tuesday 27<sup>th</sup> November.

Mock Interview Night – Wednesday 7<sup>th</sup> November. The school are looking for volunteers to interview pupils. DC/CW and JT (husband) are happy to participate. LMcG handed out envelopes containing information for the evening to the volunteers.

#### **Self-Evaluation**

CR outlined to the group that the How Good is Our School (HGIOS) framework for teacher self-evaluation has now moved from a paper copy to an online copy.

SMT have conducted meetings with Faculty Heads to establish which HGIOS statements to evaluate departments against. Faculty Heads will then look for evidence as to how their departments compare against the selected statements. This process is now being carried out online and parental involvement is being trialled at the upcoming S4 Parents' Night.

## 5. Financial Report

RW distributed copies of the financial statement for year ending April 2019 to the group.

Statement shows that we have approximately £3,089.61 funds with total expenditure so far this financial year at £1,403.98.

CW and DC gave RW money to bank from the Nearly New Sale and selling the items to Cash for Clothes.

## 6. Bids

Group discussed bids from Science, Modern Languages and BGE Graduation ties.

Science bid approved for to purchase calculators and a hold was placed on the request for Science textbooks.

Modern Languages bid for Paris trip approved.

BGE Graduation ties bid approved.

The group discussed bids in general.

CW asked SMT to advise Faculty Heads to only submit bids for items that are "extra" and would enhance a project/trip/extra-curricular group.

RA asked the group if they have an idea of anything particular they would like to support financially.

Wall of Fame – to help decorate the white walls

Developing the Young Workforce (DYW)

Signboards in foyer

JT suggested that we should involve the pupils – what would they like?

LB asked if it were possible to create a bigger indoor seating area for pupils to use in inclement weather. Could the parents' group fund this?

This suggestion will be put to the Pupil Council for discussion.

## 7. Constitution – Apology Letter

CW explained that due to the changes the group have made to the constitution any member who fails to send apologies to the group for two consecutive meetings should receive a courtesy letter explaining that they have been removed from the group email etc.

The group agreed that this would be the right plan of action and CW will draw up the text of the letter.

## 8. Next meeting will be on **Tuesday 8<sup>th</sup> January 2019 at 6.30pm in the school library.**