

Whitehirst Park Primary School  
 Parent Council Meeting  
 MINUTES  
 28th January 2026 – 7.30pm  
 Microsoft Teams

Attendees;

Nicola Hainan – Chair/Parent  
 Collette Tedford – Vice-Chair/Parent  
 Cheryl Falconer – Treasurer/Parent  
 Nicola Brown – Fundraising Lead/Parent  
 Mrs Robertson - Head Teacher  
 Miss Johnstone – Depute Head Teacher  
 Carrie Anne Stewart – Fundraising Support/Parent  
 Stuart and Jemma Ferguson - Parent

Agenda Item	Discussion Summary	If applicable, Action taken by
Agreement of Previous Minutes	Previous minutes published	
Headteacher Update	<ul style="list-style-type: none"> <li>• Staffing:</li> <li>• 0.2 Acting PT Interviews partially complete due to absence.</li> <li>• Mrs Rowan long term – some supply where can to do pupil support</li> <li>• Mr McCutcheon – long term – Mr Anderson assuming full responsibility</li> <li>• 20.5hr PSST post about to be advertised.</li> <li style="text-align: center;">▪</li> <li>• Breakfast Club:</li> <li>• <input type="checkbox"/> 48 children week 1, 77 children week 2, 67 children week 3 – spread of stages</li> <li>• <input type="checkbox"/> Pupils very happy and engaged.</li> <li>• <input type="checkbox"/> Staff working well. First Aid and Food Handling next month.</li> <li>• Events/Achievements:</li> <li>• <input type="checkbox"/> P7 Transition – well under way</li> <li>• <input type="checkbox"/> Provisional P1 number and projected placing requests very healthy – should be little change I the school roll. Staffing allowance for next session to be confirmed</li> <li>• <input type="checkbox"/> Cross Country 3 on Saturday</li> </ul>	

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	<ul style="list-style-type: none"><li>• <input type="checkbox"/> P6 and P7 Football undefeated – boys and girls</li><li>• <input type="checkbox"/> Trio Schools Visit 3/2/26 – focus learning, teaching and assessment</li> <li>• Despite challenges of PVG we are managing to support outings:<ul style="list-style-type: none"><li>• <input type="checkbox"/> Celtic Connections Outing P3 and 1-7G 28.1.26</li><li>• <input type="checkbox"/> P4 Morrisons – part of Canada IDL and Numeracy</li><li>• <input type="checkbox"/> P5 Science Centre 11/2/26</li><li>• <input type="checkbox"/> P1 P1/2 Burns 25/2/26</li><li>• <input type="checkbox"/> P7 GE Caledonian – TBC</li><li>• <input type="checkbox"/> Scottish Afternoon – 26/2/26</li><li>• <input type="checkbox"/> Burns Judging 18/2/26</li><li>• <input type="checkbox"/> Digital Week – 11/2/26</li><li>• <input type="checkbox"/> World Book Day 3/3/26</li><li>• <input type="checkbox"/> World of Work Week – 9/3/26</li></ul></li> <li>• SIP Update:<ul style="list-style-type: none"><li>• <input type="checkbox"/> Deep Learning – Working as a cluster on this approach to IDL. Developing resources, planning and assessments. Hosting the cluster on In-service.</li><li>• <input type="checkbox"/> Numeracy – Integrating NA Numeracy Framework. Looking at assessments now.</li><li>• <input type="checkbox"/> HWB – Continuing work on Positive Relationships and Behaviour and HWB planning</li></ul></li> <li>• Extra Curricular:<ul style="list-style-type: none"><li>• <input type="checkbox"/> Magic the Gathering</li><li>• <input type="checkbox"/> Chess</li><li>• <input type="checkbox"/> Netball P5-7</li><li>• <input type="checkbox"/> Football P6/7</li></ul></li></ul>	
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	<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Athletics P5-7</li> <li>• <input type="checkbox"/> Playground Games – P3</li> <li>• <input type="checkbox"/> Badminton P6/7</li> </ul>	
Fundraising Lead Update	<ul style="list-style-type: none"> <li>• Sally Buxton night - Well attended and raising £911</li> <li>• £291 Cauliflower Cards</li> <li>• Valentines Disco Thursday 12<sup>th</sup> Feb</li> <li>• Volunteers required for Both discos</li> <li>• Poster Advertising Disco – Post on Facebook</li> <li>• Disco time - P1-3 6.15-7.15</li> <li>• P4-7 7.30 - 8.45</li> <li>• Summer Fayre discussed – Proposed date 15<sup>th</sup> May 2026</li> <li>• Planned earlier date - Weather may be better.</li> <li>• Earlier start time proposed - 3.30-5.30pm</li> <li>• If Earlier - we can get Emergency services etc.</li> <li>• Dress Down day for Summer fayre proposed date – Last week in April/1<sup>st</sup> May</li> <li>• P1-4 Chocolate may change to p1-3</li> <li>• P5-7 Bottles - May change to p4-7</li> </ul>	
Treasurer Update	<ul style="list-style-type: none"> <li>• Bank Account for Parent Council - £3783</li> <li>• Can now be accessed easier with check book and cards</li> <li>• Old account pending closure</li> <li>• New Spreadsheet started for new Account</li> <li>• £290 to be banked</li> <li>• Easy fundraising - £350</li> <li>• £230 Float - For disco and fayre etc.</li> <li>• No Whole School trip – Summer outings for each class. Money can be used to help with Trips which will be discussed at next meeting.</li> </ul>	

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AOB	Any thing kids or staff needed with Money raised by Parent Council. HT will discuss with Pupil council and at Staff Meeting.	
Date of Next Meeting	Wednesday 4 <sup>th</sup> March 2026 @ 7.30pm (Microsoft Teams)	NH