

Whitehirst Park Primary School
Parent Council Meeting
MINUTES
15th January 2024 – 7.30pm
Microsoft Teams

Attendees;

Nicola Hainan – Chair/Parent
Collette Gillespie – Vice-Chair/Parent
Cheryl Falconer – Treasurer/Parent
Nicola Brown – Fundraising Lead/Parent
Mrs Robertson - Head Teacher
Miss Johnstone – Depute Head Teacher
Carrie Anne Stewart – Parent

Apologies – Mrs MacFarlane (School), Stephanie McGowan (parent)

Agenda Item	Discussion Summary	If applicable, Action taken by
Agreement of Previous Minutes	Agreed.	
Headteacher Update	<p>Staffing:</p> <ul style="list-style-type: none">• A few PSA absences – uncertain for how long.• New Staff – 1 day PSA – Lizzie Keir• 27.5hr PSA – recruited waiting on start date Mhairi Tindall• Acting PT post – Mrs Gillian Caldwell has started• Maternity leave – Miss Madeleine McNeil will start on 20th January• Student Teachers starting on 27th Jan <p>After School Care:</p> <ul style="list-style-type: none">• No update. <p>Events/Achievements:</p> <ul style="list-style-type: none">• 50th Anniversary Concerts planned for 1st and 2nd April• World of work week 24th February• World Gaelic Week 24th February – Gaelic Cafe• Digital School Award – reaccreditation• Primary 4 completing Community Building Anti Bullying Project• Celtic Connections visits for all Gaelic Classes – P5s and P3s.• GE Caledonian visit P7 P6/7	

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	<ul style="list-style-type: none"> • P2s Burns Cottage • Boys football team and Girls Football team back in action this week and next. • New strips have been purchased. • P7 transition underway • P1 Transition programme being planned – we will have at least one Primary 1 class. • P7 are planning a Burns Supper • Charities Committee planning Red Nose Day 2 March • Target Talks 12th and 13th February – letter out next week • Sponsored Sing Planned – 28th January • Family Quiz Night with raffle – 19th February • Staff and Pupils completed review of review of Vision Values and Aims – Parent Consultation forms at Target Talks. <p>Extra Curricular:</p> <table border="1"> <thead> <tr> <th></th><th>Lunch Time</th><th>After School</th></tr> </thead> <tbody> <tr> <td>Monday</td><td></td><td>Netball (gym hall/dinner hall) P5 – P7 Athletics *</td></tr> <tr> <td>Tuesday</td><td></td><td>P5 Hockey (outside) Dance Club P5-7 girls football (outside)</td></tr> <tr> <td>Wednesday</td><td></td><td>P2/3 Football (Gym hall)</td></tr> <tr> <td>Thursday</td><td>P5 – 7 Cross Country P4 ball sports (gym hall)</td><td>P5-7 boys football (outside) P3 Netball (gym hall)</td></tr> <tr> <td>Friday</td><td></td><td>P6/7 racquet sports (gym hall)</td></tr> </tbody> </table> <p>Quality Assurance:</p> <ul style="list-style-type: none"> • Trio Visit on Thursday 14th November was very good. They validated our assessment of learning and teaching as Good. Some strengths around relationships, use of IT and engagement in GME were reported. 		Lunch Time	After School	Monday		Netball (gym hall/dinner hall) P5 – P7 Athletics *	Tuesday		P5 Hockey (outside) Dance Club P5-7 girls football (outside)	Wednesday		P2/3 Football (Gym hall)	Thursday	P5 – 7 Cross Country P4 ball sports (gym hall)	P5-7 boys football (outside) P3 Netball (gym hall)	Friday		P6/7 racquet sports (gym hall)	
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Fundraising Lead Update	<ul style="list-style-type: none"> • Valentines Disco Poll on facebook, low response. Poll to be issued out via Xpressions. Week of 6th Feb at Woodwynd again. 	NB/Mrs MacF																		
Treasurer Update	<ul style="list-style-type: none"> • Issues with signatories still ongoing. Minutes to be provided by Mrs MacFarlane for CF to provide to bank. NH & CG to sign. • 2 account balances; £111.68 and £317.46. • NB has cash not banked from Fayre yet (approx. £1300), some for disco float. 	CF/CG/NH/Mrs MacF NB																		

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	<ul style="list-style-type: none"> • Xmas card commission due (£461). • PB Funding approved. NH to provide school with email to complete with host account details. Funding for 50th anniversary. • Once accounts sorted NAC needs to be advised of live account for paying into. 	NH CF
AOB	<ul style="list-style-type: none"> • Concern raised by parent regarding school crossing patroller being removed at top of Whitehirst. Post meeting note – confirmed with NAC there is no immediate plan before the Feb budget meeting to remove any school crossing patrollers. If there is any sickness absences NAC will try cover busy crossings. • NAC Community Benefit Wishlist – PC to sign up for this. PC/School to consider wishes to allow us to sign up. CG to lead? • PC will receive invite to P1 Transition Meetings, hopefully to attract new parents along. • Parent Council Communication channels – poll of parents via school. Will issue after disco poll finished. • Annual Fundraising/Events Calendar - offline discussion to plan this with NB. 	NH CG LJ/PC NH/Mrs MacF NH/NB/CG?
Date of Next Meeting	Wednesday 26 th February 2025 @ 7.30pm (Microsoft Teams)	NH