

Whitehirst Park Primary School  
Parent Council Meeting  
MINUTES  
13<sup>th</sup> November 2024 – 7.30pm  
Microsoft Teams

Attendees;

Nicola Hainan – Chair/Parent  
Collette Gillespie – Vice-Chair/Parent  
Cheryl Falconer – Treasurer/Parent  
Nicola Brown – Fundraising Lead/Parent  
Mrs Robertson - Head Teacher  
Miss Johnstone – Depute Head Teacher  
Laura McKinlay – Parent  
Carrie Anne Cochrane – Parent  
Rachael Boyd – Choose Kilwinning

Agenda Item	Discussion Summary	If applicable, Action taken by
Agreement of Previous Minutes	Parent Council (PC) Extraordinary AGM 25.9.24 minute to be added to school webpage – now can be found <a href="#">here</a> .	Mrs MacF
Headteacher Update	<ul style="list-style-type: none"> <li>Staffing vacancies to be filled for various roles (including pupil support, mat leave cover and acting PT role).</li> <li>No updates on afterschool or breakfast clubs.</li> <li>P7 trip to Inverclyde went well.</li> <li>Cluster group of schools looking at the school curriculum. This involves professional learning and sharing. Kids are involved by means of talking circles to gain their views and teacher able to input.</li> <li>Target Talks had a 98% attendance this term.</li> <li>Learning Café has had high attendance rate (1<sup>st</sup>: 87% and 2<sup>nd</sup> 60%).</li> <li>Lots of sporting activities ongoing throughout the school. Cross Country, Athletics and Football teams are all performing well.</li> <li>There was a recent Gaelic Medium open events which gained interest from those considering joining the school.</li> <li>There have been several outings recently, with the school outing to the Panto coming up soon too.</li> <li>Preparations well underway for the schools 50<sup>th</sup> birthday concert.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Parent helpers have been welcomed into the school – more helpers are always welcome.</li> <li>• Lots of afterschool activities ongoing – glee, netball, athletics, dancing etc.</li> <li>• Quality Improvement visit 14<sup>th</sup> Nov which involves visits from other headteachers in WPPS Trio.</li> </ul> <p>Suggestion to share Council Budget Consultation on Parent FB page.</p> <p>PC Email address requires changing to Chairs details.</p> <p>Request from pupil for Parent Council Funds for a Lacrosse kit – approved by Parent Council.</p> <p>Suggestion for Parent Council constitution to be reviewed – all PC members would like to review so this will be sent on.</p>	<p>NH</p> <p>NH/Mrs R</p> <p>Mrs MacF</p>
Fundraising Lead Update	<ul style="list-style-type: none"> <li>• Halloween Disco raised £324. Disco was quieter for P1-3 but busier for P4-7. Any feedback from parents on the disco is welcomed.</li> <li>• Consider poll on FB page for future disco dates in the new year ahead of valentines disco.</li> <li>• Football Team Card for new kits. Filled and will be drawn when money is collected. Permission required from Mrs Robertson first in future due to sponsorship commitments.</li> <li>• Dress down date 6<sup>th</sup> December for chocs/bottles for Xmas Fayre. NH &amp; CG will set up raffles on the 6<sup>th</sup>.</li> <li>• Xmas Fayre 12<sup>th</sup> December. Helpers required. 10 stalls booked and paid.</li> </ul>	<p>NB</p> <p>NH &amp; CG</p> <p>All</p>
Treasurer Update	<ul style="list-style-type: none"> <li>• Treasurer (CF) has now collected books from school to begin roll.</li> <li>• 2 accounts, which CF will look to condense into one. Online banking to be set up.</li> <li>• CF and Mrs R to be additional signatories.</li> <li>• Hoodies to be paid (£724)– agreed.</li> <li>• Panto buses to be paid (£2073) – agreed.</li> </ul>	<p>CF</p>
Guest – Rachael Boyd	<ul style="list-style-type: none"> <li>• RB is new Committee Liaison for Schools from Choose Kilwinning.</li> </ul>	

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(Choose Kilwinning)	<ul style="list-style-type: none"> <li>• Overview of events coming up provided; Xmas lights (23<sup>rd</sup> December), Santa Dash (15<sup>th</sup> December) and Segdoune selection etc. Sponsor sheers to be issued to schools soon for Santa Dash.</li> <li>• No stall fee now for schools. If we can't attend CK will still put our banners etc out if we so wish. Offline discussion required re possible options for tables to fundraise for school.</li> <li>• Kilwinning Heritage to be a focus to bring into the schools as part of the Segdoune process. Making participants aware of the time required and the commitment the roles entail.</li> <li>• CK would like a stall at WPPS School Fayre</li> </ul>	NH/NB/Mrs R
AOB	<ul style="list-style-type: none"> <li>• Parent Council Communication channels – poll of parents via school.</li> <li>• <i>Annual Fundraising/Events Calendar – discuss at Jan meeting due to timescales.</i></li> <li>• <i>Transition Meetings/Schedule (PC Role)– discuss at Jan meeting due to timescales.</i></li> <li>• <i>Webpage update for PC as link broken– discuss at Jan meeting due to timescales.</i></li> </ul>	NB
Date of Next Meeting	Wednesday 15 <sup>th</sup> January 2025 @ 7.30pm (Microsoft Teams)	NH