

**Whitehirst Park Primary School**  
**Parent Council Extraordinary General Meeting**  
**Held on 25th September at 7pm**

Those Present: Cheryl Falconer - Parent  
Collette Gillespie - Parent  
Nicola Hainan - Parent  
Nicola Brown - Parent  
Stephanie McGowan - Parent  
Stuart Ferguson - Parent  
Gary Devine - Parent  
Laura McKinlay - Parent  
Christopher Pless - Parent  
Mrs Robertson - Head Teacher  
Miss Johnstone – Depute Head Teacher  
Mrs Macfarlane - Minutes

Main Business

Mrs Robertson explained the reason for holding an extraordinary AGM meeting. Our outgoing members left at the end of the school term in June and presently there are no committee members to run a Parent Council. Therefore the format of this AGM would be different.

It was explained that the Fundraising Group runs alongside the Main parent council forum and links in regularly. All fundraising money goes into the parent council bank account. Nicola Brown is happy to continue to lead this at present.

Mrs Robertson explained the role of the Parent council and the format of the meetings. There would need to be a Chair, Vice Chair and Treasurer to continue with the parent council. Nicola Hainan has volunteered to take the role of Chair, Collette Gillespie will be Vice Chair and Cheryl Falconer will become Treasurer.

Any other business

Discussion on the Parent Council bank account and changing the signatories on the account. The bank account currently has £2265.59 with money for the P7 leavers hoodies and the panto buses still to be paid to school. Cheryl Falconer will meet with Mrs Robertson to arrange handover of Parent Council funds – which were handed into school from previous treasurer.

Date of Next Meeting

First meeting of newly formed parent council will be held on Wednesday 13th November at 7.30pm on Microsoft teams. The teams link will be advertised prior to the meeting.