



West Kilbride Primary School Parent Council

Date: Monday 3rd November

Time: 7.00pm – 9.00pm

Details: [WKPS Parent Council Meeting](#) | [Meeting-Join](#) | [Microsoft Teams](#)

Minutes

- **Treasurers Report**

Thanks to Jacqueline Kerr who completed the audit on our treasurers' report. One comment from this was that going forward we could look at counting our own floats/takings at Fayres. This may prove problematic however we will review.

£250 from SSE Energy which was a very much appreciated donation.

- **Gardening and landscaping project**

Plans for project to begin week commencing 10th November which will take approx. 2 weeks depending on weather. Purchase order in process of being completed. Gardening team liaising with Mrs Grant regarding children having access on Thursdays as this would have been their scheduled time.

Nadara Trust – 5k awarded has been awarded and paid into Parent Council account within the next 4 weeks. £500 granted from West Kilbride Lottery. Participatory budget we are hoping for around £1000. Co-Op funding longer term funding and may not be available until next year. West Kilbride Community Trust open to applications so applying for this.

Anil Chundoo queried if we would be able to make use of gift aid. Judith Spence explained that it is not an easy process and if we had a dedicated admin support for this, then we may be able to look into this further.

Anil Chundoo raised the possibility of developing a proforma which would support voting as a group going forward. Emma Clarke advised this is something we could consider.

- **Halloween disco**

Huge success. Ticketing system was great help and worked well. Parental feedback regarding behaviour of some children has been highlighted in hindsight, which makes it difficult to tackle without having known exactly what situations may have taken place. We would like to remind children attending that behaviour should be the same at any Parent Council run event, as it is at school.

- **Christmas fayre**

Santa grotto and Kyla Still photos are open for booking and half slots are booked. Still require around 35 people to support with volunteering for stalls and support setting up/cleaning up. Judith Spence will engage with the p6 & p7 this year to support. Emma Clarke linking with kitchen support staff around possibilities of using facilities to allow for more space. Big push to ask for any additional volunteers, to please get in touch.

- **Christmas Appeal**
Sign-ups are now closed, and we are liaising with village larder to see which clients they may be aware of, who could also benefit for this. Bring in donations before packaging on Week Commencing 14th Dec with aim to delivering last week of school prior to Christmas.
- **Santa Dash**
Planned for 4th December. Route is planned – same as splishy splashy stomp. Decision made nearer the time dependant on the weather. There will be Santa hats, hot chocolate and medals available for all that take part. Older children may be able to complete on running path.
- **ABBA tribute night**
£15 per person, being an 18s and over event. It will be a BYOB and glass, snacks in Village Hall. 8 to a table with the options to book a table of 8/4/2 or single tickets. Event scheduled for 27th February 2026. Agreed that now is a good time to share with parent group on Facebook and tickets information to be shared with school tomorrow. Some plans for small fundraisers on the night are welcome.
- **Inclusive discos**
Question from parent council received in relation to how we make our discos inclusive. We do so by providing our own music, which helped with noise levels. Ear defenders are always available and senior team always available to support children who require it. Never include nuts or use products containing nuts and always have dairy free/vegan option available. Looking to have more parents to have PVG clearance to support to ensure safety and safeguarding. Some feedback that some p4s felt a bit overwhelmed having the p7s in the hall. Music room was used as a quiet space. Going forward we will make clearer that the music room is a safe and quiet space for children to use up until 5mins before end of disco. We can let parents know prior to the disco.
- **Environmental considerations at events**
Question received from parent council in relation to how we incorporate good eco-friendly use. We do try to use recyclables however this can be tricky to ensure kids are completing this within the dark hall however try and signpost them to this. Fairtrade products are expensive, and we wouldn't make a profit and expensive for families. Kit Kats possibly fairtrade that we could use. Plastic prizes at fayres – using existing stock from last Christmas. Judith looking at wooden alternatives however it will ramp the prices up again. Paper prizes that could be cost effective which works out similar to the plastic. Scratch art was also similar costing. Paper jigsaw 18p, scratch 22p, wooden spinning tops 40p each. Kate Matthews suggested we offer a raffle prize for each turn on the game to win a larger prize at the end. Question around boycotting companies, however as a Parent Council, we cannot take a political stand.

Jen Ryrie – HT Report (*attached*)

Date of Next Meeting: Monday 19th January (In person)

Attendance: Emma Clarke (Chair), Judith Spence (Vice Chair), Kayleigh Maxwell (Treasurer), Victoria Lawrence (Secretariat), Jennifer Ryrie, Philip Pritchard, Michelle Murray, Susan Rankin, Karen Harkins, Kate Matthews, Dyen Cowan, Lisa Mitchell, Louise Meeke, Jenny Clark, Anil Chundoo, Lauren Grant, Ainsley Simpson, Hazel Haddow

Apologies: Gillian Burns, Laura Turner, Vicky Ramage, Erica Wilson, Jen Smith, Catriona Moran, Samantha Parker, Kara Andrews