



West Kilbride Primary School Parent Council

Annual General Meeting

Date: Monday 1st September

Time: 7.00pm – 9.00pm

Details: West Kilbride Church – Lower Hall

Minutes

Item	Notes	Action/Outcome
Welcome and Introductions	Chair welcomed everyone to the meeting	
Parent Council Chair's Report	<p>Discussed the good work being provided by the Parent Council and highlighted some of the recent events held over the past term.</p> <p>Continuing the petition for reinstating Crossing Patrols - a special mention to Laura who did so much campaigning behind the scenes on this and continues to do so.</p> <p>Thanks to the dedication of our community and donors: West Kilbride Community Council, Nisa, Largs Printing Company, Asda Cashpot, Easyfundraising</p> <p>Full funding details included in the chair report.</p>	
Treasurer's report – Including a verbal approval of audited accounts	<p>Treasurer ran through report and spend.</p> <p>Funds began at £7500 and ended at £4870. Spend was slightly higher however as per Chair report, funds were well spent and beneficial to all.</p>	
Appointment of office bearers to serve on Parent Council	Kate Matthews proposed office bearers which was seconded by Jenny Clark.	No objections
Proposal and Secondment of any new members	No update	
Head Teacher Report	<p>Updated provided by Gemma Carson as per the Head Teacher report.</p> <p>Requested support from Parents/Grandparents/Family members who may be able to spare some time to support learning and development with</p>	

	<p>key sounds etc. Any time at all would be greatly appreciated.</p> <p>Currently looking for an afterschool girls football coach so big ask for anyone who would be able to support on a Friday after school.</p>	
Proposal of Parent Council ordinary meeting	<p>Proposed dates:</p> <p>3rd November 2025</p> <p>19th January 2026</p> <p>2nd March 2026</p> <p>11th May 2026</p>	
Dates for academic year ahead		
Close	No other business	
Vote on any funding requests	<ul style="list-style-type: none"> Pantomime in WK Village Hall £1000 Swimming caps and t-shirts for p6 swim team £130 P7 Leavers Hoodies £10 per child (£600 in total) which will be given to school to arrange hoodies to ensure continuity and inclusion for all. These will be distributed to pupils at the end of March 2026, before Arran trip. This is to encourage children to continue wearing school uniform throughout the term's prior. P7 Party - agreed that the Parent Council will only provide funds for P7 celebrations within the school that will be organised by the pupils who will submit a funding request to the Parent Council should they need to. 	<p>Approved</p> <p>Approved</p> <p>Approved</p>
Final Close		

Attendees	Dyen Cowan, Susan Rankin, Hazel Haddow, Gillian Burns, Erica Wilson, Claire Nolan, Lisa Mitchell, Kate Matthews, April Matthews, Jenny Clark, Jennifer de Silva Neto, Sam Parker, Claire Edgar, Anil Chundoo, Sonia Numn, Kayleigh Maxwell (Treasurer), Victoria Lawrence (Secretary), Emma Clarke (Chair), Judith Spence (Vice Chair), Gemma Carson (HT) Jacqui Park (DHT), Jenny Ryrie (DHT), Lauren Grant (PT).
Apologies	Jennifer Smith, Louise Meeke, Kara Andrews, Michelle Duffy, Michelle Murray, Ainsley Simpson, Catriona Moran, Vlcky Ramage, Karen Harkins, Joe Douglas