



West Kilbride Primary School Parent Council




Date: Monday 17th March 2025

Time: 7.00pm – 9.00pm

Details: [click here for zoom link](#)

Minutes

	Agenda Item	Notes	Action/Attachment
1	Proposal of new members	<p>Emma Clark thanked Kate Fox for the hard work and dedication over the years for her role within the Parent Council and noted that Kate plans to volunteer for future events where possible to attend.</p> <p>Judith Spence proposed new members Erica Wilson and April Matthews which was seconded by Emma Clark.</p>	
2	Behaviour management/ antisocial behaviour/vandalism	<p>Anti-social behaviour has ramped up. Complaints can be made via police or NAC anti-social behaviour. Vandalism has impacted the school, especially the garden area. Young people were identified via CCTV, School has since contacted families regarding identifiable children that had been captured on footage. Since conversations have taken place there have been no further instances of vandalism.</p>	
3	Church link to curriculum	<p>We currently have strong links with West Kilbride Parish Church and St Bride's RC Church. Gemma Carson - When commencing post in West Kilbride, reached out to various faith organisations to ensure we were representative of all religions however no response received. Recently reached out to the Ayrshire Muslim Education Centre however they do not have capacity to travel to/from West Kilbride and Kilmarnock. Gemma Carson is happy to take recommendations of any faith organisations that may be willing to work along with the school.</p>	
4	EYC funding request	<p>Funding approved by Gemma Carson. Bird box with camera inside is estimated to cost £219. The school is pushing digital learning policy so having a digital streaming link would cover both aspects of learning and digital learning together. No objections however Dyen Cowan Questioned if we should be concerned given the vandalism however Gemma Carson felt that it is worth considering however as the early years is an enclosed area that it may not be as accessible.</p> <p>Easter Eggs - for approx. 22 children in Early Years Centre at £1.35 each approx. £30 towards Easter eggs provided by Parent Council.</p>	Approved

5	Spring Fayre	Spring Fayre is scheduled for 30th May. Plans now need to begin. Letting needs approved. Emma Clark welcomed any unique ideas.	
6	End of Term Disco	<p>P7 Party – in previous years the Parent Council contributed £50 towards a beach party.</p> <p>Gemma Carson to get back to Emma Clark regarding the let for end of year Disco. Agreed it is a good way to raise funds as last year we raised approx. £400 from last disco.</p>	Agreed by all members to contribute £50 to P7 Party.
7	Golden Ticket Event	Judith Spence noted Golden ticket event had a £1.45 profit however profit was not the main goal in this event. We still have around half of the books purchased which can be used for next year's event, resulting in a lower cost to run again. Gemma Carson mentioned that the school really enjoyed the golden ticket event and felt it really achieved a great outcome. Excitement was felt throughout the school and would be supportive to do it again next year.	
8	Any Other Business	<p>Parent Council have applied to West Kilbride Community Trust for grant of £2000 however still awaiting feedback. Decision is due tomorrow, Tuesday 18th March, so hopefully that this will be a positive outcome.</p> <p>Accounts - currently sitting at just over £7000, including ASDA cash pot. Recent spend approx. £350 on the Golden Ticket event. ASDA cash pot was a welcome amount of £570.66</p> <p>Staffing within school – Gemma Carson discussed some upcoming changes to the school staffing which has been noted in the Head Teacher report.</p> <p>IT infrastructure – Gemma Carson advised a review of Promethean Boards (white board) in school identified four boards requiring replacement. This should be completed over the next few coming weeks. All new devices have arrived. Awaiting the delivery of a Laptop Charging Station from St Bridget's. Request for funding for additional laptop devices made by West Kilbride Parent Council.</p> <p>Digital Learning Strategy – North Ayrshire Council published their digital learning strategy. Gemma Carson does not have a formalised plan for next year however likely to move forward with digital learning strategy.</p> <p>Free Snack Provisions - Gemma Carson noted that as of Friday 28th March we may no longer have access to the free snack station funding and has requested that the Parent Council would reinstate</p>	<div>  <p>School Holidays and Closure Days_20</p> </div> <div>  <p>Head Teacher Report Parent Coun</p> </div> <div>  <p>West Kilbride Primary and EY Class</p> </div> <p>Agreed to fund £20 per week to sustain Fuel Station</p>

		<p>from our funds. Judith Spence stated disappointed the fuel station is not being continued. Parent Council couldn't sustain at the level of 2/3 trolleys however we could possibly pick up again with smaller snack items.</p> <p>Emma Clark agreed and that if we purchased long life items in bulk then this may be more affordable. Kayleigh Maxwell reviewed previous expenditure and confirmed Parent Council had spent approx. £15/20 per week initially.</p> <p>Emma Clark advised that we are on the waiting list for breakfast club and stronger starts so possibly only need to fund for one term.</p> <p>Holiday Calendar – Dates were discussed via attached agenda item. It was highlighted that there is a large gap between Easter Holidays and Summer Break. Gemma Carson to feed this back to NAC for review and consideration.</p> <p>Local Authority Establishment Review – Gemma Carson highlighted that the review carried out resulted in very positive written feedback. NAC acknowledged the hard work staff have been putting in and it was great for staff to get the recognition. Review also praised children and noted that they were very welcoming, well-mannered and happy to be at school.</p> <p>Burns Supper – Gemma Carson thanked the Primary 6 parents for the feedback on the Burns Supper event. It was well attended and showcased the learning well. The plan is to host more of these types of events next year and some open class assemblies too.</p> <p>Flower Show - Congratulations to P4L who won the Hunterston Rose Bowl trophy for the Horticultural Society Flower Show Art Panel Competition with their work based on their current school topic, the Scottish Coastline.</p> <p>Outdoor Learning Environment - Outdoor reading circle is being used and looks great. Donations of nets, ropes tyres etc have been pouring in, so great effort from community. Thank you from school.</p> <p>Crossing patrols – very unhappy and disappointed with NAC and local councillors for voting for this. Emma Clark is hoping to meet up with other Parent Councils across North Ayrshire to fight decision. Gemma Carson advised that the school have been sending personalised emails to people who continue to park in school car parks and sending out correspondence regarding parking in inappropriate</p>	
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		<p>places. Police Scotland advised that we may need to go down the trespassing route. This is for health and safety. Hopefully it doesn't come this however the response we have had from parents looks has not been great to this point.</p> <p>Outdoor Painting – Gemma advised this is making steady progress towards a resolution. Hoping to start asap so around 40 volunteers required. Some classes in common areas have been completed. Hoping to complete outdoors in a short time frame. Plant pots in playground need freshened up too. Gemma Carson to keep us updated.</p> <p>Reading scheme - Hoping to buy books for this. Judith Spence to speak with Gemma Carson regarding gaps. Audit has been completed on what is available however we need to speak with children and teachers to find out what they feel their gaps are. Hard to know exact cost at this stage however hoping for discount for list price. Books are £5-7 each however still need to discount. Supplement the big cat reading scheme. Bringing in more books that have more representation and diversity. Pupil council had suggested this and requested this. No objections.</p> <p>Outdoor clothing – Emma Clark advised we still have 2 x jackets to get back as the sizing wasn't suitable. Gemma Carson noted that there is 40 staff members, who requested 4 sets of clothing between them all ie. 1 set per 10 staff members. Staff have contributed significantly such as gloves, hats, wellies etc. The time they stay outside is mandatory. Staff have embraced it and been on board. Staff were delighted to hear that we had purchased outdoor clothing and felt valued.</p>	Agreed
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Attendees	Victoria Lawrence (notes), Emma Clark (Chair), Carolyn Shelley, Dyen Cowan, Erica Wilson, Chris Ferrie, Gemma Carson, Hazel Haddow, Jenny Clark, Jenny Ryrrie, Judith Spence, Kayleigh Maxwell, Vicky Ramage, Laura Turner, Louise Meeke, Jacquie Park, Penny McKnight, Phil Pritchard, Samantha Parker, Susan Rankin
Apologies	Rebekah Tosh, Michelle Duffy, Gill Burns, Jennifer Smith, Catriona Moran, Nicole Adam, Jennifer da Silver Neto, Anil Chundoo