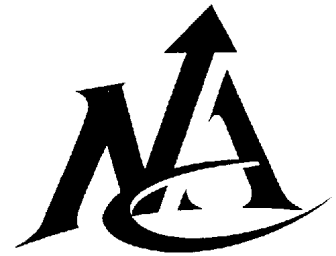


CORPORATE DIRECTOR: Education and Youth Employment
Cunninghame House, Irvine KA12 8EE
Tel: 01294 324400 Fax: 01294 324444
www.north-ayrshire.gov.uk

St John Ogilvie Primary School & Early Years
13 Towerlands Farm Road
IRVINE KA11 1PZ

Tel/Fax: 01294 218823
E-mail - stjohnogilvie@ea.n-ayrshire.sch.uk

Head Teacher: Mrs P McCulloch



NORTH AYRSHIRE COUNCIL

8th June 2020

Dear Parent/Carer

Final Assembly

I am aware that our Primary 7 pupils and staff are disappointed about the many things they are missing out on during this final term due to the current unavoidable situation. If possible, we will aim to have a celebration for all our Primary 7 pupils in St John Ogilvie next session.

In the meantime, we would like to organise a digital Final Assembly so we can safely connect with our Primary 7 pupils and parents/carers prior to the summer holiday. We require your support to organise this.

We would like to use an app called Microsoft Teams because it has an audio function. Current guidance from GLOW Digital Leaders is that video chat is not permitted. Microsoft Teams can be accessed via GLOW email or via the Microsoft Team app depending on the device you use. We would ask that you support your child to access this or to download the app.

Mrs McGuire will be sending instructions via your child's GLOW account. She will give different PowerPoints for laptops and tablets. It can be tricky to navigate but if you are having problems then email Mrs McGuire or Mrs McLaren. We aim to do this next week.

We hope to have the digital assembly in the final week of June. Fingers crossed that we will all be able to access Microsoft Teams by then! We will inform you of a final date in the coming weeks.

We would like to make this as personal as possible. Normally we would only ask a few pupils to read their memories but this year we would like all pupils to write a memory and send them to Mrs McLaren via GLOW. Mrs McLaren will discuss with your child via GLOW the possibility of reading them during our meeting. No pressure to do so!

We will also be looking for pupils to read bidding prayers. Again, if your child would be willing to do this then email Mrs McLaren via GLOW.

We will also announce the winners of the Citizenship Awards. Your child will be sent a digital link to vote for 2 pupils who have consistently upheld our school values.

Yours sincerely

Pauline McCulloch

Pauline McCulloch
Head Teacher