

# **EDUCATION SERVICE**

# **Registration for Primary School**

### **Parent/Carer Information**

As your child will turn 5 between 1 March 2023 and 28 February 2024 you should make arrangements to register your child for primary education as from August 2023.

Registration for August 2023 is an online process and will take place during the period **Monday 9 January 2023 and Sunday 22 January 2023**.

You should register your child's details for your <u>catchment primary school</u> for your address by following the link below. If you have any issues completing this form please telephone 01294 310000.

# P1 Registration Form

If any additional supporting documents are required, the school will contact you directly.

### **Placing Request**

You have the choice to submit a placing request to a primary school outwith your catchment area but you must first register with your catchment primary school.

If you decide to make a placing request, then you should complete a <u>placing request</u> form before 15 March 2023. More information on placing requests and how we process these can be found on our <u>website</u>.

It is important to note that if you do submit a placing request you will be responsible for any transport costs, other than exceptional circumstances.

#### **Transport**

If you live more than 2 miles from your catchment primary school you can apply for <u>free school transport</u>.