

COMMUNITIES & EDUCATION DIRECTORATE
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Head Teacher: Miss S Grossart



January 2025

Duty of Candour Annual Report: January 2024 – January 2025

Dear Service Users,

The Duty of Candour is a statutory duty to be honest with all service users and their Parents/families or carers when something goes wrong that appears to have caused, or could lead to significant harm in the future.

This means the staff and management in Lawthorn Early Years must:

- Tell the parents (or carer) of a child when something goes wrong.
- Apologise to the parent (or carer).
- Offer an appropriate remedy or support to put matters right (if possible).
- Explain fully to the parent (or carer) the short and long term effects of what has happened.

Lawthorn Early Years has an annual Duty of Candour statement.

During 2024 there were 0 (zero) incidents invoking our duty of candour responsibilities.

Areas of learning and reflection that occurred following any incidents were not applicable.

Yours faithfully,

Miss S. Grossart
Head Teacher