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# **North Ayrshire Council**

**Education and Youth Employment**

# **VPP Request Form**

**Instructions**

1. Identify the details and number of apps you wish to purchase.
2. Enter the budget details
3. Identify the iPads you wish the app to be downloaded to and take a note of the serial numbers (These can be found in **SETTINGS-GENERAL-ABOUT**)

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| --- | --- | --- | --- | --- | --- | --- |
| School |  | | | | | |
| Contact |  | | | | | |
| Name of App |  | | | | | |
| App Developer |  | | | | | |
| Cost Per App |  | No. Required |  | Total Cost | |  |
|  | | | | | | |
| Budget Details | | | | | | |
| Account Number |  | | Cost Centre | |  | |
|  | | | | | | |
| iPad Serial Numbers | | | | | | |
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Please email completed form to Rosslyn Lee at [rosslynlee@north-ayrshire.gov.uk](mailto:rosslynlee@north-ayrshire.gov.uk)

**What next?**

1. You will receive email notification confirming the apps have been purchased centrally and downloaded to the requested iPads. Please allow 28 days for this to be completed.