

Shared Responsibility

All members of the Senior Leadership Team have shared responsibility for the following:

- Educational philosophy and strategic management
- Promotion of the vision, values and aims of the school
- Self-evaluation and improvement planning
- Development of school policies, procedures and guidelines
- Staff welfare and promotion of staff development opportunities
- Management of pupil behaviour and pupil welfare

Head Teacher

| Strategic Responsibility | Operational Responsibility | Other links and partnerships |
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| <ul style="list-style-type: none"> • Overall leadership and management of the school • Establishing vision, values and aims of the school • Overview of planning for continuous improvement • Management and Support of Staff • Overview of the curriculum; rationale, structure and implementation • Raising attainment • Overview of Health & Safety • Line management and leadership development of the DHTs. | <ul style="list-style-type: none"> • National and North Ayrshire Policies/Guidelines and Procedures • School Buildings and PPP • Financial Management (School/Pupil Equity Fund Budget, School Fund) • In Service Days • Statistical returns • Staff Remits • Staff welfare and development • Chair of SLT Meetings • Standards and Quality Report • HR and recruitment • Maximising attendance procedures (all staff) • Prevent Coordinator 1 • Health & Safety including risk assessments, stress management, workplace inspections • Freedom of Information Coordinator • Working time agreement • Parental Partnerships and Communication • Advisor to the Parent Council • Strategic Overview of Strategies to Raise Attainment and Achievement • Overview of Pupil and Staff Welfare • Overview of exclusions and targeted support interventions to promote positive relationships • Promoting positive relationships • Handling 2 stage complaints process • Communication – HT Update, School blog | <ul style="list-style-type: none"> • Liaison with trade unions • Elected members • Police Scotland/Community police • Advisor to the Parent Council • Office Staff • Technicians • Senior Education Manager • Education Business Officer • NAC Contract Compliance & Mitie • Irvine Locality Partnership |

S6 Year Head

| SLT Remit – C Doig | | |
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| Strategic Responsibility | Operational Responsibility | Other links and partnerships |
| <ul style="list-style-type: none"> • ASN Coordinator • Child/Adult Protection Coordinator • Equal opportunities and inclusion • Overview of GIRFEC • Overview of Health and Wellbeing across learning • Overview of Nurture • Overview of Secondary Transition Resource (Learning Hub) • Overview of Secondary Support Resource (Learning Loft) • Leadership, development and line management of FL Guidance and Pupil Support | <ul style="list-style-type: none"> • Designated Senior Leader for - Child Protection and Looked After Children • Suicide and Self-harm Coordinator • GIRFEC Coordinator • PSE Coordinator • Coordination of the house structure • School transport • Prevent Coordinator 2 • Tracking and Monitoring: Attendance • Pupil attendance interventions • Inclusion Team Overview • Equal Opportunities • Moderation cycle in the BGE • Meeting pupil needs – differentiation and Hearing Impairment • Link DHT – Guidance and Pupil Support | <ul style="list-style-type: none"> • Educational Psychologist • HSCP • School Counsellor • Hearing Impairment Links • Secondary Transition Resource Staff • Secondary Support Resource staff (Learning Loft) • Nurture Staff • Area Inclusion Worker • Pupil Support Faculty • Guidance Principal Teachers |
| S2 Year Head | | |
| Annick and Gailes House | | |

SLT Remit – J Greenlees

Strategic Responsibility

- Self-evaluation policy and strategy
- Overview of staff development including CLPL, staff training and PRD
- Overview of Literacy across learning
- Overview of Developing the Young Workforce
- Leadership, development and line management of FL Science, RME & Skills, Health and Wellbeing

Operational Responsibility

- Staff Leadership Groups
- Middle Leader Coaching
- Student Teachers and Newly Qualified Teachers
- Tracking, monitoring and reporting.
- Management of PRD (Support Staff)
- Attainment analysis (with the HT)
- SQA Co-ordinator and Internal Examinations
- Assessment, Moderation and Quality Assurance
- Locality planning (college and SDS)
- Monitoring and Tracking of Pupil performance
- Open University (YASS) Coordinator
- UCAS
- DYW and Skills for Work promotion
- Skills Framework
- Prize Giving (BGE & Senior Phase)
- Improvements in Attainment: organising targeted intervention strategies, including supported study and Easter School
- Meeting pupil needs – Dyslexia & Autism
- Link DHT - Science, RME & Skills and Health and Wellbeing

Other links and partnerships

- DYW Coordinator
- Ayrshire College
- Skills Development Scotland Careers Advisors
- Probationer Teachers
- Student Teachers
- Secondary Support Resource Staff
- Data Coach
- Librarian
- School Improvement Plan Group Leads
- RME & Skills Faculty
- Health & Wellbeing Faculty
- Science Faculty

S1, 5 Year Head

Montgomery and Overtoun House

SLT Remit – Phillippa MacDougall

Strategic Responsibility

- Development and implementation of the curriculum structure (with HT)
- Overview of Numeracy across learning
- Overview of STEM Education
- ICT/Digital learning coordinator
- Overview of homework and remote learning
- Leadership, development and line management of FL Maths/Numeracy and Social Subjects

Operational Responsibility

- Cover arrangements & staffing
- School Timetable – planning, maintenance and management
- Management of subject choices
- SEEMIS Management
- ICT management and development
- Inventories
- Curriculum Development
- Locality planning (SWEIC Advanced Higher Hub)
- Primary/Secondary Transition Programme
- Primary/Secondary Transition for 2021/22
- Family Learning
- Meeting pupil needs - Digital Learning including GLOW and Technology to Support Learning
- Overview of Rights Respecting School
- Satchel One
- Parents Booking (online parental engagement platform)
- Eco Group
- Communication – Xpression App, Satchel School App, Twitter, Safer School App
- Link DHT – Maths, Social Subjects and STEM

Other links and partnerships

- Cluster primary schools
- Family Learning Team
- Youth Worker
- Maths & Numeracy Faculty
- Social Subjects Faculty
- STEM Leads

S4 Year Head

Shewalton and Broomlands House

| SLT Remit – Christopher Neill | | |
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| Strategic Responsibility | Operational Responsibility | Other links and partnerships |
| <ul style="list-style-type: none"> • Confucius Hub • Overview of Learning and Teaching including policy development • Overview of Pupil Equity Fund • Pupil involvement, including, pupil leadership & pupil voice • Overview of strategy for celebrating success and achievement • Overview of Senior Phase (Bespoke Curriculum Pathways) • Leadership, development and line management of FL Performance & Design Technologies and Language & Literacy | <ul style="list-style-type: none"> • Designated Senior Leader for - Young Carers and Children from Military background • Health & safety including overview of school trips and management of planning for all excursions • Health and Safety including evacuation procedures and PEEPs • Staff and School Handbook • Classroom Assistant Back to Work meetings • School calendar • Assessment arrangements –SNSA and GL Assessments • Duke of Edinburgh Link • Coordination assembly programme • Fund raising and charities • Increasing Participation (Wider Achievement /Accreditation including YPI / Princess Trust Achieve) • Pupil Council and Voices of Change • Improvements in Attainment: Positive Behaviour Merit System • Communication – Daily Bulletin • Meeting pupil needs – pedagogy and development of appropriate curriculum • Link DHT - Performance & Design, Technologies and Language & Literacy | <ul style="list-style-type: none"> • Chaplaincy team • Classroom Assistants • Mandarin Teacher • Staff Social Committee • Performance and Design Faculty • Technology Faculty • Language & Literacy Faculty • School Charities |
| S3 Year Head | | |
| Perceton and Warrix House | | |