



Glebe Primary School

PTA/Parent Council AGM 2025 Minutes

Thursday 18th September 2025 - 6pm at ConneXions

In attendance: Nicola McClory, Julie McAleese, Claire Campbell, Cara McBurnie, Sara Bingham, Gemma Sequeira, Marissa Kelly, David Kinnell, Katie McGill, Ross McGill, Laura Wyllie, Leah McLaughlin, Chereen Conway, Kirsty Cairns

Apologies: Jaclyn Potts, Gary Potter, David Ingram

Introduction & Welcome

Nicola welcomed everyone to the meeting and thanked them for their support in the previous year. She also gave a synopsis of the role of PTA/PC and an overview of each Office Bearer role.

Everyone introduced themselves round the table as we welcomed new members to the PTA/PC.

Nicola introduced the current board 2024/2025 – David Kinnell: chair, Nicola McClory: vice chair, Sarah Kinnell: secretary, Claire Campbell: treasurer. She thanked them all and said that David would be stepping down as he no longer has a child at Glebe.

Discussions around the new roles took place as a group. Given that many of the office bearers will be leaving the PTA/PC due to children moving to high school it was agreed that shadow roles will be introduced for a smooth takeover over the next year or two. The shadow roles allow time for the new members to learn the roles and have support during the transition.

Office Bearers for 2025/2026

- Chair: Nicola McClory shadowed by Sara Bingham
- Vice Chair: Laura Wyllie shadowed by Chareen Conway
- Secretary: Cara McBurnie
- Treasurer: Claire Campbell shadowed by Marissa Kelly

Financial Update

Claire gave a financial report, a copy is attached at the end of the minute. Claire gave an overview of the income and expenditure for the 2024/2025 session. Income £9,587.52 and Expenditure £8,888.07 with a profit made of £699.45. Claire confirmed she has applied for grant funding via NAC Participatory Budget of £1,000.00. The proposal submitted is for 'Glebe Gardeners'. This project will be for purchasing equipment and tools for our own Glebe Gardening Club whereby all children and their families can be involved in growing various vegetables and herbs.