

Glebe Primary School

PTA/Parent Council Minutes



Thursday 28th November
5pm Fullarton Connexions, Irvine

In attendance: Elaine Sanderson HT, Kirsty Rolfe DHT, David Kinnell, Sarah Kinnell, Nicola McClory, Claire Campbell, Laura Wyllie, Adele Hayhoe, Kirsty Cairns, Katie McGill, Marissa Kelly, Gemma Ogilvie, and Debbie Jackson

Apologies: Jaclyn Potts, David Ingram

1. Welcome – David (Chair)

David welcomed and thanked everyone for the work that everyone puts into the PTA and making a difference for the kids at Glebe.

2. Bank Account – Claire (Treasurer)

Claire explained the bank have been in touch to say they will be starting a management fee of £8.50 per month for the PTA account. This is impacting all 'treasurer' accounts for any organization. Online banking was suggested but Claire explained this will not work as we need a physical bank for floats/pay in etc. Post Office account was also suggested but again does not work for what we need. Claire thinks RBS will be a good option and should be smooth enough to switch over hopefully, but she will compare and share her findings. Please standby for more info.

3. Elaine (HT)

Behaviour review – Out of the 271 children at Glebe it is only a handful of children that are causing disruption. A letter has been sent out re. behaviour review and staff have been on training events etc. so now all Glebe need is for parents to engage with the school policy.

Parent/Carer invite - The school are facilitating a drop in and workshop session that they would be grateful for parents to attend to have their say on the policy. They are inviting parents/carers in to help review the policy collaboratively to ensure the policy is fair, effective and supports the needs of all pupils.

Elaine shared positive stats on parental engagement from parents evening. Overall, 90% attendance at parents evening and great return on comment slips. The new booking system was also a success with 84% of bookings made by the Monday after launch on the Friday. Only a few families found the booking system challenging and the office staff supported them with it.

Lets – The new council policy on lets continues to cause controversy. The school were informed shortly before the recent parents evening that they had to be out of the building before 8pm. As the school was not informed this with significant notice to rearrange, they were allowed to continue with the late parents evening. However, any future events need to be held between 3-6pm to allow the cleaner to lock up or at very latest the school must be emptied for 7.30pm but that would mean the HT must lock up and this is not something she is comfortable with for safety reasons.

Moving forward the school must pay for 2 lets regardless of what they are used for. It was suggested the PTA pay for lets for school discos etc but this has not been confirmed if allowed by NAC yet. Someone raised concerns that one local school was allowed an evening disco whilst others were not. Hiring the church hall for school discos was discussed but school is preferred option as it reduces anxiety for young people. It was agreed the school should be the heart of the community and it was a shame not to be allowed to use it. It was suggested by a member that we contact local councilors for answers as the school do not know the answer regarding lets.

4. Christmas Fayre

David informed us he's ordered 150 cakes for the bake stall at a cost of £100 as the stall always sells out really quickly. We discussed the potential stalls and Claire confirmed how many were needing floats (7) David said there will be no Aladdin's cave stall this year. It was agreed this would help the P7 enterprise project as they're selling toys etc. Tuck shop will be added this year. David suggested wrapping bottles for the blind bottle tombola.

PTA can get access to the school from the morning, but they won't get into hall to set up until after lunch.

Raffle was discussed – Mrs Rolfe shared that pupils had emailed and posted letters to local businesses but not had any response thus far. David has acquired some prizes, but we really need more. Laura has started selling tickets and asked if school office can share the link to buy tickets via expressions – this will be actioned. It was suggested a message be sent out to parents requesting raffle prizes also.

5. AOB

It was discussed that the Halloween clothing needs to be changed over to Christmas jumpers and suggested party clothes being added in too. Elaine shared this is always a successful project and it's great to be sustainable.

Treats for parties – enough snacks for both parties and panto so just need quench cups.

Elaine and David have discussed the idea of shelving for the PTA cupboard to make it more organised.

Congratulations and thank you to our fabulous treasurer Claire for applying and successfully securing £1k grant from the participatory budget! This money will go towards buses for school trip.

Next Meetings

Held at Fullarton Connexions, Irvine:

Thursday 23rd January 2025 5-6pm

Thursday 6th March 2025 5-6pm

Thursday 15th May 2025 5-6pm