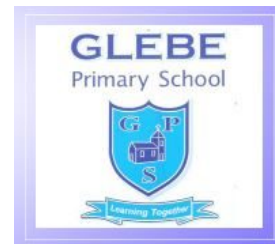


# Glebe Primary School

## PTA/Parent Council AGM 2024 Minutes



Thursday 19th September

6pm Fullarton Connexions, Irvine

In attendance: Elaine Sanderson HT, Kirsty Rolfe DHT, Nicola McClory, Claire Campbell, Laura Wyllie, Kirsty Cairns, Crystal Leavy, Carolyn Macfarlane, David Kinnell, Sarah Kinnell, Katie McGill, Marissa Kelly, Gemma Ogilvie, David Ingram and Debbie Jackson

Apologies: Jaclyn Potts, Gary Potter.

### 1. Welcome

Nicola welcomed everyone to the meeting and thanked them for their support in previous year, she gave a warm welcome to our new members and suggested we go round the room introducing ourselves. Everyone said who they were and what age and stage their children were in at Glebe. Nicola then gave a synopsis of the role of PTA/PC and shared some successes of the previous year. She thanked management for their support and bid a fond farewell to our members who are no longer part of PTA as their young people have moved on to secondary school. Nicola explained Heather Wilson has offered to continue to support the school.

### 2. Office Bearers

Nicola introduced the current board 2023/24 –

Chair: Nicola McClory

Vice chair: David Kinnell

Secretary: Laura Wyllie

Treasurer: Claire Campbell

She thanked them all and said that David has noted interest to become chair, and following a successful 2-3years as chair she would be happy to propose David as new chair this was agreed by Sarah and Katie. Laura and Claire have noted interest in stepping down from their roles. Nominations were asked for with Nicola saying that the treasurer role is a difficult one to change due to bank account in Claire's name etc. but mostly because Claire does such an excellent job, and no one is interested in taking on this role. Claire agreed to continue as treasurer. Nicola was proposed as Vice chair by Laura and Katie, and this was agreed. Kirsty was proposed as new secretary by herself, and this was agreed by Laura and Nicola.

New board for 2024/25

Chair: David Kinnell

Vice Chair: Nicola McClory

Secretary: Kirsty Cairns

Treasurer: Claire Campbell

### 3. Financial situation

Claire gave a financial report (see attached). She explained we had another successful year with fundraising income totaling over £14k however we also spent over £14k resulting in an overall loss for the year of £17. Claire rightfully stated that is why we raise money in the first place is to spend it on the children and young people.

Mrs. Sanderson said a few words to thank the PTA/PC for their commitment and thanked them for all that they do for school. With regards to finances Mrs. Sanderson expressed her gratitude towards PTA for fundraising efforts and her concern re. budget, explaining that the school fund is at an all-time low of just £50. Several factors (mainly inclusive practice) have left the school in this financial position, but they are hopeful they can give the funds a boost with the up and coming 'Wheel-athon'.

It was asked if the school could accept a 'Pay as you feel' for things like trips etc. but it is difficult to arrange that as the school is cashless. Mrs. Sanderson explained she had to get special permission to allow the school to accept cash from the sponsorships. It was highlighted it would be beneficial for parents and carers who feel they could afford to "pay it forward" could do so in form of sponsorship.

Book fayre was a huge hit. Feedback from families was good and the funds received from it was quite surprising.

It was suggested next time they do the enterprise fundraising for fayre we should change the prize situation. This is due to the winning class last year receiving all their profit from the fayre which was a lot of money (over £600). Mrs. Sanderson proposed the school keep the profit from the winning class and from that they give a £50 prize to the winning classes from both the upper and lower area of school. It was agreed this would be a fairer option as products made from lower primary aren't going to be able to compete with products created in upper school so their chances of winning overall are slim to none. This way 2 classes get to win a prize, and the school receives the much-needed funds too. This will leave the PTA in a deficit but we will just need to come up with new ways to fund raise.

School trips were discussed at length with main themes arising being that buses cost a fortune, families that can't afford to pay for trips are being paid for directly from school funds, and the previous director of education was very strict about reducing 'cost of school day'. Mrs. Sanderson said she had contacted the HAC down the Harbour to ask if they could screen a film at Xmas time but unfortunately, they couldn't accommodate. Ayr cinema and Saltcoats were also suggested to price up but again it was highlighted it is the transport that is the most expensive part of the school trip. It was suggested families are surveyed to gauge opinions on school trips for future.

#### 4. Head Teacher's Welcome

Mrs. Sanderson welcomed new members and introduced Mrs. Rolfe expressing her joy of having her as the new deputy head teacher of Glebe. Mrs. Sanderson said she has settled in well and comes with a wealth of experience having been a DHT for 5 years prior to this role.

Mrs. Rolfe said she is enjoying being at Glebe and pleased to report the children have all settled in well and welcomed her into the school. She spoke about being a mother first and foremost and wants to reassure families she is there if there's anything they would like to discuss or need support with.

Mrs. Sanderson explained the council budget is tighter than ever and at a recent HT meeting they were told if they have the school open past 6pm it is the responsibility of HT to lock up the school otherwise the school needs to pay for a let out of their own funds. Most schools across NA have changed their parents evening to finish before 6pm however, Mrs. Sanderson did not want to change the times of learning conversations this year having not had time to consult with Glebe families beforehand. With these new terms it is unfortunate we will need to pay for a let for evening discos and if we were to have PTA meetings in school it would need to finish before 6pm (for the cleaner to lock up) and due to insurance purposes, no children are allowed in school past 4pm. Therefore, it was agreed Fullarton Connexions would be the most suitable place for PTA meetings. Someone asked about the astro pitch let and Mrs. Sanderson explained that is separate from school it's classed as a community let and the school get it until 4pm every day.

Mrs. Sanderson said the school website has had over 200 visits this month and a few members were surprised to learn the school had a website. Mrs. Sanderson explained it is a Glow Blog where families can find newsletters, correspondence etc and encouraged people to visit it. Kirsty explained everything that is posted on school twitter automatically uploads on to the Glow blog, so it is worth reminding families about it especially those who don't use social media.

New parents expressed frustrations over not having daily communication with teachers and not knowing what their child does at school. Mrs. Sanderson was empathetic however explained it is natural to feel this way when children transition from nursery to school. She explained an interim report will be with families soon and if they have any concerns or questions at all then do not hesitate to call the school or send a message through expressions. Other parents shared their experiences with this and suggested following Glebe on Twitter where they will see things they could ask their child about to open conversations.

Mrs. Sanderson would like it passed on to families that there are too many phone calls especially towards the end of the school day asking the office staff to pass on messages to their child about what gate etc. they've to go to. The school doesn't have anything in place to relay that message other than the ladies from the office physically going to find the child and telling them and the major problem with this is the office (and phone) is not manned if anyone is trying to contact the school with something important.

#### 5. Applying for grants David Kinnell.

David advised that there was National Lottery funding available to be applied for this was previously applied for in 2012 and allowed for the purchase of the play trail at the front of the school. Ideas were suggested on what we could apply for and was agreed we would look into the funding to see what it could specifically be spent on.

#### 6. Confirmation of fundraising ideas/events

Cost of the colour splash was discussed and this would come from school budget and P7S would help with fundraising for this.

PTA fundraising/events was agreed we would cover this at the next meeting and to have a think between now and then on what we could do.

#### 7. AOB

Glebe birthday cake was discussed David said he would sort out cupcakes for kids and would see about a Costco cake for the cake cutting. Names were suggested to try and get a drone photo of the kids outside the school for the 11th October.

#### **Next Meetings**

Held at Fullarton Connexions, Irvine:

Thursday 24<sup>th</sup> October 2024 5-6pm

Thursday 28th November 2024 5-6pm

Thursday 23rd January 2025 5-6pm

Thursday 6th March 2025 5-6pm

Thursday 15<sup>th</sup> May 2025 5-6pm