



## **Glebe Primary School PTA/PC AGM Minutes**

Date: Monday 9th September 2019 @ 6:00pm  
Venue: Glebe Primary School

### **Introduction & Welcome**

Joanne welcomed existing members and a few new members and thanked them on behalf of the PTA and the school for attending out PTA/PC AGM. A few members sent their apologies as they were unable to attend.

Joanne gave an outline of the purpose of the PTA/PC and expressed how successful we have been over the last school term. It was reiterated without the support of the members, children, parents, extended families and backing of the teaching staff we would not run such successful events. A special thank you to Mrs McNeil, Mrs McAdam and Mrs Law and to the rest of the staff at Glebe for their continued support – we are ultimately here for the same purpose, to raise funds for the school that all of the children benefit from.

Mrs McNeil echoed Joanne's comments and thanked the members for their hard work and efforts that go into arranging the Christmas Fayre, Summer Gala and the discos throughout the year. Mrs McNeil also thanked the PTA for providing the funding for the school buses to transport pupils to and from their Christmas Pantomime and School Trips and all other contributions.

### **Approval of Previous AGM Minutes**

All members received a copy of the minutes which were approved by Laura Wylie and 2nd by Nicola McClory.

## **Office Bearers**

The 2019/2020 school term will be the last for Joanne, Nicola and Hugh. Claire Campbell has volunteered to take on the role of treasurer which was approved by Joanne Matthews and 2<sup>nd</sup> by Hugh Gilbert. Claire will shadow Hugh this year and continue to act as secretary until her new role next term.

Joanne Matthews	Chair Person
Nicola McDermid	Vice Chair Person
Hugh Gilbert	Treasurer
Claire Campbell	Secretary / Shadow Treasurer

## **Financial Situation**

Hugh gave a report on the current financial situation and provided each member with an Income and Expenditure document to show Profit/Loss for last term.

A letter has gone all to all parents (17/09) thanking them for their continued support that they give to the PTA/PC and to the school. Hugh has a detailed breakdown of the contributions made by the PTA/PC for the 2018/2019 school session. Thank you to Hugh for arranging this letter.

## **Parent Council Update**

It has been agreed by all members that the Parent Council (PC) will merge with the PTA . There is currently £348 in the PC Bank Account, given budget cut backs there will no longer be an annual cheque from North Ayrshire Council.

Hugh will arrange to have the bank account surplus transferred to the PTA Account and the account closed. Hugh will also merge and update the Parent Council Constitution to reflect these changes and complete the registration with the Parent Council Association.

## **Any Other Business**

Joanne has booked Little and Large for Halloween and Valentines discos.

Mrs McNeil raised that as discos are held out with school time these must be manned by parents. PTA/PC members confirmed they were not aware of this as previously teachers had always done this. Going forward it will be parents to take ownership of this. A communication will go out from Mrs McNeil to confirm that discos will not go ahead without parents attending/volunteering. The ratio of parents to children will be confirmed by Mrs McNeil.

Louise Hanvey (previous PTA member) has kindly booked Watersports Club, Harbourside, Irvine for all PTA meetings for the current 2019/2020 term. Thanks to Louise for arranging this for us.

Joanne will be contacting all current PTA members to find out if they still want to be part of the PTA – if no response names will be taken off Facebook Closed Group.

Glebe is participating in the Aldi Sports Voucher – stickers to be collected and handed into the office/child class.

Mrs McNeil spoke about the pantomime being held in Glasgow this year. Various schools throughout Ayrshire have had similar difficulties in booking local pantomimes and most are going to Glasgow. The buses will be more expensive given the travel distance but will still be fully funded by the PTA.

Library Refurbishment – the library within Glebe will undergo a refurb and PTA/PC will make a contribution to this.

Family Bingo Night – Agreed date of Wednesday 9<sup>th</sup> October between 6-8pm and confirmation of this has gone out via text to parents and on Facebook Page and will be included in the next newsletter that will be sent from the school. . Mrs McNeil will confirm maximum capacity given Health and Safety Regulations. Various members have arranged bingo cards | bingo pens | tuck shop | prizes – most of which has been arranged via PTA/PC Closed Facebook Page.

#### **Date of Next Meeting**

Monday 7th October @ 6pm, Watersports Club, Harbourside, Irvine

As always we would be delighted to welcome all parents to attend the next meeting, join our PTA/PC to help us with volunteering and bring any ideas to raise funds for our school.