

St Matthew's Academy
Jacks Road
SALTCOATS
KA21 5NT
Head Teacher - Mr S Colligan
Tel: 01294 606680



Our Ref: SC/NH

Date: 23 September 2021

Video Parent Meetings

Dear parent/guardian,

You are invited to make appointments for the school's next parent-teacher meeting. This meeting will be booked online, and then held by video meeting rather than in-person at the school due to the current Covid restrictions.

The S1 parent-teacher meeting is on **Tuesday the 19th of October from 4.30pm to 7.00pm.**

To make your appointments please login at <https://parents-booking.co.uk/stmatthewsacademy>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments will be available to book from **6pm on Tuesday the 5th October** until **3pm on Tuesday the 19th October.**

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointments. Click on the link which will offer help logging in. All calls will last for five minutes and will follow on to the next appointment automatically. <https://blogs.glowscotland.org.uk/na/familylearning/>

Internet Browser Compatibility:

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

Troubleshooting Tips

- If you cannot log in please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for help.

Kind regards

S Colligan
Headteacher