

## A LIST OF ACRONYMS USED IN SCOTTISH EDUCATION

<b>1+2</b>	Mother tongue plus two additional languages	The policy to expand and improve language learning so that by 2021 every child will learn a first additional language from P1 and a second by P5.
<b>ASL</b>	Additional Support for Learning	Additional support for learning means giving children extra help or support so they can get the most out of their education.
<b>ASN</b>	Additional Support Needs	A child or young person is said to have additional support needs if they need more – or different support – to what is normally provided in schools or pre-schools to children of the same age.
<b>BGE</b>	Broad General Education	This is the learning which is done from the age of 3 to 15 – up to the end of S3. The aim is to make sure children have a wide-range of learning until S4 when they will start to specialize in different subjects.
<b>CfE</b>	Curriculum for Excellence	CfE is the way schools and early years centres organise learning and teaching for 3–18 year olds. It was introduced with the aim of making sure education is relevant to the changing world. It aims for: <ul style="list-style-type: none"> <li>- a more interactive approach to teaching</li> <li>- a slimmed-down curriculum</li> <li>- more cross-subject work</li> <li>- a focus on literacy and numeracy</li> <li>- a modernized qualification system.</li> </ul>
<b>CLD</b>	Community Learning & Development	Teams who work with and support communities in areas such as adult and family learning and youth work.
<b>CPD</b>	Continuing Professional Development	Each teacher in Scotland is required to undertake a certain amount of CPD each year to maintain or upgrade skills and knowledge. ( <i>See PRD and PU</i> )
<b>CSP</b>	Co-ordinated Support Plan	A child/young person is eligible for a CSP when they need support at school from services other than education services, on an ongoing basis  A CSP document gathers together reports and plans from all the professionals who will support a child with additional support needs in school, for example, speech and language therapists, social workers.

		A CSP should be reviewed every year and parents have a key role in this process.
<b>DHT</b>	Depute Head Teacher	The role of the DHT will vary from school to school but generally he/she will stand in for the headteacher as necessary and will have responsibility for leadership and management of colleagues.
<b>DYW</b>	Developing the Young Workforce	DYW is the Scottish Government's Youth Employment strategy which aims to get young people ready for the world of work. Regional groups help connect employers with education.
<b>EAL</b>	English as an Additional Language	This includes children/young people and parents: <ul style="list-style-type: none"> <li>- who have recently arrived in Scotland from another country and are new to learning English</li> <li>- who have always lived in this country but use a language other than English at home.</li> </ul>
<b>EIS</b>	Educational Institute of Scotland.	The largest teaching union in Scotland.
<b>ELC</b>	Early Learning & Childcare	This term is meant to emphasise that care and education of very young children are not two separate things as babies and young children are learning all the time.  Early Learning & Childcare settings include family centres, nursery schools, nursery classes attached to primary schools, and childminders. These places may be run by local authorities, private businesses, voluntary sector organisations, and self-employed individuals.
<b>ESOL</b>	English for Speakers of Other Languages	A service usually organised by the local authority to provide English language classes and other information for those people whose first language is not English.
<b>EYP</b>	Early Years Officers	These people make up most of the staff who work in nurseries and pre-school settings in Scotland.
<b>FE</b>	Further education	This is post-compulsory education which is different from that offered in universities. It is mainly taught in colleges and is sometimes done as work-based learning or in adult and community learning.
<b>FLO/W</b>	Family Learning Officer/ Worker	This person may develop and run courses and activities for families, so they can help support their child's learning.
<b>FSM</b>	Free School Meals	
<b>FTE</b>	Full-Time Equivalent	This is a way to measure how much time a member of school staff works in school. For example, FTE of 1.0 means the person is equivalent to a full-time worker, while FTE 0.5 means the person is half-time.
<b>GIRFEC</b>	Getting it Right for Every Child	A Scottish Government policy which aims to make sure all Scotland's children, young people and their families have

		support across public services, such as health, education and social work.
<b>GME</b>	Gaelic Medium Education	A form of education where pupils are taught mainly in Scottish Gaelic, with English as a secondary language.
<b>GTCS</b>	General Teaching Council Scotland	This is the professional body which maintains the register of teachers and ensures teachers' professional standards. In Scotland, children must be taught by qualified and GTCS registered teachers.
<b>HE</b>	Higher Education	This is post-compulsory education which usually takes place in universities.
<b>HMIE</b>	Her Majesty's Inspectorate of Education	The Inspectorate carries out inspections of all places of learning – nurseries, schools and colleges to make sure they are performing well, gathers good practice and gives guidance on how to make improvements.  HMIE is part of Education Scotland.
<b>HNC</b>	Higher National Certificate	HNCs are offered by colleges, some universities and many training centres. They usually take one year to complete and provide skills you need to do a job.
<b>HND</b>	Higher National Diploma	HNDs are offered by colleges, some universities and many training centres. They usually take two years to complete.
<b>HT</b>	Headteacher	Also known as a rector, a headteacher is the leader and manager of a school.
<b>ICT</b>	Information and Communications Technology	ICT in education can be found in the following ways: <ul style="list-style-type: none"> <li>- as a subject, e.g. computer studies</li> <li>- as a tool to support teaching and learning, e.g. the use of whiteboards</li> <li>- as an administrative tool.</li> </ul>
<b>IEP</b>	Individual Education Plan	An IEP is a document which sets out the goals and achievements of each school pupil. Every child should have an IEP and should also have an input to its content; it should be reviewed regularly. (See PLP)
<b>ITE</b>	Initial Teacher Education	This describes the courses taken by people who want to become teachers. Courses are available at eight universities across Scotland through a four-year undergraduate course leading to a BEd degree and a one-year Post Graduate Diploma (for people who have a subject degree) in Education (PGDE).
<b>LA</b>	Local Authority	There are 32 local authorities in Scotland.
<b>LAC</b>	Looked-After and Accommodated	A child who is looked after and housed by the local authority. Some children are <i>looked after</i> at home.

<b>LGBTQIA</b>	Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual	
<b>NAS/UWT</b>	National Association of Schoolmasters/Union of Women Teachers	A teaching union.
<b>NIF</b>	National Improvement Framework	Launched in January 2016, this Scottish Government framework is about measuring and evaluating performance in schools. It includes parents and carers as part of the process.  Importantly, it introduced standardized assessment of children.
<b>NPFS</b>	National Parent Forum for Scotland	Supported by the Scottish Government, NPFS provides a parental perspective for local and national policies and issues and helps support parental involvement.
<b>NQ</b>	National Qualifications	NQs are taken by young people in secondary schools and colleges (and some training centres).
<b>NVQ</b>	National Vocational Qualification	These are work-based qualifications.
<b>OSCR</b>	Office of the Scottish Charity Regulator	OSCR decides whether to grant an organization charitable status and to enter it on the Scottish Charity Register. They then monitor the charity to check it complies with the law.
<b>PEF</b>	Pupil Equity Funding	This money is given to schools to help support children who may be falling behind and don't have the same chances in education because their family is experiencing poverty or other financial difficulties. The aim is to support children in P1 to S3 and the amount a school receives depends on how many children are registered for free school meals. For every child that is registered, the school receives £1,200.  The headteacher decides on how the money should be spent in discussion with staff and parents.
<b>PLP</b>	Personal Learning Plan	A document/folder where a pupil can keep a record of his/her goals and achievements alongside examples of their work. (See <i>IEP</i> )
<b>PPP</b>	Public Private Partnership	A collaboration between a local authority and private companies, often used in the building and management of schools.  Also known as PFI.
<b>PRD</b>	Professional review and development	Each teacher has the right to an annual PRD interview to focus on their strengths and areas for development and to agree on their training needs. This links with GTCS's Professional Update process for ensuring teachers keep their skills and knowledge up-to-date. (See <i>PU</i> )

<b>PSA</b>	Pupil Support Assistant	Usually helps support individual pupils with specific tasks. Also called Learning Support Assistants.
<b>PSD/E</b>	Personal and Social Development/Education	Under Curriculum for Excellence this is now called Personal Development. Pupils may choose to build up a range of personal, social and vocational skills by choosing one unit of work from each of these groups: <ul style="list-style-type: none"> <li>- Self in Society</li> <li>- Practical Abilities</li> <li>- Self and Work.</li> </ul>
<b>PT</b>	Principal Teacher	In primary schools, this is usually a classroom teacher who also takes on some managerial roles within the school.  In a secondary school, this is a promoted post as head of a department or a guidance position.
<b>PU</b>	Professional Update	This supports teachers to develop their skills and work; teachers are asked to keep a record of their learning throughout their careers.  This is submitted to GTCS every five years and signed off by a line manager.
<b>PVG</b>	Protection of Vulnerable Groups	The PVG Membership Scheme is the Scottish disclosure system. It aims to ensure those who have regular contact with vulnerable groups do not have a history of harmful behaviour.  <i>(See Connect leaflet, "Guidance on the PVG Act for Parent Councils/PTAs" for more information)</i>
<b>QIO</b>	Quality Improvement Officer	Usually a local authority officer who has a specific job around improving the performance of schools.
<b>RIC</b>	Regional Improvement Collaborative	These six new boards bring together a range of professionals including local authority and Education Scotland officers with a focus on supporting teachers and other school staff to improve outcomes for children and young people. The RICs are expected to help share good practice across local authorities.
<b>RME</b>	Religious and Moral Education	
<b>SCCYP</b>	Scottish Commissioner for Children and Young People	The Commissioner aims to promote and protect the rights of children and young people in Scotland.
<b>SCQF</b>	Scottish Credit and Qualifications Framework	This organization promotes lifelong learning in Scotland. The Framework can help parents and youngsters to plan learning and develop routes through different types of learning to reach learning goals.
<b>SDS</b>	Skills Development Scotland	Works in schools to provide information and advice about careers.

<b>SHRE</b>	Sexual Health and Relationships Education	
<b>SHANARRI</b>	Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsible, Included	These are part of GIRFEC and are necessary for a child or young person to reach their potential. They are used to record observations, events and concerns to create an individual plan for a child.
<b>SIF</b>	Summary of Inspection Findings	This document is available on the Education Scotland website following an inspection.
<b>SIP</b>	School Improvement Plan	This document should show improvement targets for a school. The Parent Council should help draft this.
<b>SMT</b>	School Management Team	Usually includes the headteacher and deposes; may also include the business manager and principal teachers.
<b>SNAG</b>	School Nutrition Action Group	A committee which usually includes school staff, pupils, parents and local people to promote healthy eating within the school community.
<b>SPION</b>	Scottish Parental Involvement Officers Network	A network group for local authority officers who have a specific role in supporting family engagement.
<b>SQA</b>	Scottish Qualifications Authority	SQA is responsible for the design, setting, assessment and certification of qualifications.
<b>SQIP</b>		<i>See SIP</i>
<b>STEM</b>	Science, Technology, Engineering, Maths	The name used for this group of subjects.
<b>SVQ</b>	Scottish Vocational Qualification	These qualifications are based on standards drawn up by industry, commerce and education.
<b>UCAS</b>	Universities and Colleges Admissions Service	UCAS process most applications for entry to higher and further education throughout the UK.
<b>UNCRC</b>	United Nations Convention on the Rights of a Child	This is an international human rights treaty that grants all children and young people (aged 17 and under) a set of rights.
<b>VSDS</b>	Volunteer Scotland – Disclosure Services	VSDS provides free support for voluntary groups when their helpers join the PVG Membership Scheme.  Connect 4 star members can access this through Connect. ( <i>See PVG</i> )
<b>VSE</b>	Validated Self-Evaluation	This aims to support and challenge the work of education authorities to improve the quality of education and outcomes for learners.

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