



Email Communication for Parents and Carers



All email communication for staff must be directed to the school email

 **gw14elderbankelderba@ea.n-ayrshire.sch.uk**

This includes any communication for teaching staff, support staff and the leadership team.



PLEASE DO...



Send all emails to the school email address:
gw14elderbankelderba@ea.n-ayrshire.sch.uk

This ensures your message is received, recorded and dealt with by the appropriate member of staff.



PLEASE DO NOT...



Send emails to individual members of staff, including the leadership team.

Emails sent to individual staff may not be seen and could lead to delays or missed information.

This is very important to ensure all communication is dealt with appropriately.



Article



28



I



have



the



right



to



an



education.