



WEEKLY HEAD TEACHER UPDATE

Elderbank Primary • Early Years • Supported Learning • Enhanced Deaf Provision

Week beginning Monday 24 August 2026



A message from Miss Robertson, Head Teacher

A very warm welcome to all returning pupils and to every child who is new to Elderbank. We are delighted with how well our new Primary 1 pupils, new Supported Learning pupils and children in Early Years have settled in. Each week, we will issue a short Head Teacher Update with key information for the week ahead. A fuller newsletter will also be issued each month to help keep everyone up to date.

Essential information this week

FLU IMMUNISATION FORMS

Forms will be sent home to Supported Learning pupils on Monday. Flu immunisation forms will be sent home to all other pupils on Wednesday. Please complete and return the forms this week.

BREAKFAST CLUB – PRIMARY 2 TO PRIMARY 7

Breakfast Club is open from Monday 24 August. Doors open at 8.10 a.m. This is not a childcare facility; it is designed to provide pupils with a healthy start to the day. Pupils should enter through the side door by ringing the bell.

PARENTS PORTAL – PLEASE SIGN UP

It is important that every parent and carer signs up for the Parents Portal. It will be used for permission slips and allows you to update details electronically as the Council reduces paper forms. Information is entered directly by you, helping to eliminate errors that can occur during manual data transfer. If you need assistance, please come into school between 10.00 a.m. and 12.00 noon on Monday 24 August, or between 2.00 p.m. and 3.00 p.m. on Tuesday 25 August.



Article



28



I



have



the



right



to



an



education.

Attendance and punctuality

Everyday matters

We look forward to all children being in school every day wherever possible. Attendance and punctuality will be an important focus this session. As all children in Primary 1 to Primary 6 are based on the first floor, and children in Primary 1 to Primary 3 require an adult to access the Yellow Zone, we need every child to arrive on time. We do not have additional staff available to escort late pupils to class. Informal entry is available from 8.50 a.m. each morning. The school is quieter by 9.00 a.m., so children who need a quieter transition can be accommodated during this period.

Staffing update

Miss Nagle is covering Primary 6P while Mrs Preiss is on extended sick leave. Miss Gibb is covering Primary 5C while Mr Canning is on sick leave. We wish both members of staff a speedy recovery.

Early Years session times

A gentle reminder that, although Early Years is open from 8.00 a.m. until 6.00 p.m., all children must be dropped off and collected in line with their allocated session times.

SESSION	DROP-OFF	COLLECTION
8.00 a.m.–1.00 p.m.	From 8.00 a.m.	Doors open from 12.45 p.m.
1.00 p.m.–6.00 p.m.	From 1.00 p.m.	Doors open from 5.30 p.m.
8.00 a.m.– 6.00 p.m.	From 8.00 a.m.	Doors open from 5.30 p.m.
9.00 a.m.–3.00 p.m.	From 9.00 a.m.	Doors open from 2.45–3.00 p.m.

Earlier collection times or shorter sessions can be agreed with Miss Gilfillan where this will support children who are new to Early Years.

Our values and children's rights

Our values are a work of ART: Acceptance, Respect and Teamwork. Article 28 reminds us that every child has the right to an education. Thank you for helping us support regular attendance, positive transitions, and full participation in learning.

Miss Robertson | Head Teacher

