
Elderbank Primary School and Early Years

Parent and Teachers Association

ANNUAL GENERAL MEETING



Date: Tuesday 4 September 2018

Time: 7pm

Location: Elderbank Primary School

Attendees:

Elaine Stevenson	Gwen Lusk	Tracy Ferguson	Louisa Findlay
Jemma Campbell	Irene McGovern	Jenni Nicoll	Irene Stilt
Donald Wilson	Wilma Kennedy	Lesley Hill	Claire Smith
Christine Eastwood	Heather Wilson	Kerry MacMonigal	Miss Robertson
Mrs White	Mr Blakeley	Mrs McFarlane	

Agenda Items

1. Chairperson's Welcome

Elaine Stevenson opened the AGM and welcomed everyone to the meeting.

2. Appointment of the Parent Council 2018/19

It was agreed that the members of the 2017/18 Parent Council would be re-elected:

Chairperson: Elaine Stevenson

Deputy Chairperson: Louisa Findlay

Treasurer: Gwen Lusk

Secretary: Tracy Ferguson

3. Head Teachers Report

- a. Miss Robertson explained the role of the Head Teacher is to act as advisor to the Parent Council and attend the meetings along with representatives from the teaching staff.
- b. Miss Robertson gave a presentation which covered the following topics -
 - The cabin which was decorated last year by P6 pupils.
 - School values and vision.
 - Commitment to 'Educating Together'.
 - The pupil equity fund and how the £193,200 award was allocated.
 - Extensive playground developments across the entire school.
 - Improvement priorities.

- c. Following a survey last year the school will communicate electronically. Urgent notifications will be sent as text messages first. As the school is charged per text message notifications via the app are preferred, therefore parents and carers are encouraged to update their contact details to ensure they receive all notifications. It should be noted that the school mobile number can receive text messages as well as sending out messages.

4. Treasurer's Report

The bank balance is £281.26 – this does not include the funding from North Ayrshire Council, which is still awaiting a decision.

5. Fundraising

- a. It was acknowledged that the Parent Council's fundraising activities have helped purchase and provide a number of items and activities for pupils across the school such as the rebound therapy trampoline, the end of term fun day, pantomime buses etc.
- b. Concern was raised about the ability of the Parent Council to continue to organise events and activities without the help of more parents and carers.
- c. A schedule of fundraising events was proposed as follows -

21 September	Sponsored Floss	Agreed. To be held in mugger. Arrange newspaper. Design and print 500 sponsor sheets.
22 October	Halloween Hamper	Run for 2 weeks and draw at Halloween Disco. Raffle tickets to be sold for 50p.
1 November	Halloween Disco	P1&P2 daytime disco. P3-P7 evening disco.
November		Fundraising activity for November TBC.
7 December	Christmas Fayre	Same arrangements as last year. More helpers required.

- d. Further ideas have been considered for the new year and will be discussed at future meetings including a sponsored polar plunge on 1 January 2019.
- e. It was agreed that a subcommittee would be convened to develop fundraising ideas and activities, which will be brought to the Parent Council meetings for approval from the School.

6. Any Other Business

- a. A discussion took place about reinstating the Monday group and morning activities. Miss Robertson suggested arranging these activities on a Tuesday morning and/ or Thursday afternoon when Tracey Devlin is in the school as the room has been pre-booked for her and could be used for these activities. **ACTION: Parent Council to make arrangements.**
- b. Parents raised the children's enjoyment of outdoor learning and the positive comments on Facebook. Miss Robertson confirmed the litter picking initiative in conjunction with Greenwood Academy will continue this year.

- c. An idea was discussed regarding a Halloween costume swap. Miss Robertson agreed this could take place in the Foyer and possibly during the breakfast club. **Action: The Parent Council will consider and agree dates.**
- d. A suggestion was put forward to have glitter tattoos available at the Halloween disco for a small price as the kit was only £32. **Action: Parent Council discuss at fundraising meetings.**
- e. A suggestion was put forward to arrange a Christmas party clothes swap. **ACTION: It was agreed to consider this on the basis of the success of the Halloween costume swap.**
- f. A suggestion was put forward to have premade clay Christmas decorations available at the Christmas Fayre to decorate. **Action: Discuss at fundraising meeting.**
- g. It was agreed that further Parent Council meetings will be held at the Sunshine Kids Toddler Group to save money on hall lets. The Parent Council can have 2 free lets per year and these will be kept for large annual events.

7. Details of Next Meeting

Date: 9 October 2018

Time: 7pm

Location: Sunshine Kids Toddler Group at the Oasis Community Café, Broomlands.