



Brodict Primary School Parent Council AGM

Wednesday, 27 August 2025

Present: Allison Conner, Hannah Duncan, Jessica McGuire, Claire Mooney, Ann Small, Te-Ngaru Grant, Gary Moat, Louise Moat
Apologies: Claire Johnston, Louisa McCormack, Ali Murchie
Minutes: Jessica McGuire

Minute Approval of Previous AGM

Approved: HD
Seconded: JM

Election of Office Bearers

- Chairperson: Hannah Duncan (proposed by JM, seconded, AS)
- Secretary: Louisa McCormack to remain in position
- Treasurer: Jessica McGuire (proposed HD, seconded GM)

Head Teacher Report

Meeting of 6 school parent council chairs postponed until all office bearers elected

- Communication
 - Parent Council to collaborate with EBAs to ensure key messages are communicated to all parents in advance
 - Groups on social media encourage to improve parental engagement
 - Wednesday bulletin will remain key source of information for parents – diary of events (including Meet the teacher date) to be circulated shortly (AC to action)
- School environments
 - Staff working hard to refresh school environment
 - Looking for parent volunteers to help with light gardening etc
- Head teacher presence at PC meeting
 - Either HT or DHT at each meeting

Matters Arising

Early Years fence in progress. (CM to action)

Health and Wellbeing day in May 2026, looking for parents/carers/community members to share skills (e.g. dancing teacher). Autism and Dwarfism awareness throughout the year.

AC asked for a PC slide to be added to the News In Brief. (JM to action)

Connect and Youth PB suggested as potential to support PC work. (HD to action)

School website to be updated through the EBA. Minutes should be signposted through NIB/Facebook page to make parents aware they are available and where they can be viewed.

Facebook group to be made for PC. (LMcC to action).

Add a review of actions to minutes to be clear on roles and responsibilities.

Swimming lessons agreed to be paid for by parent council. CM/AC to look into which classes would benefit the most.

Fundraising success from school fete and Highland Games catering. It was noted that SumUp had worked well allowing card payments to be accepted as well as cash. Particularly good for food/drink sales.

School Xmas show will be smaller in 2025 with a focus on younger children.

Fundraising ideas

- meal in the style of the 2020 event at Little Rock
- calendar with children's art
- disco

House captains to be elected. Ask for their input ahead of PC meetings.

P7 hoodies and trip to the mainland agreed to be funded by PC.

Treasurer's Report

Admin account balance £638.70

Project Account balance £6207.05

Date of Next Meeting

Wednesday 12 November 2025, 5pm Brodick School. Meeting will be hybrid format so parents can join remotely to encourage attendance. Representatives of the PC will be at Brodick School for anyone who wants to attend in person.

Meeting closed at 6pm

Review of actions

AC – circulate diary of events

JM – create slide for the NiB

HD – funding through Youth PB and Connect

CM – check fence progress, calendars, swimming lessons

LMcC – create FB group