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|  | Parent Council Meeting  25th March 2024 |
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| Attendees            Apologies | June Murphy - Chair  Carrie Davidson – Secretary  Craig Leckie - Treasurer  Karen Duff – PC Member  Yvonne Bennet – PC member  Miss Letti Riddle – Depute Head Teacher  Callum Johnston – Head Teacher  Julie Cameron – Parent |

JM thanked all members for attending meeting and covered apologies. Previous minutes accepted.

LR started by introducing herself as Depute Head teacher within Auchenharive Academy and she has been at the school now for 14years.

LR advised the SAQ exams started on 22nd April 2024 and most pupils will return to timetabled classes on Tuesday 28th May 2024. Pupils who are studying art will return on Wednesday 29th May 2024 and pupils studying practical metal work will return to class on Thursday 30th May 2024. Master Classes are running on each day before exams of which pupils are encouraged to attend. Exam breakfasts are offered on each day of the exams with numbers for supplies taken the day before at the master class.

LR advised that Maximising May is set up to assist pupils to complete any outstanding work to achieve the maximum qualifications available to them.

CJ has a meeting on 2nd May 2024 in relation to the Magic Breakfast scheme to ensure it is up an running from the start of next semester and will continue for the school year.

The Cost of the School Day Ambassador group are being filmed on 14th May 2024 in relation to their work with Child Poverty action Group. YB highlighted that not all pupils on the group received the email regarding the filming arrangements which LR advised she will ensure is forwarded to all group members.

A free text message service has been put in place to provide exam results on Tuesday 6th August 2024 Pupils have been encouraged to sign up to this service. CJ and LR will be in school on 8th August 2024 for pupils to review any potential changes to their next timetable following their exam results.

Wednesday 29th May is the junior prize giving night. PC providing £30 prize donation. CL and YB have not received their PC invitation. LR advised she will update office staff on PC member list to ensure their invitations are sent.

JM highlighted she was not aware that her daughter was finishing school on 18th April 2024 as she is in 6th year and due to start study leave with no return to classes. LR confirmed that a text had been sent to all parent’s week beginning 25ht March 2024 regarding study leave, Easter school and exam information.

Senior prom is Thursday 20th June 2024 at the riverside Hotel Irvine. PC donating £400 towards the prom.

JM explained that the Magic Breakfast scheme will be signed off this week and will offer every child in the school a free breakfast daily from August 2024 to June 2025. The school provides part of the funds with the Magic Breakfast scheme providing the remaining funds.

The issue of irresponsible parking discussed at last month’s meeting was discussed with the main issues being at the end of the school day with parents parking on the double yellow lines across from the pickup point, parking in the boxed area of the overflow car park, not adhering to the 1 way system of the overflow car park posing a risk to the pupils safety. It was suggested that PC MCLellan vary his end of day location between the car pack and the bus stop. LR advised that she would take the suggestion to CJ and PC McLellan. Pupil responsibility also needs to continually be address at assemblies as not all safety issues are caused by parents.

**Parent Council**

Concerns regarding depleting number within the PC and need to push for additional members. JM highlighted her intention to step down at end of the current school year.

?PC leaflet, CD will look through previous material to see if details are still on file.

?PC members attend primary school of upcoming P7’s or supply PC leaflets to promote PC to new parents

P7 information night should have PC presence. Date to be confirmed.

?S1 gift from PC – to date has not encouraged any new parents to join PC from previous years of providing gifts to the new S1 year groups.

?Add a reminder text/expressions to all parents a few days before PC meeting is due to take place.

JM advised that JC is taking over the PC Facebook management, all PC members happy with same.

JM asked about accounts annual auditing, CL advised to be arranged and will continue to do so on annual basis in April of each year prior to the AGM. CL advised bank statements are delivered to the school.

CL advised the current PC balance is £3300 after the Prom and Junior Prize giving donations.

JM confirmed she will contact other PC chairs in relation to possibility of losing school librarians.

JM has meeting with CJ later this week and will confirm PC donation to exam breakfast as previously discussed.

Fundraising ideas: - Monthly chocolate hamper? Dinner for 2 vouchers? “Theme cards” with tickets sold via social media.

PC put up kindness posters in both junior and senior canteens.

**Date of next meeting**

AGM Monday 3rd June 2024