



Environmental Review Checklist

School Name

Postcode

Date of Review

Environmental Review Checklist

The aim of the Environmental Review is to help the Eco Committee get a clear view of the current environmental state of the whole school and it must be completed by the Eco Committee with the help of other members of the school community. It will help to identify where improvements can be made and will be the main tool to help the Eco Committee decide which topics should be part of the school's Action Plan.

The checklist is divided into sections mirroring the Eco-Schools Scotland's environmental topics, currently: Litter, Waste Minimisation, Energy, Water, Transport, Health & Well-being, School Grounds, Sustaining our World, and Biodiversity.

One way to use the checklist is to divide each section between groups of Eco Committee members and other pupils so that different groups concentrate on different areas. Let each group work through their allocated area and then ask them to come together and discuss their findings. You should produce a summary of your findings and display it in a way that the rest of the school can easily understand.

You **MUST** carry out the whole Environmental Review annually, looking at all the environmental topics! A copy of the pupils' most recent Environmental Review is an essential requirement within a Green Flag application.

If you need more space for your answers, please use the additional information pages at the end of this form.



Litter

School Name

Date

Children Involved

Question 1

Does the school have a clear policy on litter?

YES/NO Comments

Question 2

Does it work?

YES/NO Comments

Question 3

If not, is the school taking action to address the issue?

YES/NO Comments

Question 4

Are there enough litter bins inside the school?

YES/NO Comments

Question 5

Are they in the right places?

YES/NO Comments

Question 6

Has there been a survey of litter in the school grounds?

YES/NO Comments

Question 7

Are outside bins in the right places?

YES/NO Comments

Question 8

Have pupils undertaken a litter audit to determine the main types of litter found?

YES/NO Comments

Question 9

Has the school introduced rewards or sanctions to discourage littering?

YES/NO Comments

Question 10

Has the school been involved in Community Litter Picks, Beach Cleans, and National Spring Clean or similar?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



Waste Minimisation

School Name

Date

Children Involved

Question 1

Is all scrap paper saved for recycling or re-use including the re-use of envelopes?

YES/NO Comments

Question 2

Is all paper, including photocopies, always used on both sides?

YES/NO Comments

Question 3

Are home-school communications managed via sibling lists, email and/or mobile phones to reduce paper use?

YES/NO Comments

Question 4

Are copies of documents stored electronically rather than on paper?

YES/NO Comments

Question 5

Do school lunches and pupils' packed lunches avoid throwaway packaging?

YES/NO Comments

Question 6

Does the school host or use recycling facilities?

YES/NO Comments

Question 7

Does the school have properly managed compost bins?

YES/NO Comments

Question 8

Has composting been successful and the resulting product used?

YES/NO Comments

Question 9

Does the school buy recycled photocopy paper, exercise books and headed notepaper?

YES/NO Comments

Question 10

Are toilet paper and hand towels made from recycled fibre?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



School Name

Date

Children Involved

Question 1

Does your school use any sources of renewable energy?

YES/NO Comments

Question 2

Is the hot water supply properly managed i.e. no dripping taps, well-insulated piping, comfortably hot to use, etc?

YES/NO Comments

Question 3

Are windows and doors properly insulated and draught-free?

YES/NO Comments

Question 4

Are curtains and blinds well-fitting and closed at night?

YES/NO Comments

Question 5

Do all outside doors close automatically?

YES/NO Comments

Question 6

Are rooms carpeted to insulate solid floors and exclude draughts?

YES/NO Comments

Question 7

What is your school's 'Energy Performance Rating'?

Comments

Question 8

Do radiators have shelves and reflector panels to maximise heating output, and space for good circulation?

YES/NO Comments

Question 9

Is all electrical equipment - projectors, computers, monitors, smart boards, televisions, photocopiers, etc - switched off when not in use?

YES/NO Comments

Question 10

Are electronic energy monitors or 'smart meters' fitted anywhere around the school?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



School Name

Date

Children Involved

Question 1

Do you read and record water usage?

YES/NO Comments

Question 2

Are timed operation and/or low volume spray taps installed anywhere?

YES/NO Comments

Question 3

Are dripping taps repaired quickly?

YES/NO Comments

Question 4

Have automatic flush controls been fitted to urinals?

YES/NO Comments

Question 5

Have low flush volume and/or water hippos been installed in toilet cisterns?

YES/NO Comments

Question 6

Are pupils aware of the process of water purification from reservoir to tap?

YES/NO Comments

Question 7

Are pupils aware of 'The Water Cycle'?

YES/NO Comments

Question 8

Is rainwater diverted from the roof to top up the school pond or maintain a wetland area?

YES/NO Comments

Question 9

Is rainwater collected for watering plants?

YES/NO Comments

Question 10

Have pupils investigated the sources of water pollution?

YES/NO Comments

Things we are happy with..

Things we need to take action on....

School Name

Date

Children Involved

Question 1

Does your school have a School Travel Plan and is it shared with parents?

YES/NO Comments

Question 2

Do staff and pupils mostly walk, cycle or use public or school transport as appropriate?

YES/NO Comments

Question 3

Do most cars bring two or more people to school?

YES/NO Comments

Question 4

Does the school have dry, secure cycle storage?

YES/NO Comments

Question 5

Does the school provide bicycle or mountain biking instruction for pupils?

YES/NO Comments

Question 6

If yes, does the instruction include on-road or off-road training?

☐ ON ROAD ☐ OFF ROAD

(tick both if they apply)

Comments

Question 7

Is there a network of safe routes to school?

YES/NO Comments

Question 8

Do any school vehicles run on diesel, biodiesel, LPG, electricity or hybrid technology?

YES/NO Comments

Question 9

Does the school hold regular walking or cycling events?

YES/NO Comments

Question 10

Have pupils undertaken a traffic survey at or near the school?

YES/NO Comments

Things we are happy with..

Things we need to take action on....

School Name

Date

Children Involved

Question 1

Does the school offer a full range of healthy eating options with appropriate sizes of portions to minimise food waste?

YES/NO Comments

Question 2

Is there a vegetarian source of protein available every day?

YES/NO Comments

Question 3

Are the cultural, religious and special health/dietary (kosher, halal, vegan, gluten/nut-free) needs of pupils taken into account?

YES/NO Comments

Question 4

Does your school have drinking water fountains or coolers?

YES/NO Comments

Question 5

Do most packed lunches contain fresh fruit or vegetables?

YES/NO Comments

Question 6

Are school meals prepared on site from fresh, raw and local ingredients (where possible)?

YES/NO Comments

Question 7

Do all pupils take part in two hours of quality Physical Education per week?

YES/NO Comments

Question 8

Is there a range of sports and extra-curricular clubs available for pupil participation?

YES/NO Comments

Question 9

Does the school have an effective anti-bullying policy and/or a 'buddy' system?

YES/NO Comments

Question 10

Does the school deliver programmes supporting 'sustainable communities'?

YES/NO Comments

Things we are happy with..

Things we need to take action on....

School grounds

School Name

Date

Children Involved

Question 1

Are the school grounds free of herbicides and pesticides?

YES/NO Comments

Question 2

Are there plenty of things for climbing and balancing, jumping and swinging from, and/or good sports facilities?

YES/NO Comments

Question 3

Are there quiet, shaded and sheltered areas outside to sit and talk?

YES/NO Comments

Question 4

Where appropriate are there lots of different surfaces and materials for pupils to experience e.g. in a sensory garden?

YES/NO Comments

Question 5

Are there murals, mosaics or other art works?

YES/NO Comments

Question 6

Where appropriate are there games or artwork painted on the playground?

YES/NO

Question 7

Does the school have a garden/allotment area managed by pupils where they can grow and taste fresh fruit, vegetables and herbs?

YES/NO Comments

Question 8

Are the school grounds used for learning and teaching?

YES/NO Comments

Question 9

Are the school grounds open for public use at any time?

YES/NO Comments

Question 10

Are any areas of the school grounds unusable e.g. due to poor drainage, subsidence, broken tarmac etc.?

YES/NO Comments

Things we are happy with..

Things we need to take action on....

School Name

Date

Children Involved

Question 1

Does the school have an ethos of 'respecting and caring for other living things'?

YES/NO Comments

Question 2

Does the school provide a range of habitats to encourage biodiversity?

YES/NO Comments

Question 3

Is it obvious to visitors that the school cares about other living things?

YES/NO Comments

Question 4

Is there long-term monitoring of habitats and/or wildlife?

YES/NO Comments

Question 5

Are records kept of this monitoring?

YES/NO Comments

Question 6

Do pupils regularly have the opportunity to observe and/or experience nature and wildlife in different ways?

YES/NO Comments

Question 7

Does the school celebrate local biodiversity during the school year?

YES/NO Comments

Question 8

Could more be done to develop the schools grounds or local area for their biological potential?

YES/NO Comments

Question 9

Is there a local natural site, accessible to the school, for it to 'adopt' - to monitor and manage for the long term?

YES/NO Comments

Question 10

Do the school grounds or local area give pupils a chance to plant seeds/seedlings of native plants both in and out of doors, watch them grow, and care for them?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



School Name

Date

Children Involved

Question 1

Has the school investigated the link between local and global issues i.e. how our actions can affect the lives of others far away?

YES/NO Comments

Question 2

Are pupils aware of the importance of the conservation worldwide of natural habitats, resources and cultures?

YES/NO Comments

Question 3

Is the school taking part in the UNICEF 'Rights Respecting Schools' initiative?

YES/NO Comments

Question 4

Have pupils investigated the potential impact of Climate Change on the lives of people across the globe?

YES/NO Comments

Question 5

Is the school a 'Fair Trade School'?

YES/NO Comments

Question 6

Have pupils made the link between Fair Trade and Environmental Protection?

YES/NO

Question 7

Has the school considered its school Global Ecological Footprint? If so, has action been taken to reduce it?

YES/NO Comments

Question 8

Has the school set up a link with a school in another country to discuss environmental or other issues?

YES/NO Comments

Question 9

Has the school learned about other countries' ways of becoming more sustainable?

YES/NO Comments

Question 10

Has the school supported any global environmental charities?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



School Name

Date

Children Involved

Question 1

Does the school have access to a garden or allotment area for growing food (vegetables, fruit, grains, herbs) or raising animals within or outside the school grounds?

YES/NO Comments

Question 2

Does the school look after the soil by making and using compost and reducing soil erosion by wind or water?

YES/NO Comments

Question 3

Do you visit local farms, fisheries, food processors or restaurants or invite their staff (e.g. farmers or fishmongers) into school?

YES/NO Comments

Question 4

Do you use raw ingredients to practise hygienic food preparation skills for meals, drinks or food products?

YES/NO Comments

Question 5

Are you talking to catering staff and the local council about increasing the percentage of Scottish, seasonal, organic foods in school meals?

YES/NO Comments

Question 6

Do you or catering staff use food grown in the school grounds for enterprise or cooking projects?

YES/NO Comments

Question 7

Has your school run a survey of food waste from the canteen and discussed ways that new systems, technology and behaviour can reduce this?

YES/NO Comments

Question 8

Does the school monitor the type and volume of food **packaging** waste?

YES/NO Comments

Question 9

Are pupils aware of the global impacts of food production and taking action to make sure that the food they eat at school is not having a negative impact?

YES/NO Comments

Question 10

Do pupils learn about food cultures around the world and how they compare to their own food culture?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



Environmental Review Checklist

General points

School Name

Date

Children Involved

Question 1

Does the school celebrate its efforts to improve the environment through involvement in the Eco-Schools programme?

YES/NO Comments

Question 2

How does it do this?

Comments

Question 3

Are corridors used for special design projects such as murals?

YES/NO Comments

Question 4

Are there comfortable places to sit in corridors and common spaces?

YES/NO Comments

Question 5

Does the school invite the local community to participate in its Eco-Schools activities, such as Eco 'Days of Action'?

YES/NO Comments

Question 6

Do rooms have features or decorations designed and made by pupils or tutor groups?

YES/NO Comments

Question 7

Are Eco-Schools activities integrated into the school curriculum?

YES/NO Comments

Question 8

Are Eco-Schools activities included in the School Improvement/Development Plan?

YES/NO Comments

Question 9

Is there an Eco-Schools notice board in a prominent position in the entrance hall?

YES/NO Comments

Question 10

Are your Eco-Schools activities displayed anywhere in the community?

YES/NO Comments

Things we are happy with..

Things we need to take action on....



School Name

Date of Summary

Topics

LITTER, WASTE, ENERGY, SCHOOL GROUNDS, WATER, BIODIVERSITY, SUSTAINING OUR WORLD, HEALTH & WELLBEING, TRANSPORT, FOOD AND THE ENVIRONMENT

Environmental Review Overall Summary

FOLLOWING OUR SURVEY OF THE ENVIRONMENT OF OUR SCHOOL WE HAVE FOUND:

Things we are happy with:

Things we need to take action on:

Things we will put into our eco-schools action plan for session 20... to 20....



Additional Information

School Name

Date of Summary