



Annick Primary School & Early Years Class

Duty of Candour Report

1st April 2022-31st March 2023

All health and social care services in Scotland have a duty of candour. This is a legal requirement meaning that if and when any mistakes happen, the people affected understand what has happened, receive an apology and action points for improvement in the future are recorded.

It is expected that services provide an annual duty of candour report detailing any actions taken.

About our service

Annick Primary School & Early Years Class is located in Irvine, North Ayrshire. The Early Years Class operates for 48 weeks of the year from 8am-6pm, offering all children 1140 hours of funded provision.

The Early Years is registered with the Care Inspectorate and can provide a service for a maximum of 75 children aged between 2 and school aged.

Overall responsibility lies with the Head teacher however there is also an Early Years Manager who works 48 weeks of the year. In addition, the staff team is comprised of a senior EYP, an Equity and Excellence Lead and 15 EYP's, some full time and some part time.

The Early Years has direct access to a garden, has a separate general purpose room and has access into the primary school.

Duty of candour

In the last year, there has been 0 incidents requiring duty of candour. This would be the result of an unexpected or unintended incident which is not directly related to the natural course of someone's illness or underlying condition.

Michelle Strachan

Vicky McGregor

Early Years Manager.

Head Teacher.