

# Parent Teacher Council (PTC) Meeting Minutes

Date: 11 March 2026

## 1. Attendance

Present: Siobhan Duffus, Caitlin Page, Tegan McGarry, Mari Raikes

Apologies: Graeme

## 2. Approval of Previous Minutes

The minutes of the previous meeting were approved by C. Page and seconded by T. McGarry.

## 3. Treasurer's Report

Bank Balance: £1,121.43 as of 11.03.26

## 4. Fundraising & Events

### Daffodil Teas / Strawberry Tea

Due to planned strike action, the Daffodil Teas were postponed.

M. Raikes proposed holding a Strawberry Tea as an alternative in May, with a provisional date of 27.05.26. B. Winchester will check hall availability for this date.

A Chocolate Tombola will also be held at the Strawberry Tea event.

Action: B. Winchester to confirm hall availability.

### Easter Activities

School staff will organise an Easter Egg Competition.

The PTC will provide:

- 6 Easter eggs as prizes

- Small Easter eggs for all school and nursery pupils

B. Winchester will send pupil numbers to C. Page to arrange purchase.

Action: B. Winchester / C. Page

### **Tesco Grant**

B. Winchester and M. Raikes will progress the Tesco Grant application and invoice the PTC accordingly.

The council is currently awaiting confirmation from Tesco regarding the deposit of funds.

Action: B. Winchester / M. Raikes

### **Parent Council Logo Competition**

A competition will be launched after the Easter holidays to design a new PTC logo, open to all pupils.

Action: M. Raikes

### **Darts Competition**

C. Page and S. Duffus will contact Janette regarding arrangements.

Action: C. Page / S. Duffus

### **Sponsored Walk**

Sponsor forms and promotional flyers will be organised for local businesses.

Funds raised will go towards purchasing new SMART Boards for the school.

Action: T. McGarry / C. Page

## **5. Banking**

The council discussed changing the current bank account to Virgin Money, Keith.

T. McGarry and C. Page will investigate options. C. Page will also consult the previous treasurer for advice.

Action: T. McGarry / C. Page

## **6. School Business**

### **Head Teacher's Report – 11.03.26**

#### **Matters Arising from Previous Meeting**

- Thanks were expressed for the Santa gifts and selection boxes, which were greatly appreciated by all.
- Leavers' Hoodies 2027 – ongoing discussion.
- School uniform supplier – ongoing discussion.

#### **School Roll**

Current school roll is 41 pupils.

#### **News & Updates**

##### **Burns Day Celebration – 27.01.26**

Pupils and staff enjoyed a Burns Day lunch, with haggis ceremonially piped into the hall by a P6 pupil.

The school marked the occasion with a toast of Irn-Bru and traditional Scottish dancing.

##### **Burns Competition – 03.03.26**

Seven St Thomas pupils attended and won five medals.

All pupils performed to a high standard and were a credit to the school.

School Quality Assurance Team Visit – 25.02.26

Theme: Wellbeing, Equality and Inclusion

The school was visited by three Moray Quality Improvement Officers who observed classes, led focus groups with parents, pupils, and staff, and reviewed school documentation and procedures.

Formal written feedback has not yet been received; however, verbal feedback was very positive.

No formal revisit is required.

Stations of the Cross – Every Friday During Lent

Pupils have been attending the church each Friday during Lent.

Scottish Opera – 11.03.26

Fifteen pupils from the P5–P7 class participated in this event.

## **7. Upcoming Events**

- Easter Fun Day – 27.03.26
- School Reports issued first week after holidays
- Parents' Evenings second week of term
- 22.04.26 – Netball/Basketball coaching afternoon
- 04.05.26 / 05.05.26 – Outfit Moray outdoor adventure days
- 08.05.26 / 13.05.26 – Forest School
- 14.05.26 – Ascension Day Mass

## **Dates to Be Confirmed**

- Strawberry Tea

- Sports Day

### **8. Next Meeting**

The next meeting will be held on 5 May 2026 at the school.

Childcare arrangements to be confirmed.