

PARENT COUNCIL COMMITTEE EGM

MINUTES 8th October 2025

Attendees: T Kalia, , J Lewin, M Newlands, H Newlands, M Raikes, L Greatholder, S Perrin, C Page, V Low, M Noble

1. Welcome

2. Minutes of the last AGM

All agreed

3. Matters Arising

No office bearers elected at AGM hence today's EGM

4. Chairperson Report

During 2024/25 the Parent Council have been involved in the following;

Buddy benches installed

Held a Halloween disco with refreshments for all pupils

Provided and served nativity refreshments

PARENT COUNCIL PURCHASES

Leavers hoodies

Class and individual Christmas gifts

White Christmas T-shirts

Leaving and special occasion staff gifts

Easter competition prizes, individual sweet treat and eggs to boil and decorate

FUNDRAISERS

Christmas Raffle

Daffodil Tea Chocolate Tombola

Summer raffle

Explanation of each office bearer Role

5. Appointment of Committee Members

CHAIR – S Perrin – Proposed – J Lewin

Second – T Kalia

TREASURER – C Page – Proposed – H Newlands

Second – L Greatholder

SECRETARY – V Low – Proposed – C Page

Second – M Newlands

6. PVG

- PVG (Protecting Vulnerable Groups Scheme) - Parent Council Members who may have contact with children must apply for a PVG.

7. Treasurer Report

Fundraising events

Christmas raffle - £861.95

Summer raffle – chocolate table- £105

Sports day raffle - £400

Donations and sponsorships

Donations of raffle prizes, monies for nativity teas mince pies, leavers bibles supplied by the church

Grants Received

Local authority grant - £248

Total Income

Funds were spent on activities and resources that support the school community

Event costs

Halloween disco - £80

Staff and Pupil Support

Leaver's hoodies – both years fall into this FY, going forward if ordered at the beginning of term this will just be one set, but figure is obviously determined by numbers

Mrs Byrne leaving - £101 refreshments and gifts

Bank balance

£2,340.21

Petty cash

£28

Net surplus for the year £249.21

All transactions have been recorded and reconciled

Recommend continuing to diversify fundraising efforts and exploring grant opportunities

A full set of accounts is available upon request and has been independently reviewed

8. Appointments of Independent Examiner

Agreed on existing auditor

9. Meeting Closure

ADDENDUM

Following the meeting V Low stepped down as Secretary. T Kalia to continue until someone else is found