**MINUTES**

**ST THOMAS PARENT/TEACHER COUNCIL COMMITTEE**

**Thursday 14th November 2024 at 6.30pm**

**Attendees: T Kalia, J Lewin, C Tasker, C McCann, S Buchan, G Morrison, H Newlands, M Ironside, Mr Odejayi**

1. **Apologies: L Greatholder, L Magee, M Newlands, D Gatt, T Colyer**
2. **Minutes of last meeting – AGM 16th September 2024**

* **Buddy Bench –** C McCann to ask B Winchester to request a quote from the council regarding installation of buddy bench. Depending on the cost the parent council can then apply for funding at Tesco’s or windfarms. S Buchan to investigate whether installation must be through Moray Council or if it can be through a local business.

**ACTION: CMcCann, B Winchester, S Buchan**

1. **School Report**

* **Ms Buchan**
* The school priorities will remain the same including the Attainment Strategy, Curriculum Rationale and Dyslexia Pathways.
* Teachers will work on these school development
* The school’s QIO has suggested that the improvement will be stripped back to focus on achievable targets
* Heather Stewart has been employed using the PEF funding as an Inclusion PSA which will support children’s transition from breaks and back into class.
* There are no applicants for the Headteacher post, Ms Buchan and Mrs Keedwell will continue supporting St Thomas school
* **Mrs McCann**
* All ASG in the area are in discussion regarding Primary 7 transitions to secondary and are hoping for more support to assist them.
* Deacon Graeme has been supporting the school with talks and maintaining the school church link.
* **Mrs Magee (Report sent via secretary TKalia)**
* The class as a whole, are making very pleasing progress, this is evident in the quality of work they are producing and the effort they are making to achieve personal targets for e.g. Joined/cursive writing, building confidence in math, completing tasks, working neatly in jotters. Researching topics of interest responsibly and carefully. (This is feedback from the children that I have heard). They have enjoyed working hard at developing the school values too. When I am back, I am hoping to work on preparing an assembly with p4-p7 on Friday 29th November on human rights, parents are welcome to attend. We can think of a time that may suit parents, normally assembly is at around 11am but if its better earlier or later we can work around that.
* As a class/school we would like to think about taking the children to the Highland Folk Museum in June 2025. I made enquiries over two weeks ago, but I haven’t heard anything. I would also like to look at The Science Museum for p4-p7 in Aberdeen, hopefully there is money for these outings in our school fund.

1. **Treasurer Report**

**Current balance - £1851**

Halloween Expenses - £112

Mrs Byrne leaving party and gifts (voucher and rose bush) - £101

Petty cash - £45 (from cash float of £150)

Mandates for adding C McCann are signed for.

L Greatholder to look at a way of moving accounts that make access easier

**ACTION: L Greatholder**

1. **Halloween Party**

Disco by ‘Mchattie Disco ‘was successful, ‘dookin for apples’ and ‘doughnuts on a string’ were played halfway through disco this was set up by the parent council. Doughnuts were gifted by A $ Z Delicious Donuts, apples and goody bags provided by parent council.

*Thoughts for next year:*

Possibly having disco during school hours at the end of the day this would mean that all children attending school could be involved.

1. **Christmas**

**Raffle** – G Morrison has sourced a voucher for 2 nights at Cairnty Lodges, Mulben. Cairnty Lodges have kindly provided this for free. C Tasker will set up raffle, £3 a ticket or 4 for £10. People can request numbers from C Tasker to sell. The raffle will be drawn at the Nativity teas on 17th December.

**ACTION: C Tasker**

**Gifts supplied by parent council (pupil and class**) – All pupils will be given a wrapped selection box from Santa (check with school regarding allergies).

Class gift p1-p4, they would like LCD tablets (25 if possible) and toys for roleplay eg post office, hairdressers (they already have doctors, dentist and vet)

Class gift p4-p7 – They would also like LCD tablets for the class and if any money left over a small pot of playdough for each child.

It has been suggested that on the last day of term, Santa will deliver the class gifts to each class and then as the children leave he will ring his bell and hand out a selection box to each child. G Morrison will see if he can source a Santa and let the parent council know.

C McCann to find out if there is a Santa costume in the school and let parent council know.

**ACTION:T Kalia, J Lewin, G Morrison, C McCann**

**Timetable** - see newsletter

Dress code – Parent council to buy white t-shirts for every child

Parties – class vote to see if they want to dress as they please or wear decorated white t-shirt

Carol concert – School uniform

**ACTION: T Kalia, J Lewin**

1. **Breakfast Club**

Ms Buchan has been able to provide a temporary solution so that the Breakfast Club may continue in accordance to health and safety regulations.

- Push start to 8.20am, hopefully all children can arrive as close to this time. B Winchester to inform parents of this change that will begin Wednesday 20TH November

- A second member of staff will now be present to help supervise the club

- B Winchester to arrange a second bell to wring in the hall

**ACTION: B Winchester**

1. **Playground Supervision**

Parents/guardians to be informed that there are no members of staff in the playground until the bell wrings at 9am. Therefor parents are responsible for their children until this time. B Winchester to inform parents

**ACTION: B Winchester**

1. **A.O.B**

Parent council to provide refreshments in the church hall after the school nativity on Tuesday 17th December. G Morrison to check hall is free.

**ACTION: G Morrison**

**Date of next meeting**

**Thursday 23rd January 2025 6.30pm**

**Childcare to be confirmed**