

School Handbook



Information correct at date of Publication – December 2024

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This handbook has been prepared by the head teacher and staff, and follows guidelines set out by The Moray Council. The information contained within this Handbook is correct at the time of publication, and is updated annually. Page

SCHOOL INFORMATION



Dear Families,

Welcome to our school in Newmill, where we believe that positive partnerships, based on open, friendly relationships between parents and staff is very important in children's education. We very much look forward to getting to know you over the coming years.

We are committed to offering you opportunities to share in your child's learning through regular planned activities where we welcome parents, families and friends to see, hear and feel the special learning environment which is Newmill Primary School.

The purpose of this handbook is to provide you with helpful information about our school.

If having read the handbook you are still unsure of something, or if you wish to make a comment, please feel free to contact the head teacher or administrator. The document is constantly updated and your point may be very relevant for inclusion in the future.

Newmill Primary School is non-denominational. The School was re-built in 1988 and contains one smaller classroom which houses the P6/7 class and an open-plan area which is shared between P1/2/3 and P3/4/5/6.

The school is currently shares a Head Teacher with Botriphnie Primary School and has three classes with children from P1-7.

SCHOOL PARTICULARS

Name of school	Newmill Primary School
Address	Isla Road, Newmill, Keith, AB55 6US
Tel. no.	01542 882788
School Website	https://blogs.glowscotland.org.uk
E mail	admin.newmillp@moray-edunet.gov.uk
Council Website	www.moray.gov.uk
Head teacher	Miss Rachael Smith
School Roll	71
Stages taught	P1/2/3, P3/4/5/6, and P6/7

EMERGENCY PHONE NUMBERS

There may be situations when we need to contact you so the school will request an address or phone number where a friend or relation can be contacted should you be unavailable at the time. It is important to keep the school informed of any change in emergency contact.

FORMATION OF CLASSES

The children are arranged in three composite classes. Currently P1/2/3, P3/4/5/6, P6/7

INSTRUMENTAL TUITION

If your child is musical and wishes to play an instrument there may be an opportunity for them to do so. This is usually available from P4 upwards. There is no charge for Music Tuition and you can apply online. At present children in P5 receive a year's tuition in recorder from Mr Friday, on a weekly basis, and those who wish to carry on form a P6/7 senior group. There are a number of children who receive tuition in woodwind and brass instruments.

LOST PROPERTY

Please remember to label or name items of clothing and footwear. There is a lost property box in the school entrance should you wish to pop in and search for lost items.

PARENTAL CONCERNS

There may be occasions when you are concerned about your child's welfare. If you have any worries or concerns please do not hesitate to contact the head teacher who will listen to you, and work with you, to ensure your child is happy and confident in their learning at Newmill Primary School.

PRE SCHOOL PLAYGROUP

Newmill Primary School works closely with Newmill Nursery.

SCHOOL BUS AND TRANSPORT ENTITLEMENT

The school bus arrives about 8.35am. Children from the village walk to school. There is a member of staff in the school playground from 8.40am. Children should arrive between 8.40am and 8.55am.

Some pupils travel by bus and it is very important that the children behave on the bus. All Bus pupils leave school at 3.00pm

All primary children who live more than two miles from their school will be provided with free transport if they attend their local school. Door-to-door transport is not guaranteed. In certain instances, children may be required to walk up to two miles as appropriate.

Pupils who are not automatically entitled to School Transport can apply for a Privileged spot on the bus. The decision is made by the Head Teacher and may be withdrawn in the event of a shortage of seats. Cost will be **£370 per year per pupil** to be paid by i-Pay. Payment can be by full school year or by term which is £92.50. Each term must be paid in full before the end of the previous term.



SCHOOL ENTRANCES

All children should enter by the main entrance on Isla Road. The bus stops at the entrance too. The playground is separated from the car park by a fence to ensure the children's safety. Children play in the playground until the school bell rings at 8.55 and then enter the building through the side entrance (supervised). The side door is always open in the mornings but is locked once the children are inside. Latecomers should come to the main entrance and ring the bell. Visitors should report to the main entrance.

SCHOOL HOURS

P1-7	8.55am to 3.00pm
Morning Interval	10.40am to11.00am
Lunch Break	12.30pm to 1.15pm

SCHOOL MEALS & FREE SCHOOL MEALS

All schools in Moray provide a wide range of healthy food in their menus. There are three choices each day, one of which is a vegetarian meal. School meals are brought up each day from St Thomas' Primary School canteen. A four week menu of choices is made available to parents and each day pupils complete their choices online which is directly connected to St Thomas' Primary School.

All parents will be given an Ipay login code and they can use the online service to pay for school lunches. However, they can also still pay for lunches at school. The current cost of a school meal is £2.40. If you choose to pay by cheque it should be made payable to "The Moray Council".

Packed lunches may be your preference and provision is made for these to be eaten in the school hall where the pupils are always supervised.

All children in P1- 5 now receive free school meals under a Scottish Government scheme. You can claim free school meals for your child if you are receiving certain benefits – please contact Moray Council through their website.

SCHOOL UNIFORM & CLOTHING GRANTS

The school has a blue coloured sweatshirt with the Newmill Clock Tower logo embroidered on it and this can be worn with suitable black, grey or navy trousers or skirt and a white or dark collared polo shirt.

Children are asked to bring in suitable clothes for PE. Your child will need shorts, a change of top and gym shoes. These should be brought up to school on a Monday, kept in their peg bag and taken home for washing when required.

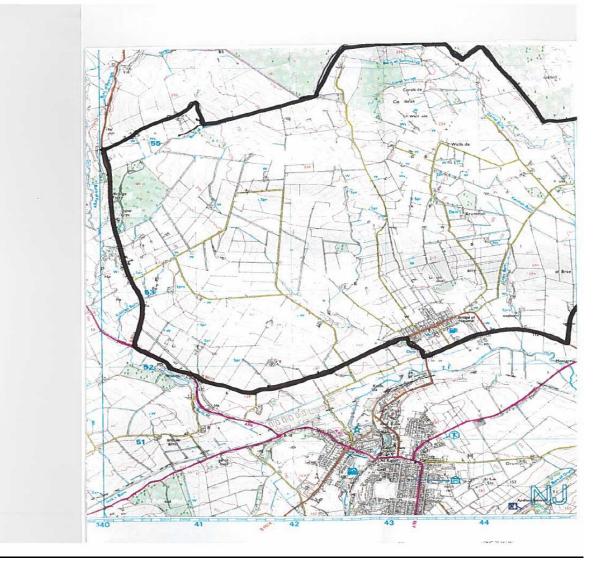
It is a good idea to have some form of protective clothing for art lessons. Whilst most paints will wash out some glues do not. An overall or old shirt or Tshirt will do.

You can apply for a clothing grant for your child if you are receiving certain benefits – you can enquire via the Moray Council website



SCHOOL ZONE

The school is designated by the authority as the one to serve the children living within the village of Newmill and the surrounding area.



SEVERE WEATHER CONDITIONS

Snow can be a problem in the winter and also flooding in recent years. The bus company usually makes a decision not to send the buses out and informs the head teacher. If the school is to be closed the head teacher will post the information onto The Moray Council website.

Email Alerts Message This will only be received by those who have registered at mygovscot <u>https://online.moray.gov.uk/site/wss/home</u> and chosen Newmill Primary School as services about which they wish to receive alerts.

Moray Firth Radio will also make an announcement about a closure. Even if the school is open, children who live well off the main roads are advised to stay at home if the forecast is bad. Please contact the school if you do decide to keep your child at home.

Deteriorating weather conditions may result in children being sent home early. If this is the case you will be contacted to ensure that your child is met. If a bus is stranded your child should remain on the bus until accompanied home by an adult.

STAFFING

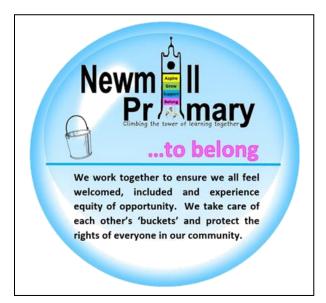
Miss Rachael Smith Mrs Lesley Watt Mrs Claire Wright Mrs Jody Mair Mrs Jody Mair Mr Edward Friday Mrs Wilma Murdoch Mrs Carole Whyte

Mrs Jennifer Duncan Mr A Gilbert Head teacher Class teacher P1/2/3 Principal Teacher P3/4/5/6 Class Teacher P6/7 Support for Learning Teacher Recorder Instructor Classroom Assistant / Pupil Support Assistant Playground/Lunchtime Supervisor Pupil Support Assistant Cleaner Janitorial Services

Photos and more information can be found on our school blog – <u>https://blogs.glowscotland.org.uk</u> – welcome to Newmill Primary

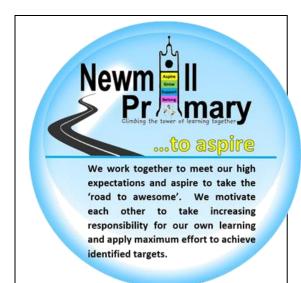
SCHOOL ETHOS and VALUES At Newmill primary we aspire to climb the tower of learning together.

Newmill Primary School is a values based learning community where we take pride in developing all aspects of children's learning, as well as nurturing their emotional wellbeing. "Filling buckets" is paramount in our quest to promote positive relationships and to ensure all our young people are included, engaged and involved and on the "Road to Awesome" .We seek to ensure our school is a place where everyone is respectful, caring and kind towards each other; where self-esteem is nurtured and mutual respect and trust is fostered for all in our learning community. On a daily basis in Newmill Primary School, we aspire to **Belong, Support, Grow and Aspire.**









ASSEMBLIES

An assembly is held regularly. At Newmill Primary the children have decided to rename assembly 'Tower Time' in line with our vision to climb the tower of learning together. At the end of each term we recognise learners who have went 'over and above' demonstrating commitment to Newmill Primary School values.

Pupil Council

All pupils take part in these meetings which are during Tower Time. Every child has the opportunity to be involved in the life of the school and to bring about improvements through their suggestions and ideas.

CHARITIES

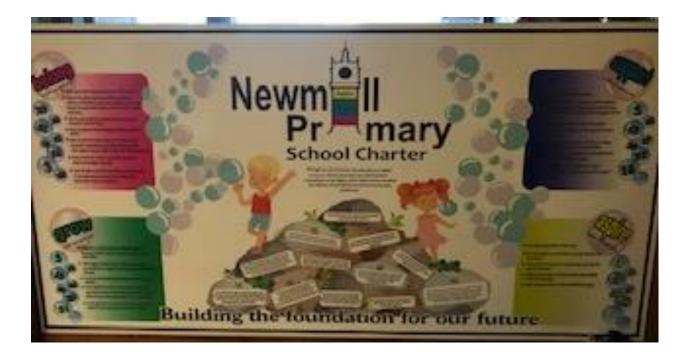
Children and staff at Newmill engage in a variety of fund raising events throughout the year and are very successful for such a small school. Most recently children have been involved in fundraising activities for Save the Children.

RIGHTS RESPECTING SCHOOLS AWARD

Newmill Primary has been awarded both bronze and silver awards.

BUILDING POSITIVE RELATIONSHIPS

The philosophy at Newmill is one of investing in children and families to build positive relationships through nurture, solution orientated approaches and restorative practices for emotional wellbeing and improved learning. Pupils are credited and praised for their effort and attitude and pupils respond well to this. Our Rights Respecting School Charter states at Newmill Primary School '*we talk through worries, issues and concerns and maintain a solution focus* '.







In 2018 pupils in the Rights Respecting School Focus Group came up with the following approach to deal with issues and concerns in school and to encourage everyone to respect the rights of everyone across the school community.

Identify the issue	•Show the child/ren the appropriate SHANARRI card.
Explain the concern	 'I would like to make you aware of my concern about' 'The reason I am concerned is' 'Do you understand my concern?' 'Will you be able to solve the problem?' (help may be needed)
'Thinking Time'	 'I have spoken to you about my concerns about'. I am still concerned about and I think that you should take minutes on the 'thinking bench'. 'Here is the timer. Please bring it back to me when it is finished.'
After 'Thinking Time'	•'You have had the chance to think about my concerns' •'I look forward to watching you make a good choice.'
Redirection	•'You have not changed your choices and I still concerned about
Restorative conversation	 Teacher tolds a restotitave conversation which involves those responsible for/affected by the concern over Will find a solution and all agree on a way forward (that might involve sanctions).
Next Step	 If it is nessecary to hold three restorative conversations with a child about concerns, a letter will be sent home by a teacher, informing parents about the concern. A signed slip acknowledging receipt must be returned to the school. If the signed slip is not returned a phone call will be made to the parents by the HT.

Any incidents involving violence, dangerous weapons, drugs or alcohol are reported Immediately to Education & Social Care, and the Police may also be involved.





HEALTH AND WELLBEING

At Newmill Primary School we place the UN Convention on the **Rights** of the Child (CRC) at the heart of our ethos and curriculum. In June 2019, we were accredited with Rights Respecting School Silver status.





'The Wall'

At Newmill Primary we look to nurture in our children a growth mindset, supporting them to develop positive attitudes to work, achievement, self-esteem and the wider world. We want to ensure that our pupils have an understanding of themselves as learners, with the ability to reflect on their learning and the wider significance of the knowledge and skills they are acquiring. We aspire to develop a school community which relates to, respects, and is actively engaged with the immediate environment, the wider community and the world beyond. We want to develop in our learners that lifelong passion for learning, as we equip our children with the values, knowledge, attitudes, capabilities and skills for life and work in our globalised 21st century.

We embed health and wellbeing using wellbeing indicators as our way of being. Children have the language to express how they are feeling and feel safe and supported to do so. Each class has a wall display as a visual reminder to refer to and discuss health and wellbeing education using the eight wellbeing indicators. We enjoy a culture and ethos of bucket filling ensuring children's happiness. We work hard to ensure our children feel and know they belong and are valued at school.

ACCIDENTS AT SCHOOL

If your child has an accident at school it may be necessary to take him/her to the doctor or hospital. In such cases every effort will be made to contact you.

ALLERGIES

It is very important when enrolling a child in school that any allergies are brought to the attention of the School. Also if a child develops an allergy once they have started school, the school should be informed. If your child suffers from a severe nut allergy, school meals will not be provided. If the nut allergy is mild to moderate then you will be asked to sign a school meal consent form.

BULLYING

The school has the following written statement on bullying which forms part of our Promoting Positive Behaviour Policy:

We believe that children learn best when they feel happy and secure and that they have the right to feel safe and secure both in school and on their way to and from school. Bullying can be defined as the unjustified, prolonged display of aggressive physical, verbal, emotional/psychological, prejudice-based or cyber behaviour on the part of one individual or group toward another. Much harmless childhood play may appear aggressive in its nature and this is quite normal. However, aggression becomes unacceptable when it is used to torment, to inflict pain or to humiliate others.

Bullying is not an argument or disagreement between people, or the breaking up of friends, although this may be the cause of bullying later.

The problem of bullying can only be addressed if the school knows it is happening, **so we need to know.** Parents who are concerned about any incident should get in touch with the school immediately.

Procedures

- Victims of bullying, onlookers or parents should report incidents to a member of staff. This can be done in complete confidence and everyone will receive a sympathetic hearing.
- All reports of bullying will be investigated.

In many cases the problem is resolved at this stage if the incident is found to be a more general behaviour problem.

However if bullying is happening the following procedures apply:

- The Head Teacher will be informed of all incidents of bullying and will become involved as necessary.
- Incidents of bullying will be recorded on SEEMIS.
- Parents of victims will be informed of the investigation and the outcome.
- Parents of bullies will be informed of incidents and will be given an opportunity to discuss their child's behaviour and any sanctions imposed.

RESTORATIVE APPROACHES

A restorative school is one which takes a restorative approach to resolving conflict and preventing harm.

Restorative approaches enable those who have been harmed/hurt to convey the impact of the harm/hurt to those responsible, and for those responsible to acknowledge this impact and take steps to put it right.

When there is conflict or there are problems in school between children or between children and adults, a restorative approach has been shown to be more effective than simply giving a punishment. Research shows that restorative approaches help schools create peaceful learning environments for children to become successful learners, confident individuals, responsible citizens and effective contributors.

Children who have shown inappropriate behaviour or who have fallen out with someone will be encouraged to take responsibility for their actions and to think how they can improve their behaviour in the future.

This allows the school to:

- help children who have been upset by ensuring the wrongdoer has the opportunity to put right the upset they have caused
- help children showing inappropriate behaviour to reflect, make amends and take responsibility for the way they have behaved

Often a restorative meeting will take place. At the meeting, the person leading the meeting will encourage a restorative conversation between those involved.

CHILD PROTECTION

Child Protection Indicators

Article 19 (protection from violence, abuse and neglect) Governments must do all they can to ensure that children are protected from all forms of violence, abuse, neglect and bad treatment by their parents or anyone else who looks after them. (*United Nations Conventions on the Rights of the Child*)

It is the duty of The Moray Council and its entire staff to ensure, as far as possible, that all children are protected from the danger of child abuse in all its forms. These include:

- Physical Abuse
- Emotional Abuse
- Sexual Abuse
- Criminal Exploitation
- Trafficking
- Neglect
- Female Genital Mutilation
- Forced Marriage
- Forced or Dangerous Labour
- Child Sexual Exploitation
- Harmful Sexual Behaviours
- Radicalisation
- Domestic Abuse
- Parental Drug Use
- Parental Alcohol Use
- Parental Mental Health
- Child Placing Self at Risk

Where school staff have concerns about a pupil, which suggests the possibility of abuse, these concerns will be passed on immediately to the designated Child Protection Coordinator in school, who will then discuss the concerns with a member of the Social Work Team. In these circumstances, parents will not normally be consulted first.

Further information regarding these indicators of risk can be found in the <u>National</u> <u>Guidance for Child Protection in Scotland (2021)</u>.

If you have concern for a child, call duty Social Work on 01343 563900 (08457 565 656 out of office hours) and/or the Police on 101. Pass on your concern and all the information you have available to you.

DATA PROTECTION STATEMENT

Please see Appendix B

FIRE DRILL

Staff and pupils are familiar with fire drill procedures and practices are carried out at regular intervals.

<u>GIRFEC</u>

The Getting it Right for Every Child (GIRFEC) approach aims to improve outcomes for children and their families based on a shared understanding of wellbeing. Most children receive the support they need from their own families and their community, in partnership with universal services such as health and education. Where extra support is needed, GIRFEC aims to make that support easy to access with the child or young person at the centre. It looks at a child or young person's overall wellbeing to establish how safe, healthy, achieving, nurtured, active, respected, responsible and included wellbeing indicators they are, to ensure that each and every child gets the right support, at the right time, from the right people.

As part of the national GIRFEC approach children and young people from birth to 18, or beyond if still in school, and their parents will have access to a single point of contact to help them get the support they need. In Primary schools this will usually be provided by the Headteacher or Depute Headteacher. The Headteacher or Depute Headteacher will be the single point of contact for children and young people, their parents/carers and the professionals who work with the child or young person. Should you have anything you would like to discuss regarding your child's wellbeing, please do not hesitate to contact your child's Headteacher or Depute Headteacher either by phone, email or alternatively a letter marked for the attention of your child's Headteacher or Depute Headteacher

HEALTH AND WELFARE

Schools work closely with the Department of Community Child Health. There is a programme for health care within the schools in Moray and throughout your child's primary schooling they will be checked and screened.

In the event of any health problems the school can call upon the services of the **Health Visitor** or the **School Nurse**.

The services of a **Speech Therapist** are available to the school and you or the head teacher may request such help if it is felt your child has a speech problem. Please keep the school informed of any health matters relating to your child.

MEDICINES IN SCHOOL

In line with policy agreed by the Senior Clinical Medical Office, schools will only administer medicines with the written approval of a medical practitioner. Painkillers such as aspirin and paracetamol fall into that category, and will therefore not be administered on pupil request. A copy of the "Supporting Pupils with Medical Needs in Schools including The Administration of Medicines" guidance document is available at the School Office on request.

INFECTIOUS CONDITIONS

Very occasionally we have head lice in the school. Should this happen, please inform the school and keep your child at home until treatment has been carried out. Children with sickness and diarrhoea should be clear of this for 48 hours before returning to the school.

SNACKS

The school is a Health Promoting School. Please think carefully about what you give your child for a snack. The children are regularly involved in learning about which foods are healthy and any support you can give in encouraging children to eat healthily is always appreciated.

PARENTAL INVOLVEMENT

ATTENDANCE

Pupils taking time off school to accompany their parents on holiday is not a legal right in Scotland. Unless there are exceptional circumstances, e.g. family illness, then holidays taken during term time will be recorded as unauthorised. In all cases, parents must request the permission of the head teacher to remove a child from school during term time to go on holiday.

What you must do if your child is going to be absent from school due to illness or appointments.

- If your child is not able to attend school, you should contact the school by 9.00am, by telephone (01542882788) or email <u>admin.newmillp@moray-edunet.gov.uk</u> or you can leave a notification via the Parent Portal and advise us of the reason for the absence and the likely date of return to school. If you wish further information on the Parent Portal please contact the School Office
- You may of course send another member of the family to school with a note giving details of the absence.
- We will check the attendance register daily at the beginning of the morning and afternoon sessions.
- If your child is found to be absent and we have not been advised by you of their absence, then we will contact you by telephone to alert you of this.
- If we cannot immediately make contact with you then we will contact the person you have named as your family emergency contact.
- Lateness will also be recorded in the register.

HELPERS IN SCHOOL

Parents and visitors are always welcome in school and any help offered is readily accepted. Parents will be invited at the start of each session to volunteer as Parent Helpers. If a parent does not hold a Protecting Vulnerable Groups certificate they will be asked to complete a PVG form. All volunteers within the school are asked to complete a Volunteers Confidentiality form as well.



HOMEWORK

All pupils will receive homework appropriate to their stage and needs. The homework should never be too difficult for your child to do and your support will always be appreciated. Older children will be given more demanding work but it should never be more than they can cope with. If your child struggles with the work and becomes distressed leave it and pop a note in the homework jotter.

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INFORMATION FOR PARENTS AND CARERS LEAFLETS

A series of leaflets has been produced by Education, Communities & Organisation Development - for parents, and these leaflets are available from the school or The Moray Council internet site (<u>http://www.moray.gov.uk</u>)

LIAISON WITH PARENTS

Staff are always willing to meet and discuss any worries you may have regarding your child's education and happiness at school.

If you have serious concerns about your child you should contact the school straight away. If the concern is less urgent please contact the school by phone or email to arrange an appointment.

In the event of an emergency please contact the school immediately.

PARENT COUNCIL

Newmill Primary has an active Parent council and new members are always welcome.

The Parent Council supports the school well in fundraising. We have two main fundraisers in the school year; a coffee morning in May and our Christmas Concert in December.

The Parent Council Chair is Donna Shepherd who can be contacted on the Parent Council email address: newmillparentcouncil@yahoo.com

HOW DO WE COMMUNICATE?

Monthly newsletters to families provide a comprehensive overview of the life and work of the school.

Each pupil has a reflection jotter which provides a comprehensive overview of the learning of that week and how the children feel they have achieved and made progress in specific areas and skills

Our annual reports, which are with the children, provide a recount of the learning and achievements of children. "The Wall" and wall displays reflect the life and work of the school.

We use GroupCall for sending out emails along with Xpressions APP, and ask that Parents use email for communicating with the school.

We also use Parent Portal for reporting of Absences, and envisage using this for arranging Parent Night Appointments.

WET AND WINTRY WEATHER

On cold days children should come to school with a cosy winter jacket and hats, gloves and scarves. In wet and wintry weather children should have some dry socks with them and dry footwear to change into. Once snow falls it can lie in the playground for a very long time.

ASSESSMENT AND REPORTING

ASSESSMENT IS FOR LEARNING

AifL is used in all schools in Moray, and at Newmill, staff continue to develop this through CPD, continuous professional development. As a staff we believe that formative assessment makes a difference and children have a clear understanding of what they are learning, why as well as what they need to do in order to improve and make progress.

CURRICULUM FOR EXCELLENCE LEVELS

There are three levels within the primary school. They are Early, First and Second. There is no fixed age or stage for completing the levels but they are roughly Early-P1, First P2-P4 and Second P5-P7. Some children coming into P1 may already be at the First Level, likewise some P7 children may have moved onto Third Level. Children should be secure within the levels and opportunities are provided for deeper learning within the levels.



PUPIL PROFILES

Each child has a Learner Pathway Folder.

Children work together with their teachers to gather evidence about their progress in learning across the curriculum and identify next steps. The children take ownership of their profiles and the information contained in them shows strengths and also areas the children would like to improve. They also highlight successes, achievements, both in and out of school, and areas of responsibility. This session other age groups will be involved in profiling and the ultimate aim will be for a pupil profile at all stages.

REPORTING TO PARENTS

Reporting on pupil progress is very important to us and the introduction of reflection jotters supports our agenda for school improvement. Reflection jotters will keep you informed about your child's progress throughout the year and will be shared on a weekly basis. In our school development plan this session, we identified that we want our children to:

- develop as lifelong learners through frequent opportunities to assess their own
 - progress, make adjustments to their understanding and take control of their learning.
- become clearer in their knowledge and understanding of how they are progressing, developing and achieving.
- Identify targets and achievements and be able to tell the story of their learning journey.

We will send them home with children on a Friday and would ask that you make sure they come back into school in bags on a Monday morning. It is important to take time to sit with your child and talk about the learning story the jotter tells. Your feedback is the most important to them, so please take time to write a comment. We are all thinking carefully about our feedback to help children develop a growth mind-set and realise that they can improve through effort and acting on feedback.

You may want to include:

- What you are proud of, how you can support them with things they find tricky.
- Learning they have shared at home(French words, songs, science experiments, music, etc. anything that interests them)
- Areas of personal achievement (swimming lessons, sport clubs, reading for enjoyment at home, helping around the house, or perhaps even the way your child organises himself/herself and their belongings... skills for life)

Ongoing reporting arrangements-

- Term 1 –Settling in Interviews
- Term 2 Snapshot Jotters
- Term 3 Pupil Led Conferences- Written Report on Skill Development
- Term 4 Pupils Led Conferences- Annual Summary Report

TRACKING

During this session, Newmill Primary School has started to use a Moray Tracking Spreadsheet to track Curriculum for Excellence levels with the Broad General Education. We have tracking points in November, January and May.

TRANSITION

ASSOCIATED SCHOOL GROUP (ASG)

There are currently forty-five primary schools in Moray, which feed into eight secondary schools. Newmill is a feeder school of Keith Grammar School along with Crossroads, Keith, Botriphnie, Rothiemay and St Thomas. This group is made up of the head teachers from each school who meet regularly in order to liaise and work together to implement our national Curriculum for Excellence. It also creates a better understanding of the work done in primary and secondary and provides a platform for discussion on current educational matters.

TRANSITION FROM NEWMILL NURSERY

The small size of the current staff team provides excellent opportunities for regular dialogue about children where knowledge is shared. We have a more formal transition programme in place for Term 4, involving a planned timetable of events for both pupils and parents.

ENROLMENT AND INDUCTION - Information for new enrolments

Children who will be five years old by the last day of February may be enrolled for the following August intake. Parents of children who are not five until after the August intake date may defer entry until the following year. Registration is now done online. Their new teacher will visit the new entrants in their nursery school.

The school was inspected in October 2017 and received very positive feedback. You can view our report at Education Scotland website.

SECONDARY SCHOOL TRANSITION

The zoned secondary school for Newmill pupils is Keith Grammar School. Towards the end of May a member of the Guidance Staff from KGS visits the P7 pupils. Transition arrangements has been mainly virtual over the past two years.

Children and parents are actively engaged in transition arrangements.

Newmill Primary School is working with 'The Loft Youth Project' to ensure social and emotional needs are addressed. As a result, P7 children have the opportunity to attend small school ASG sessions on a fortnightly basis in Keith. Children have had the opportunity to share concerns and discuss transition to Keith Grammar at these sessions. Family tours were arranged as a result, with all of our pupils attending during school time.

Children who have been identified as needing additional support to transition to S1 are given an extended induction.

The head teacher of Keith Grammar School is Alan Bruce Rector Any questions regarding pupil transfer to KGS should be made to -**Telephone number 01542 882461**

When children leave Newmill Primary their school records will be passed on to their new primary or secondary school once they have enrolled.

Newmill Learning Pit #HOW WE LEARN

At Newmill our shared vision underpins our culture of ambitious self-belief.

What did we do?

Children's engagement with a leadership of their learning has been a focus in our school improvement journey. As a result, our pupils have designed Newmill Mindset Ninjas to remind us all of the important qualities we aim to demonstrate in our journey through the learning pit.



Why did we do this?

We want everyone in our school community to understand feeling 'stuck' or making a mistake is a good thing. There has been a huge focus over the past few years on developing a growth mindset culture. Our next steps in continuing to promote and sustain this was to have a measure. We wanted our children to articulate the learning qualities they demonstrate. Newmill Mindset Ninjas are there to remind us of the mindset and qualities we need to help pull ourselves through the learning pit each day, to embrace challenge and articulate our progress and next steps.

Our curriculum #WHAT WE LEARN

Our most powerful tool, supporting and promoting the language of learning is 'the wall'. We set about making mindset an explicit part of our curriculum rationale via Newmill Mindset Ninjas. The wall is a visual which helps all children understand the curriculum on offer. Our vision and values are at the heart of our curriculum. The foundations are our rights and wellbeing entitlements. The eight wiggly worms are our different curricular areas helping us grow skills for life.

We aim to provide high quality learning and teaching in a high quality, motivating and inclusive environment for all. Our aim is for all children who come to Newmill Primary to feel that they belong, that they feel safe and happy in school where mutual respect and trust is valued and fostered between adults and pupils.

We want our pupils to know that



they and their opinions, ideas and efforts are valued. We aim to make sure every child feels listened to, safe in the knowledge that their contributions will be integral in any of our school

improvements. We aim to prepare our children for the future by focussing on skills development, particularly the skills in literacy, numeracy and health and wellbeing as these are key to accessing all other learning, achievement and employment. We aim to provide opportunities for our young people to be active citizens and to engage in learning that is relevant to their lives now and in the future.

Curriculum for Excellence aims to achieve a transformation in education in Scotland by providing a well organised, more flexible and enriched curriculum from 3 to 18.

The curriculum includes the complete range of experiences which are planned for children and young people throughout their education, wherever they are being educated.

The 3-18 curriculum aims to ensure that all children and young people in Scotland develop the attributes, knowledge and skills they will need to flourish in life, learning and work.

Make Re Manage Imagine Links Emotions Organised Successful Set Confident Plan-Do Yourself .earners Question Take Individuals Review Challenges Creative Assumptions Risks Share Invite Learning Manage Go for it. Feedback Risk Finish it Manage Get Evaluate Stav Involved The Team Objective Evidence Build Effective Evaluate Reach Team Responsible Contributors The Team Identify Conclusions Strengths Citizens Issues Take Find Responsibility Explore Solutions Persuade Others Question

The knowledge, skills and attributes learners will develop will allow them to become:

The curriculum ensures that children and young people are provided with continuous opportunities to develop skills for learning, skills for life and skills for work.

Children at Newmill Primary will receive a broad general education building on earlier experiences which will continue up to the end of S3 in secondary schools. This will include well-planned experiences and outcomes across all the curriculum areas from 3-15, including understanding the world, Scotland's place in it, and the environment.



The curriculum should be designed on the basis of the following principles:

- ✓ Challenge and ✓ Breadth ✓ Progression ✓ Depth enjoyment
- ✓ Personalisation ✓ Coherence ✓ Relevance and choice

The experiences and outcomes are arranged across five levels. The first three levels are primary based.

Early level- Nursery and P1, First Level P2-P4, Second Level P5-7

An example of this is shown below.

Number, r	noney and m	easure			
	Early	First	Second	Third	Fourth
Estimation and rounding	I am developing a sense of size and amount by observing, exploring, using and communicating with others about things in the world around me ¹ . MNU 0-01a	I can share ideas with others to develop ways of estimating the answer to a calculation or problem, work out the actual answer, then check my solution by comparing it with the estimate. MNU 1-01a	I can use my knowledge of rounding to routinely estimate the answer to a problem then, after calculating, decide if my answer is reasonable, sharing my solution with others. MNU 2-01a	I can round a number using an appropriate degree of accuracy, having taken into account the context of the problem. MNU 3-01a	Having investigated the practical impact of inaccuracy and error, I can use my knowledge of tolerance when choosing the required degree of accuracy to make real-life calculations. MNU 4-01a

At Newmill Primary all children learn French from P1. Or earlier for some, as Newmill playgroup often join us for French sessions. All children continue to learn French all the way through Primary School and into S1 at Keith Grammar School.



There are eight curriculum areas in our Curriculum for Excellence and the following areas will give you an insight into what Scottish school children will be learning during their time in primary and S1-S3.

Expressive Arts Participation in performances and presentations Art and design Dance Drama Music	Religious and Moral Education Christianity World religions selected for study Development of beliefs and values Religious education in Roman Catholic schools
Health and Wellbeing Mental, emotional, social and physical wellbeing Planning for choices and change Physical education, physical activity and sport Food and health Substance misuse Relationships, sexual health and parenthood	Sciences Planet earth Forces, electricity and waves Biological systems Materials Topical Science
Languages Classical languages Gaelic Literacy and English Modern languages	Social Studies People, past events and societies People, place and environment People, society economy and business
Mathematics Number, money and measure Shape, position and movement Information handling	Technologies Technological developments in society ICT to enhance learning Business context for developing technological skills and knowledge Computing science contexts for developing technological skills and knowledge Food and textiles contexts for developing technological skills and knowledge Craft design, engineering and graphics

If you wish more information about Curriculum for Excellence you will find all the information you need at Education Scotland website.

LEARNING AND TEACHING

At Newmill Primary we use Our Moray Standard-Learning and teaching to plan and deliver effective learning and teaching. We are constantly reflecting on our practice, using current research to guide or thinking and improve practice. Currently, we work together with other schools in the ASG to promote professional dialogue and develop a consistent standard across all schools. We make effective use of a range of resources including digital technologies to support learning. Each class has access to iPads to support learning across all curricular areas.

FORMATIVE ASSESSMENT

Teachers share with the children what they are going to learn and what is to be achieved in a lesson. Children are also given success criteria before starting a piece of work and often a WAGOLL (what a good one looks like). The check list of criteria alongside the examples help children understand what they need to include and show in their learning to complete the task successfully. There are a number of strategies used in the school to assess children's understanding. Assessment is for learning (AiFL) involves the children in self and peer evaluations and promotes discussion and ownership of learning. This gives the children a clearer understanding of what they need to do to achieve and to progress. The children use the term 'feedforward' to identify next steps in learning. More information can be found in weekly 'reflection' jotters.



LEARNING EXPERIENCES

Children learn best when they are actively involved in their learning. At Newmill we use a range of teaching approaches to ensure our children are 'engaged' in their learning. They may work individually, with a partner or in teams. Children are encouraged to talk through their learning and giving a variety of strategies to show how they have solved a problem or found the answer to the question. They present their work in a range of ways.





PLAY PEDAGOGY

Our vision at Newmill Primary is for all children to be 'engaged' in their learning. As part of ongoing development of our approaches to learning and teaching we have been developing play based approaches, using our courtyard area. All children in P1, 2 and 3 have daily opportunities to participate in free flow play opportunities in the classroom and courtyard area. Pupil voice leads the development of learning activities and stations focusing on literacy and numeracy as well as other curricular areas. Playful Pedagogy is a way of integrating children's play experiences



with curricular learning, giving pupils the flexibility to find their own solutions to both new and existing problems.

ENSURUING PACE AND CHALLENGE

At Newmill developing the use of SOLO taxonomy has been central to our focus on improving learning and teaching. All staff use SOLO verbs to design tasks and questions which improved the quality of dialogue, differentiation and levels of challenge.

We have agreed whole school shared formats to guide learners, providing a consistent approach across the school community. SOLO provides a good model for differentiation within multi-composite classes.







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SUPPORT FOR LEARNERS

Pupils are in mixed ability classes and all of our class teachers plan lessons which are differentiated in order to meet pupil needs effectively.

Additional Support Needs

Some of our children require an additional input from our Support for Learning teachers in order to access the curriculum successfully. Children may be supported either individually or in small groups, sometimes within the class and sometimes in another room. Parents are informed if their child is identified as requiring support for learning and are encouraged to discuss their child's needs with staff.

Some children will have an Individual Education Programme (IEP) or Learner Profile and Strategies LPS) which is devised for them and evaluated termly. Both are shared with parents and parents may contribute to them if they wish.

The school works closely with other agencies such as Early Years Service (EYS), Speech and Language Therapy (SALT), Educational Psychology (EP), Social Work (SW), English as an Additional Language (EAL) and Occupational Therapy (OT).

Multi-agency meetings called Child Planning Meetings may be held for some pupils. Parents, school staff and other agencies who work with the pupil, meet to discuss issues and concerns, what is working, ideas and actions/outcomes.

Enquire

Enquire offers independent, confidential advice and information on additional support for learning through:

Telephone Helpline: 0845 123 2303

Email Enquire service: info@enquire.org.uk

Advice and information is also available at www.enquire.org.uk

Enquire provides a range of clear easy-to-read guides and fact sheets including - The parents' guide to additional support for learning.

APPENDICES

Moray Council Education, Communities & Organisational Development

Address: Council Office, High Street, Elgin IV30 1BX Telephone: 01343 563374 Email: education@moray.gov.uk

Hours: 8.45am - 5.00pm Monday to Friday Website: <u>www.moray.gov.uk</u>

Updated 14/08/2023

Moray Council	A-Z	
Active Schools	Email:	Active.schools@moray.gov.uk
	Website:	www.moray.gov.uk/moray_standard/page_52055.html
Additional	Telephone:	01343 563374
Support for	Email:	education@moray.gov.uk
Learning	Website:	www.moray.gov.uk/moray_standard/page_42567.html
Adverse Weather Procedures	Telephone:	0870 054 9999 (school information line) Calls to this number will be charged at a 2p per minute service charge plus your call providers access charge Local school or 01343 563374
	Email:	Local school or education@moray.gov.uk
	Website:	https://secure.moray.gov.uk/mcalerts/portal/servicestatus.aspx www.moray.gov.uk/moray_standard/page_53021.html
After School	Telephone:	01343 563374
Clubs	Email:	Childcare.info@moray.gov.uk
	Website:	www.scottishfamilies.gov.uk/
Armed Forces	Telephone:	01980 618244 (MOD Children's Education Advisory Service)
Families	Email:	enquiries@ceas.uk.com
Information	Website:	www.moray.gov.uk/moray_standard/page_100164.html
Attendance	Telephone:	01343 563374
and Absence	Email:	education@moray.gov.uk
	Website:	www.moray.gov.uk/moray_standard/page_55580.html
Bullying	Telephone:	01343 563374
	Email:	education@moray.gov.uk
	Website:	www.moray.gov.uk/moray_standard/page_52988.html
Childcare	Telephone:	01343 563374
	Email:	Childcare.info@moray.gov.uk
	Website:	www.scottishfamilies.gov.uk/
Children and	Telephone:	01343 554370 or out of hours emergency 03457 565656
Families Social	Email:	childrensaccessteam@moray.gov.uk
Work	Website:	www.moray.gov.uk/moray_standard/page_47606.html
Child	Telephone:	01343 554370 or out of hours emergency 03457 565656 or
Protection		101 (Police Scotland). If it is an emergency call 999
	Email:	childrensaccessteam@moray.gov.uk
	Website:	www.moray.gov.uk/moray_standard/page_55497.html
Clothing	Telephone:	01343 563456
Grants	Email:	revenues@moray.gov.uk
	Website:	www.moray.gov.uk/moray_standard/page_55486.html

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Website: www.moray.gov.uk/moray_stan	dard/page_55486.html
Grants and Telephone: 01343 563374	
Bursaries Email: <u>education@moray.gov.uk</u>	
Website: www.moray.gov.uk/moray_stan	dard/page_43903.html
Home Telephone: 01343 563374	
Education Email: <u>education@moray.gov.uk</u>	
Website: <u>www.moray.gov.uk/moray_stan</u>	dard/page_53000.html
Instrumental Telephone: 01343 563374	
Instruction Email: <u>education@moray.gov.uk</u>	
Website: www.moray.gov.uk/moray_stan	dard/page_53005.html
Placing Telephone: 01343 563374	
Requests Email: education@moray.gov.uk	
Website: www.moray.gov.uk/moray_stan	dard/page_49601.html
Race & Telephone: 01343 563374	
Equality Email: <u>education@moray.gov.uk</u>	
Website: http://www.moray.gov.uk/moray	_standard/page_43019.html
School Meals Telephone: 01343 557086	
Email: schoolmeals@moray.gov.uk	
Website: www.moray.gov.uk/moray_stan	dard/page_55540.html
School Term Telephone: 01343 563374	
and Holiday Email: <u>education@moray.gov.uk</u>	
Dates Website: www.moray.gov.uk/moray_stan	dard/page EEQO0 ktml
Transport (For Telephone: 0300 123 4565	uaru/page_55829.ntmi
Pupils) Email: transport@moray.gov.uk	uaru/page_oo829.ntmi
Website: www.moray.gov.uk/moray_stan	

Standard privacy statement for school websites and handbooks

Newmill Primary has a legal responsibility to deliver an effective educational programme to its pupils. In order to do this, we need to collect personal data about our pupils/children and their families so that we can help them learn, and keep them safe. The type of personal data we will collect include:-

Data about our pupils/children and their families

This will include the name, address and contact details of the pupil/child and relevant family members. It will also include information about relevant medical conditions, any additional supports which are needed, and their family situation. We need this information to ensure we know our pupils/children and their families, and to ensure we are able to educate them appropriately, and keep them safe

We will also collect personal data relating to personal characteristics, such as ethnic group to enable statistics to be reported. We need this information so the Council can ensure it is delivering education appropriately to all its citizens

Data about pupils/children at school/within ELC setting

This will include data about progress, assessments, and exam results. It will also include records of attendance, absence, and any exclusions. We need this information to understand how our pupils/children are progressing, and to assess how we can help them to achieve their best

Data about when and where they go after they leave us

This will include information about their next setting/school, career paths or intended destinations. We need this information to ensure we support our pupils/children in all their transitions and do all that we can to help their future be a success

There will be times where we also receive information about them from other organisations, such as a pupil's previous school, the previous local authority where that school or ELC setting was based, NHS Grampian, Police Scotland, Social Work, Additional Support Services, and sometimes other organisations or groups connected to a pupil's education. We use this data similarly to the above: to support our pupils' learning, monitor and report on their progress, provide appropriate pastoral care; and assess the quality of our services.

When we collect and use personal data within school/ELC setting, and for the reasons detailed above, we will normally be acting in accordance with our public task. Occasionally we are also required to process personal data because the law requires us to do so, or because it is necessary to protect someone's life.

We will also take photographs in school/ELC setting and display them on our walls, and in newsletters and other communications. We do this in order to celebrate and share what we have done, including individual achievements and successes. We consider this use of images to be part of our public task as it helps us build an effective community which supports learning. We will not, however, publish these photographs on social media or in newspapers without permission. Consent for this use will be sought when a pupil/child joins Newmill Primary and will be kept on record while they are with us. Consent can be withdrawn at any time, please just let us know.

Sometimes we need to share pupil information with other organisations. We are required, by law, to pass certain information about our pupils to the Scottish Government and the Council. This data is for statistical purposes, and will normally be anonymised. It is normally required to enable the Council, and the Government, to understand how education is being delivered and to help them plan for future provision.

If a pupil/child moves schools/ELC settings, we have a legal obligation to pass on information to their new school/education authority about their education at Newmill Primary School.

When we record and use personal data, we will only collect and use what we need. We will keep it securely, and it will only be accessed by those that need to. We will not keep personal data for longer than is necessary and follow the Council's Record Retention Schedule and archival procedures when records are identified to be of historical value and require to be retained in the Moray Council Archives. For more information on how the Council uses personal data, and to know more about your information rights including who to contact if you have a concern, see the <u>Moray Council's Information Management webpages</u>.

Sharing personal data to support Wellbeing

In addition to the above, Newmill Primary has a legal duty to promote, support and safeguard the wellbeing of children in our care.

Wellbeing concerns can cover a range of issues depending on the needs of the child.

Staff are trained to identify when children and families can be supported and records are kept when it is thought that a child could benefit from help available in the school/ELC setting, community or another professional. You can expect that we will tell you if we are concerned about your child's wellbeing, and talk to you about what supports might help in the circumstances. Supports are optional and you will not be required to take them up.

If it would be helpful to share information with someone else, we will discuss this with you and seek your consent before we share it so that you know what is happening and why. The only time we will not seek consent to share information with another organisation is if we believe that a child may be at risk of harm. In these situations, we have a duty to protect children, which means we do not need consent. On these occasions, we will normally tell you that information is being shared, with whom, and why - unless we believe that doing so may put the child at risk of harm.

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We will not give information about our pupils to anyone without your consent unless the law and our policies allow us to do so.

Data Protection Act

Information on pupils and parents/carers is stored securely on a computer system. The information gathered is subject to the terms of the Data Protection Act 2018. The information may be used for teaching, registration, assessment and other administrative duties. The information is shared with Moray Council for administrative and statistical purposes. Extracts of the information are shared with a range of partners such as Skills Development Scotland, the Scottish Qualifications Authority, and the NHS (for dental and child health immunisation programmes). Information is also shared with the Scottish Government for statistical and research purposes, although individual children are not identified. The Data Protection Act ensures that information is collected fairly and lawfully, is accurate, adequate, and up to date, not held for longer than necessary, and may only be disclosed in accordance with the Codes of Practice.

More information is available on the Moray Council Internet site at: <u>http://www.moray.gov.uk/moray_standard/page 75569.html</u>

SESSION 2024/25- TERM HOLIDAY DATES

<u>Autumn</u>

Term Begins
Term ends
Autumn Holidays

<u>Winter</u>

Term Begins In-Service Closures Term Ends Christmas Holidays

<u>Spring</u>

Term Begins In-service Closure Mid Term Holiday Term Ends Spring Holidays

<u>Summer</u>

Term Begins Good Friday May Day Holiday Occasional day holiday Term Ends

- Wednesday 14th August 2024
- Friday 4th October 2024
- Monday 7th October Friday 18th October 2024
- Monday 21st October 2024
 Monday 11th & Tuesday 12th November 2024
- Friday 20th December 2024
- Monday 23rd December Friday 3rd January 2025
- Monday 6th January 2025
- Thursday 13th February 2025
- Friday 14th & Monday 17th February 2025
- Friday 28th March 2025
- Monday 31st March Friday 11th April 2025
- Monday 14th April 2025
- Friday 18th April 2025
- Monday 5th May 2025
- Monday 2nd June 2025
- Friday 27th June 2025



School Name :Newmill Primary School

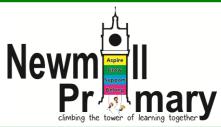
EXAMPLE 1 Standards and Quality Report: Review of Session 2023/24

CONTEXT OF THE SCHOOL

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Roll	Physical Capacity		acity Attendance	Exclusions	LAC	ASN pupils	SIMD profile	Staffing	<u>Vacancies</u>
72	98	75	94%	0	0	18 %	1	1	0
	mary is a small, rural school. Th s working closely together. The								
	, having been in post for some t					ary nao a r intoipa			
	Primary our vision is to <i>'climb t</i> i	ho towor of loarning	togothor' Our vision st	tatement is inspire	d by an im	portant local featu	ire: the clock tower	in Nowmill Sc	nuare
	enefit from a strong sense of cor				a by an in				luaie.
	(We work together to ensure w				nity. We ta	ake care of each o	ther's' buckets and	protect the rig	ghts of everyone in our
• Support	rt (We work together to make a est.)	nd maintain positive re	lationships and promot	e emotional wellbe	eing. We le	earn from one ano	ther. We ensure ou	ır young peop	le feel supported to do
	(our learning community demon	•		rners to be approp	riately cha	allenged and enjoy	/ high quality learni	ng experience	es. We work hard to
	learning is motivating, meaning								
-	(We work together to meet our um effort to achieve identified ta	•	aspire to take the 'road	d to awesome'. We	e motivate	each other to take	e increasing respor	sibility for our	own learning and apply
	works closely with parents to de learning and outcomes for chil								
on improver	nents in outcomes for all. Go t	<u>o this Sway</u>							
that of the N forestry are	ion of Newmill is increasing. A lational Average; a significant n also important to the local area g farming community. There is lo	umber of these jobs w with over 10% of emp	ill be linked to the whisl	ky industry. Constr	uction ind	lustry employees a	are around 12% of	workers, while	e agriculture fishing and
nationally, a	e residents aged three and over and 45.3% for Moray. Doric is by to recognise communities which	/ far the main dialect s	poken in the local area	, with the neighbou					
Limited pub	Newmill have the lowest proport lic transport services connecting ural location of Newmill, access	g the villages to towns					Newr		

- ACEL data 21/22 P1 88% all areas, P4- LT 85%, R 85% W 78%, N 78%, P7- LT 85%, R 85%, W 85% N 85% ٠
- ACEL data 22/23-P1 83% all areas, P4-LT 80%, R 80%, W 60%, N 90%, P7-Literacy all areas 75%, N 62% ٠
- ACEL 23/24 P1- 100% across all areas, P4-LT 100% R 100% W 88% N 88%, P7- LT 100%, R 100%, W 88% Numeracy 75% .



- 34 -***** **School Name :Newmill Primary School** Standards and Quality Report: Review of Session 2023/24 moray **Priority 1-Raising attainment in Literacy** • Aiming for at 80% of each year group to be achieving expected standards in reading. • The whole school community will build and sustain a whole school reading culture to support and raise attainment in literacy • Leaners to experience increased support and challenge within their literacy curriculum-with a specific focus on writing based on change in pedagogical approaches Key links to ⊠ Raising Attainment and Achievement Self-evaluation for Self-improvement **Moray Education** ☑ Learning, Teaching and Assessment Supporting All Learners \Box Leadership at all Levels **Priority Area(s):** ⊠ Curriculum **NIF Priorities: NIF Drivers: HGIOS?4 OIs: Children's Services Plan:** $\Box 2.1$ School Leadership \Box 1.1 $\boxtimes 2.2$ Improvements in attainment, particularly in Literacy and Numeracy \Box Priority 1 – Improve Wellbeing ⊠ Teacher Professionalism $\boxtimes 1.2$ $\boxtimes 2.3$ \Box 3.1 Closing the attainment gap between the most and least disadvantaged children \boxtimes \Box Priority 2 – Safeguarding □ Parental Engagement ⊠ 3.2 \Box 1.3 $\Box 2.4$ □ Improvement in children and young people's health and wellbeing \Box <u>Priority 3</u> – Poverty Assessment of Children's Progress □ 1.4 $\Box 2.5$ □ 3.3 □ Improvement in employability skills and sustained, positive school leaver □ Priority 4 – Corporate Parenting School Improvement destinations for all young people \Box 1.5 $\Box 2.6$ \boxtimes Performance Information \Box 2.7

Progress and Impact

Our pupil led improvement group 'Reading Leaders' continue to work towards 'Reading Schools' accreditation through implementation of their action plan. As a result, we continue to build and sustain a whole school reading culture to support and raise attainment in literacy. In May 2024, Newmill Primary achieved Silver Reading Schools Status and our ACEL data demonstrates we are sustaining and raising attainment in reading with all learners achieving expected milestones in P1, most in P4 and all P7. We manage resources well, planning a refreshed reading curriculum, through the purchase of up to date reading scheme. Maximising new resources will continue to be a focus of next session's literacy attainment journey with a focus on family learning, specifically guided reading. In writing, we continue to build on last session's professional learning and are in our second session of reviewing, refreshing and implementing a new writing curriculum, in line with our informed awareness of current educational thinking. To support this process, resources have been purchased to refresh our whole school approach and steps have been taken to create levelled progressions for each text type as well as whole school overview. We have been able to do this for five text types this session and have developed whole school teaching resources to support. All staff report to feel more confident in teaching writing and opportunities for modelling of approaches have been successful in supporting professional learning. Children report the approach is supporting them to produce more high quality pieces of writing, demonstrating a developing ability to articulate the word levels and sentence levels decisions they have made, based on teaching input. Next Steps

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- Continue with Reading Schools accreditation programme- moving to focus moving from sliver to gold outcomes-main action points being partnership working –engaging parents
 and pupils with new reading material and family learning sessions to promote guided reading at home and in school.
- Continue to create resources and programmes to match professional learning –improving quality of teaching in writing to raise attainment –creating balanced writers who can make word levels and sentence level decisions. Measurement-tracking system to be created and piloted next session (four more text types to create progressions for)
- Pruning whole school spelling approaches in line with assessment data to provide more support and challenge and meet individual needs

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		Priority 2							
• Session 23/24- Teachers will be able to impresearched grounded pedagogy.			proaches based on fundamental princip	les and p	ractices of	of well			
• Learners will experience high quality teaching									
Key links to \boxtimes Raising Attainment and AchievementMoray Education \boxtimes Learning, Teaching and AssessmentPriority Area(s): \Box Curriculum			 Self-evaluation for Self-improvement Supporting All Learners Leadership at all Levels 						
NIF Priorities: NIF Drivers: Children's Services Plan: HGIOS?4 QIs:									
 Improvements in attainment, particularly in Literacy and Numeracy Closing the attainment gap between the most and least disadvantaged children Improvement in children and young people's health and wellbeing Improvement in employability skills and sustained, positive school leaver destinations for all young people 		 School Leadership Teacher Professionalism Parental Engagement Assessment of Children's Progress School Improvement Performance Information 	 ☑ <u>Priority 1</u> – Improve Wellbeing □ <u>Priority 2</u> – Safeguarding □ <u>Priority 3</u> – Poverty □ <u>Priority 4</u> – Corporate Parenting 	$\Box 1.1$ $\boxtimes 1.2$ $\boxtimes 1.3$ $\Box 1.4$ $\Box 1.5$	$ \begin{array}{c} \square 2.1 \\ \square 2.2 \\ \boxtimes 2.3 \\ \square 2.4 \\ \square 2.5 \\ \square 2.6 \\ \square 2.7 \end{array} $	□ 3.1 ⊠ 3.2 □ 3.3			
	Progress and Impact								
Across our paired school community, there is a strong e	thos of professional eng	gagement and collegiate working to im	prove learning and teaching, building on previ	ous knowle	edge and				

understanding. All teaching staff have invested in sustaining a collegiate learning culture through collaborative practitioner enquiry, with a focus on 'Power Up your Pedagogy'. All teachers have engaged in seven professional learning sessions focusing on up levelling their teaching toolkit. All staff have been able to report back to our pedagogy team on changes to their practice and impact for future practice, retaining clear records of changes to their thinking and links with previous CLPL. Peer learning opportunities have, and will, continue to be a priority within collegiate time. This session, teachers worked together to create a peer observation toolkit to support continuous improvement and sustain our practice. This has been piloted this session to evidence improvement for learners and measure practitioner progress using Newmill's Learning Pit. Our shared language for progress has been promoted within the whole school community via the creation of an interactive display. The pit (based on previous professional learning linked to SOLO taxonomy) has helped teachers to improve approaches to learning and teaching and increase learner engagement, measured through peer observations. All teachers report that they feel more confidently able to talk about their pedagogical approaches and can make links between previous research and professional learning activity. Newmill's Learning Pit empowers children to have a say in the quality of their learning experience and how to improve. It is effectively promoting a whole school approach to measuring progress leading to sustainable improvement in learning and wellbeing. Next, we will be increasing peer observations with a focus on measuring, more accurately, learning engagement.

Next Steps

- Continue to develop leadership opportunities across the school-with all children accessing leadership opportunity –planning for my learner choice in leadership experience and focus to increase motivation.
- Power Up- still have to complete 4 elements –professional learning withinn24/25.
- Continue to improve, build and sustain the quality of learning and teaching across our school(embedding the 'Power Up Your Pedagogy' approach) using peer observation toolkit and interactive whole school approaches to #What we learn and #How we learn- Digital Profiling
- Provide opportunities for individual professional learning through revisiting specific areas as a result of self and peer evaluation.

	- 37 - Priority 3							
-	anding of numeracy curriculum prog ed support and challenge within their	ression to raise attainment in num	neracy.					
Key links to \boxtimes Raising Attainment and AchievementMoray Education \boxtimes Learning, Teaching and AssessmentPriority Area(s): \boxtimes Curriculum			 Self-evaluation for Self-improvement Supporting All Learners Leadership at all Levels 					
NIF Priorities: NIF Drivers: Children's Services Plan:				HGIOS?4 QIs:		Is:		
 Improvements in attainment, particular Closing the attainment gap between the Improvement in children and young pe Improvement in employability skills ar destinations for all young people 	e most and least disadvantaged children ople's health and wellbeing	 □ School Leadership ⊠ Teacher Professionalism □ Parental Engagement ⊠ Assessment of Children's Progress ⊠ School Improvement ⊠ Performance Information 	 <u>Priority 1</u> – Improve Wellbeing <u>Priority 2</u> – Safeguarding <u>Priority 3</u> – Poverty <u>Priority 4</u> – Corporate Parenting 	$ \Box 1.1 \boxtimes 1.2 \Box 1.3 \Box 1.4 \Box 1.5 $	$\square 2.1$ $\boxtimes 2.2$ $\boxtimes 2.3$ $\square 2.4$ $\square 2.5$ $\square 2.6$ $\boxtimes 2.7$	⊠ 3.1 □ 3.2 □ 3.3		

Progress and Impact

Teachers continue to build an ASG approach to learning, teaching and assessment supporting the moderation process throughout session 23/24. The numeracy pedagogy team has created: 'A How to Administer Assessments Guide', completed most third level assessments, started to create a bank of application tasks and completed strategy booklets to track numeracy strategy development. Newmill Primary School now hold individual data tracking attainment and progress across all maths and numeracy organisers for the last three sessions. This is supporting data driven dialogue around progress and attainment over time. Teachers report increased confidence and can articulate how they are planning more responsively using assessments results and flexible groupings. To support partnership working, this is shared with parents via reports and reflection jotters to provide more detailed data around progress and next steps. This session, theASG is in a position to share P7 data to support an effective numeracy transition. Teachers tell us using the ASG assessments are used consistently across the school to explore students' prior knowledge and activate relevant schemata. 'Hot' assessments are used to assess progress and evaluate the impact of learning and teaching. Learners are fully involved in the process of assessing impact. The assessments are motivating them to take ownership of their learning and take responsibility for the progress they are making. Learners can articulate whether their numeracy and maths lessons have had the 'goldilocks' effect and set targets based on performance. They are clear about where they are in their learning (E3, F1, etc) and able to see the progress they are making. This session we have been piloting the use of a new 'Problem Solving' resource to support the 'application' of numeracy skills at first level. We recognise that application of numeracy and maths skills will continue to be a focus of our moderation activity as will further development of numeracy profiles to include tracking strategy deve

Next Steps

- Continue to moderate resources created by Numeracy Pedagogy Team-building ASG approach –third level assessment focus
- Further develop and moderate a bank of 'application' tasks to develop conceptual understanding alongside procedural fluency
- Pilot use of the second level Problem Solving resource.
- Support learners to track numeracy strategies they know and are able to apply- to develop conceptual understanding alongside procedural fluency –carefully consider systems for this as part of collegiate time. Ensure all learners build a numeracy and maths profile to support transitions and continued progress –use strategy booklets with pupils
- Opportunities for family learning Use addition and subtraction strategies with parents open evening design some activities to develop whole school under of strategies

School Improvement Plan

Session:	2024-2025						
School:	Newmill/Botriphnie						
Plan term:	□ 1 year □ 2 years* □ 3 years*						
Link Officer:	Willem Smit						

*on discussion with Link Officer/QIM, context based

MORAY COUNCIL: Education Department



SCHOOL IMPROVEMENT PLAN

Priority 1 –Second year of creating a refreshed writing curriculum and first year of refreshing listening and talking curriculum									
to support progress in writing, third year of building and sustaining a whole school reading culture to raise attainment in literacy									
 Summary of Priority: Priority 1- Raising Attainment in Literacy Leaners to experience increased support and challenge within their literacy curriculum-with a specific focus on writing. Learners to experience a high quality listening and talking and writing curriculum that support progress in literacy. The whole school community will build and sustain a whole school reading culture to support and raise attainment in literacy 									
Moray Education Priority Area(s):		eaching and Ass ng leadership at a			urricului losing th	m ne poverty related attainment gap)		
NIF Priorities:		NIF	Drivers:		Childr	en's Services Plan:	HG	IOS?4 QI	s:
 Placing human rights and needs of every child and your Improvement in children and young people's health an Closing the attainment gap between the most and least Improvement in skills and sustained, positive school leadyoung people Improvements in attainment, particularly in Literacy and 	d wellbeing t disadvantaged children aver destinations for all		practitioner profession involvement and engand assessment .C Improvement		□ <u>P2</u> : □ <u>P3</u> : □ <u>P4</u> :	Strengthening family support	□ 1.1 □ 1.2 □ 1.3 □ 1.4 □ 1.5	□ 2.1 ⊠ 2.2 ⊠ 2.3 □ 2.4 □ 2.5 □ 2.6 □ 2.7	□ 3.1 ⊠ 3.2 □ 3.3
Actions	Outcomes for learn	ners	Timescales	Respo	nsible	Measures of success			
 Finish progressions for four remaining text types Teachers to re visit professional learning videos again before teaching each text type Create shared active inspire teaching as a teaching resource and reference tool moving forward Complete Yearly Overview- breaking into Early/First/ Second- text types 	Driver:- Learners will become b writers with an increase make and articulate set word level decisions as of a refreshed writing of Learners will be able to between listening and writing curriculum to m raise attainment in liter	ed ability to ntence level, a direct input curriculum. o make links talking and naintain and	Throughout session as we teach different text types Throughout session 24/25	All s	taff	 Measurement :- All Primary Teachers will I of best pedagogy and wi pupils and trialling new evident in learning walk groups-updated pupil jotters.(PM writing and PM All teachers and learners text types –introduced a able to talk about how it teaching. All children will have a passessments' for writing 	II be sha approac s, plann improven 1 oracy) will hav t CLPL- c helped in	ring learni hes. This ing folder nent pla e trialled document form learr	ng with will be s, pupil n, and all nine and be ing and

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 Assessment calendar for writing created Populate spreadsheet throughout the session Learners to have writing profile with cold and hot pieces – consider format, make decisions Spelling- tweaks to be made to whole school spelling approach based on data. – Precision teaching piloted in P3/4/5 for common words Listening and Talking - Whole school CLPL-All staff to participate in four training sessions. 26/08/24 28/10/24 25/11/24 Listening and talking progression to be reviewed and refreshed- clearer progression to support assessment Listening and talking resources to be piloted – matching PM writing – PM oracy- consolidating talk for writing. Learners to hold a Listening and Talking profile with assessment evidence Assessment calendar for Listening and talking to be created. Reading School Gold- See separate Action plan and evidence – both schools –working together on a joint action plan. Main action points include: Community Event-display in a community space-Reading Café Family learning events –to introduce new reading scheme and how to support progress-which will include videos on Blog Joint schools Author Event Book recommendations to support HWB on blog – mindset, friendship, etc 	Learners will benefit from a curriculum where opportunities to generate excitement around reading is maximised to sustain and raise attainment in literacy.	 Almost all children will understand and be able to talk about the progress and next steps within each text type e.g. S1, S2. Moderation of standards- Jotter-improvement monitoring as part of peer observation walks- developing a shared understanding of F1, F2, etc 'tools for writing' as a result of spelling, grammar and handwriting focus. Aiming to maintain and raise attainment Assessment Calendar created throughout 24/25 and in place 25/26- writing, listening and talking Peer learning walks – different focus (spelling, writing _L&T) - moderating approaches to teaching writing _developing shared understanding. Identifying whole school messages and next steps. All teachers to have trialled the Pm Oracy resources and be able to talk about their impact. Parents will be able to access resources and information to support their child's progress in reading Submitting evidence plan to achieve Reading Schools Gold in 24/25

Evidence to support reduced bureaucracy/workload of teachers: Joint working

MORAY COUNCIL: Education Department **SCHOOL IMPROVEMENT PLAN**



Priority 2 - second year of enquiry based approaches to improving learning, teaching and assessment								
	of Príoríty: ently about their	Children's enga pedagogical appro	gement with ar	nd leaders	ship of learning			ded
Key links to Moray Education Priority Area(s):	_	eaching and Assess ng leadership at all I		⊠ Curricu ⊠ Closing	Ilum the poverty related attainment g	ар		
NIF Priorities:		NIF Dri	vers:	Chil	dren's Services Plan:	HGIC	S?4 QIs:	
 Placing human rights and needs of every child and young personal improvement in children and young people's health and well Closing the attainment gap between the most and least disaction Improvement in skills and sustained, positive school leaver de young people Improvements in attainment, particularly in Literacy and Nun 	being Ivantaged children estinations for all		titioner professionali blvement and engage ssessment nprovement	sm	23:Improving CYP mental wellbeing24:Strengthening family support	□ 1.1 □ 1.2 ⊠ 1.3 □ 1.4 □ 1.5	□ 2.4 🛛] 3.1] 3.2] 3.3
Actions Or	utcomes for lea	irners T	imescales	Respons	ible Measures of success			
 Change Ideas: All staff to participate in remaining five teacher learning community professional learning events Develop interactive version of the Newmill/Botriphnie Learning Pit to set a shared language for progress across the whole school community- share with families via school blog and launch at Term 1 parents night. All staff to use newly created peer observation template to undertake three learning visits of each other throughout session 24/25. Continue to develop shared resources to 	be re e participa engaged motiva well o activities • Learners high o across th • Learners	s will experience quality teaching he curriculum.	Throughout Session 24/25	All staf	 Measurement:- Use of and pupil's abia 'wall' and interactive the relevance of experiences TLC Teacher Folders progress within each end levels within the pit HWB- Glasgow wellbe HWB- attitude to learn to three times individut Jotters- children's idea about their progress in 	learning pit and reflect /Evidence/Cl lement ident eing profile ning –twice y al HWB whe ntification ar	to unders ton lear assroom V tified in tern used to a early in add els nd ability to	itand rning 'isits- ns of asses lition

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 support sustainability of approaches within each element Develop and explore opportunities for parents to evaluate progress and next steps using the learning pit Refresh ' Respectful Relationships Policy' with parents –use Rights Rabbit to make accessible children –RRSA Gold- Rights Based Approach to Learning Primary – Foundation All staff to participate in professional learning to deepen their understanding of meta skills. Introduce meta skills to children and support them to make links to current skills languagefour capacities. Children to consider how we could incorporate these within 'the wall' as an connection – as opposed to something new. Provide opportunities for children to reflect on Meta skills within learning activities- specifically outdoor learning, play, SDL. Leadership. All staff to receive training on how to develop digital profile. Digital Staff Champion to be appointed. Digital leaders to be trained in upper stages classes to support all children to create digital profiles. All children at Botriphnie to hold a digital profile, all P6/7 children at Newmill. 	 sufficiently challenged in their learning. Learners will feel actively involved in leading their own learning Providing a learning environment where; visibility of skills, meaningful discussion and reflection on skills, and the opportunity to profile skills experiences, will support children and young people with their ability to understand, recognise and articulate their skills development, empowering children to develop across the four capacities. 	 Peer observation notes, discussion and feedback Respectful Relationships Policy will be shared with staff and Parent Council by the May 25. All children at Botriphnie will hold a digital profile. P6/7 at Newm8ill will pilot digital profiles.

MORAY COUNCIL: Education Department

SCHOOL IMPROVEMENT PLAN



Priority 3- Raising and attainn Summary of a © Continue to build an ASG shared understanding of numer © Learners to experience increased support and challenge v	Príorítį acy currie	: ASG approac	ch to raising at to raise attainme	tainm	ent in nu	umeracy	year fo		<u>c o u n c i l</u>
Key links to	_earning, T	eaching and Assessn ng leadership at all Le	nent		urriculum osing the p	poverty related attainment ga	p		
NIF Priorities: Placing human rights and needs of every child and young person at cer Improvement in children and young people's health and wellbeing Closing the attainment gap between the most and least disadvantaged Improvement in skills and sustained, positive school leaver destination young people Improvements in attainment, particularly in Literacy and Numeracy	d children	NIF Driv	adership itioner professionali lvement and engage ssessment iprovement	sm	□ <u>P1</u> : O di □ <u>P2</u> : Ta □ <u>P3</u> : In □ <u>P4</u> : St	's Services Plan: vercoming challenges – isability, neurodiversity ackling child poverty nproving CYP mental wellbeing trengthening family support nproving CECYP outcomes	HG □ 1.1 □ 1.2 ⊠ 1.3 □ 1.4 □ 1.5	OS?4 Q	IS: □ 3.1 ⊠ 3.2 □ 3.3
 Actions Change ideas Newmill and Botriphnie to make changes to yearly overview for Numeracy and maths- at early, first and second levels based on key messages from data gathered over past three years. Greater focus on 'application' this this session- through pilot of second level problem solving resource and moderating 'application' tasks designed by ASG Numeracy Team. Re-establish dates for Numeracy Pedagogy Team to: finish third level assessments and answers, consider an ASG approach to using strategy overviews for addition and subtraction, multiplication and division, spreadsheet how to guide. More robust data around strategy development to be retained- Teacher plans to include details of what strategy 	 Lear succ appl new cont Lear discu 	ners will essfully be able to y their learning in or unfamiliar exts. ners' ability to uss, select and y strategies will	Timescales Throughout session 24/25		oonsible Il staff	 Measures of success Measurement:- Teachers plans will application Teachers will be able progress in applying n Learners will be able know and can use via Teachers across the keys/guides to sup assessments-leading will be able to talk abot the implication for leatheir class. Newmill/Botriphnie application bank- leatheir class 	e to talk a umeracy a to track t pupil trac e ASG v oport co to more n out assess arning an will begi	about eac and math he strates king sheet vill use nsistent robust da ments res d teachin n to cro	th child's s skills. gies they t. marking use of ta. They sults and ng within eate an

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taught and when.	resources trialled.
 Individual pupil profiles to include evaluations of ability to use specific strategies. 	All learners will have a numeracy profile.
 Explore how to use strategy overviews in a meaningful way with parents and pupils to support a shared language outlining up to date approaches leading to conceptual understanding 	 Newmill and Botriphnie will have third level assessments created for all organisers.
 Learners will be able use strategy booklets to help undertake assessments. 	
 Overview of each organiser with percentages- strengths and next steps to be within front cover of numeracy profiles. 	