|  |  |  |
| --- | --- | --- |
| **Book****(1 author)** | FAMILY/SURNAME, Initials. (Publication year in brackets) *Book title – italicised or* underlined*.* Series title and volume if applicable. Edition – if not the first. Place of publication: publisher. | NEVILLE, C. (2010) *The Complete Guide to**Referencing and Avoiding Plagiarism*. 2nd Ed. Maidenhead: Open University Press. |
| **Book****(2 to 3 authors)** | FAMILY/SURNAME, Initials.,FAMILY/SURNAME, Initials. andFAMILY/SURNAME, Initials. (Publication year in brackets) *Book title – italicised or* underlined*.* Series title and volume if applicable. Edition – if not the first.Place of publication: Publisher | BRADBURY, I., BOYLE, J. and MORSE, A. (2002) *Scientific Principles for Physical Geographers.*Harlow: Prentice Hall.**Note**: Use either “and” or “&” between authors’ names as dictated by the book’s own presentation |
| **Book****(4 or more authors)** | It is discretionary as to whether you list all authors and also whether you use ‘et al.’ or ‘and others’ as below:FAMILY/SURNAME, Initials. et al. or and others. (Publication year in brackets) *Book title - italicised or* underlined*.* Series title and volume if applicable.Edition - if not the first. Place of publication: Publisher | CAMPBELL, N. A. et al. (2008) *Biology*. 8th Ed. London: Pearson. |
| **Book (Editor/s)** | FAMILY/SURNAME, Initials. (ed.) or (eds.) – in brackets for editor(s). (Publication year in brackets) *Book title - italicised or* underlined*.* Series title and volume if applicable. Edition – if not the first. Place of publication: Publisher. | FONTANA-GIUSTI, G. (ed.) (2008) D*esigning Cities for People: Social, environmental and Psychological sustainability*. London: Earthscan. |
| **Website** | Author of website FAMILY/SURNAME, Initials or WEBSITE name if no author is available. (Year - in brackets) *Title of website in italics or underlined.* Any numbers if necessary or available if website is part of a series. [Online in square brackets] Available from: URL. [Accessed: followed by date in square brackets] | BBC NEWS. (2008) *Factory gloom worst since**1980.* [Online] Available from:http://news.bbc.co.uk/1/hi/business/7681569.stm. [Accessed: 19th June 2012]. |
| **Films [DVD], [VHS],****[Blu-ray Disc]** | *Title - in italics or* underlined. (Year of distribution in brackets) Material type. Directed by – name of director(s). [Format of source in square brackets]Place of distribution: Distribution company. | *Chicken Run.* (2000) Animated Film. Directedby Peter Lord and Nick Park. [VHS] UK: PatheDistribution.*Requiem for a Dream*. (2000) Film. Directed byDarren Aronofsky. [DVD] UK: MomentumPictures. |