**Linkwood Primary Parent Council Meeting**

**Wednesday 10 November 2021 – 6.30pm via Zoom**

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| **PRESENT** | |
| Mrs Fiona Stevenson (Headteacher) | Kevin Stuart (Chairperson) |
| Mrs Andrea Main (Depute Head Teacher) | Gillian MacKinlay (Treasurer) |
| Mrs Kirsty Dunlop (Class Teacher) | Suzanne Wilson (Secretary) |
|  | Amy Cruickshank |
|  | Tracey Peden |
|  | Andrea Robertson (initial part of meeting only) |

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| **APOLOGIES** | |
|  | Michelle Barr |
|  | Robert Bain |
|  | Charlie & Margaret Ross |

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| **1.** | **Welcome and Previous Minutes**   * Previous minutes of the last AGM agreed by all as a true representation of the last meeting. | **Actions** |
| **2.** | **Building Relationships, Learning and Behaviour Policy**   * FS provided a summary of the above policy that echoes the core values of Linkwood with emphasis on respectful behaviour, a partnership approach to managing poor conduct and dynamic interventions that support staff and learners. * FS advised the policy would be published on the school website week beginning 15 November. * KS agreed to share a link to this via the parent council Facebook page and next newsletter. | **Actions**  KS to share the link to the policy when available. |
| **3.** | **After School Clubs**   * To follow on from discussions at the last parent council meeting, AC advised the group that Active Schools sessions were filled within 40 minutes, showing the great demand for after school activities. * AC asked FS when the school would be open for other after school activities and if any further discussions had taken place with Moray Sports Centre. * FS advised Active Schools were keen to get more involved at Linkwood and are looking at the range of sports offered. With current COVID guidelines in place, the option to use the school facilities is limited and would be at specific times as there is no Janitor support and the area would require sanitising after use by the Cleaning team. FS also confirmed that there has been nothing further heard from Moray Sports Centre. * TP thanked FS for making contact previously and suggested another meeting be requested to highlight the demand and find solutions as it is a great opportunity to get more children into sport and being active. * FS agreed to contact Moray Sports Centre and request a meeting. TP happy to attend and will wait to hear details. * KS stated he would be happy to approach the Centre as Chair of the Parent Council too if needed. | **Actions**  FS to arrange meeting with Moray Sports Centre. TP to be invited. |
| **4.** | **Football Team**   * FS highlighted the strong interest in a school Football Team with over 70 pupils noting interest. Unfortunately, out of 16 initial adult volunteers, only 2 attended the meeting to take this further. PVG checks will now be undertaken along with a short online training course with the SFA. Volunteers are needed for teams to attend the weekend Active Schools football festivals so more people are needed. * KS agreed to share the need for more volunteers on the Parent Council Facebook page. | **Actions**  KS to share a request for more volunteers on the PC Facebook page |
| **5.** | **Class Whats App Groups**   * AC stated this is a good idea for parents and would be keen for it to be moved forward. * KS agreed as it could be used for parents socially or to contact the Parent Council though it would require clear terms and conditions as it should not be used as a platform to air any grievances. * FS will speak with other staff to see if this is set up elsewhere. Would be good to have a Parent Council member involved in each group to monitor messages. * KS confirmed he will devise terms and conditions and share this with Parent Council members. | **Actions**  KS to devise terms and conditions for What’s App class groups |
| **6.** | **Halloween Colour Competition**   * SW confirmed there was a good response to the competition and that entries and money have been collected from the school office. * Entries to be looked at and winners picked at a meeting TBC but hopefully week beginning 15 November. | **Actions**  SW to arrange meeting |
| **7.** | **Future Fundraising**   * KS advised that the idea for the Bingo Night had proved to be a popular one and it’s hoped this can go ahead perhaps in the Summer term. * FS and KS thanked AC for work done so far on this. * KS suggested as any fundraising at the moment will need to be remote, perhaps a raffle with a big prize could be run between now and Christmas. * Suggestions for prizes included, vouchers for butchers, ipad, breakfast with santa etc. * AC stated an easy method is picking a number. Can be run over social media. * KS keen to get this moved on. Parent Council members can provide any further suggestions via messenger over the next few days. | **Actions**  PC members to confirm prize(s) for a pick a number raffle. |
| **8.** | **P7 Residential Trip**   * KS asked if the school was considering a residential trip for P7s as this can be a valuable experience for pupils. * FS confirmed that this year’s P7s were booked to attend Altnacriche in February. Looking at Loch Insch possibly for 2023. * FS also advised that the P7s would also be supplied with leaver hoodies in term 4 and Linkwood Leader Awards would also take place at the end of the year. | **Actions** |
| **9.** | **AOCB**   * KS confirmed the next Parent Council newsletter will be issued by the end of term 2. Any suggestions of what to include can be passed to him. * KS stated that access to the Parent Council Facebook page and messenger needs to be looked at and some users not involved in the Parent Council removed. KS will be in touch with anyone being removed before hand. * FS confirmed that with Christmas guidance now issued it will be class only parties. There will still be a whole school Christmas performance but as no audiences are allowed, it will be filmed and shared with all parents/carers. * FS asked if the Parent Council would be able to fund ice-cream for each class party or perhaps choc ices could be supplied. FS to confirm the cost of food for each class. * FS stated the school were also on the lookout for a new Santa suit and would welcome any suggestions of where one can be sourced. KS to find out. * FS asked if the Parent Council would be providing presents again this year. KS noted the school has expanded and a cap maybe required to keep costs down. FS agreed P1-3 would be good and a useful gift is best (book or craft gift for example). KS to speak to AR about this. * FS confirmed the school were taking part in some celebrations for the Queens Jubilee in June. School had been offered the chance to order a coin for pupils however the decision was taken not to go ahead with this. * AC asked if there were any plans in place for a school choir. FS advised that from next week Mrs Allan, who currently teaches ukulele, will be taking choir practice with P4-7s. Some Scottish country dancing sessions will also be delivered soon by Mrs Maclean * FS raised the concern of a parent about the lack of face masks amongst adults at drop off/pick up. KS agreed to add a message emphasising the need for masks on the Parent Council Facebook page. * KS to add TP to Parent Council messenger group. | **Actions**  PC members to forward any suggestions for PC newsletter.  FS to confirm cost of ice cream  AR to source Christmas gifts for P1-3 pupils  KS to add message re: facemask onto PC Facebook page and add TP to messenger group |
| **10.** | **Date of Next AGM**   * Wednesday 26th January – 6.30pm |  |