



EDUCATION, COMMUNITIES & ORGANISATIONAL DEVELOPMENT

Susan Buchan Head Teacher

Keith Primary School School Road KEITH AB55 5GS

Telephone: 01542 882802

email: admin.keithp@moray-edunet.gov.uk

Website: www.moray.gov.uk

17th August 2023

Dear Parent/ Carers

Return to School 23-24

We hope you have all had a good break. We have enjoyed seeing everyone back in school. Our learners are mainly in good spirits and are, what feels like, a few centimetres taller than when we last saw them!

Before offering a few pieces of information for the start of this session, I would like to thank the pupils and parents of last year's P6 class. A sponsored walk was undertaken to raise money to cover the costs of the trip to Culloden. The fundraising was certainly over and above expectations with the final total being £1283.27. With costs of everything going up, this already helps to cover the costs of the P7 activities for this session.

Lunches

The lunch menu for this session can be found here.

Start / End of day arrangements

Morning drop off and afternoon pick up seem to have gone relatively smoothly so far but just a wee reminder of expectations

Drop-off

- **P2-P7 parents**: We ask that you drop your child at the gate and not enter the playground.
- **P1 parents**: Please only enter the playground only if your child requires support and please do so after the bell has gone at 8.50am

Pick-Ups

 All P1s and P2s should be collected from classroom doors by a parent or known adult at 3.00pm.

- P3s will be dismissed from their classroom door and will head to the gate at the P1 end of the school. Parents of P3 pupils should wait outside the gates rather than come to the classroom door.
- P4s P7s will normally make their way out of the gate at the P7 end of the school but can go out of the P1 gate if they are meeting adults who are collecting younger siblings.

We also respectfully ask that you stand back a little from the gate at the P1 end of the school at busy times. We have a number of pupils (especially those with autistic type difficulties) who struggle with busy spaces so it would be ideal to offer these pupils a little more space to enter and leave the school safely.

Home Learning

This will be issued during Week 4 for all classes. Home learning is issued on even weeks of term (on a Tuesday) for return on the following Friday.

Reminder re. Phones and other items in School

To avoid the risk of precious items being lost or stolen, we would advise against taking phones and personal toys / possessions into school.

That said, we do know that there are lots of reasons why it is important for a child to take a phone with them. The use of mobiles, for a host of reasons, is not permitted in class or in the playground so pupils should keep their phones in their bags and out of sight during the school day.

Communication

We will continue to use e-mail as the main form of communication but, for those who have not already done so, we would encourage you to download Xpressions as this has links to all correspondence and links to school menus etc. There is also a link on Xpressions to the school website which has a range of pertinent information.

If you need to get in touch with your child's class teacher, please do so via the school office (phone or e-mail). It is not advisable to use GLOW e-mails as most teachers do not routinely check messages or e-mails on this platform. Some teachers <u>may</u> opt to use GLOW but you should be led by them and not assume all teachers are liable to check.

Leadership Team Remits

Mrs Kristen Keedwell has now joined us a permanent Depute Head Teacher. She will have pastoral responsibility for pupils in P4, P5 and P6. Mrs Ross will continue to be the link for younger pupils and I will be the first point of contact for pupils in P7. If you have questions or concerns, they will be directed to this link person in the first instance rather than directly, to myself, as Head Teacher.

PE Kit

All pupils are expected to have an indoor PE kit in school consisting of shorts, leggings or jogging bottoms, a T-shirt and indoor shoes.

Forthcoming Dates

Date	Event
28 th August	Frog Squad Meeting – Community Room @
	6.30pm
12 th September	Photographer (individuals and sibling groups)
4 th October	Parents' Open Evening 4pm – 6.30pm
6 th October	School closes at 3pm for October break
23 rd October	School re-opens
6 th November	Flu Immunisations
13 th & 14 th November	INSET: school closed to pupils

Yours sincerely

Head Teacher