**Minutes of the Keith Grammar School Parent Council AGM**

**Tuesday 10th September 2019**

**Venue: Keith Grammar school**

**Present:** Laura Simmers, Steve Hickin, Trish Winchester, Donna Mackie, Neil Kidd, Marie Comrie, Wei Morrison, Gill MacFarlane.

**Staff Representatives:** Liz Bain, Laura Main, Kevin Pirie

Apologies were received from Gillian Hendry, Cllr Donald Gatt and Jenni McWilliam.

**Approval of minutes for the 2018 AGM:**

Proposed Laura Simmers, Seconded Trish Winchester, minutes accepted.

**Matters arising from the previous minutes:**

There were no matters arising.

**Chair’s Report:**

The Chair apologised for his recent lack of activity and gave a brief overview of the previous year.

**Treasurer’s Report:**

Account balance at June 2019 = £7000 which includes the 200 Club prize money.

**Election of Office Bearers:**

**Chair:** Steve Hickin has stepped down as Chair and Neil Kidd was adopted as Chair.

**Treasurer:** Donna Mackie is Happy to continue as Treasurer.

**Events Secretary:** Laura Simmers has stepped down but will continue to run the 200 Club and contact Rag Bag when required.

A discussion took place regarding the role of Events Secretary and the amount of work it entails. The Parent Council decided to convene a separate meeting on Tuesday 24th September to discuss the creation of a fund raising group to spread the workload.

**Action: Convene Meeting on Tuesday 24th September at 19.00hrs in Keith Grammar School**

**Clerk/ Secretary of the Parent Council:** This post has remained vacant since the 2018 AGM and Jamus Macpherson had taken the minutes at meetings. Marie Comrie volunteered to take the role of minutes secretary and this was accepted by the meeting.

**AOCB:**

Following a short discussion on the matter the Parent Council decided that rather than close the AGM and reconvene for a general Parent Council business meeting these matters would be heard under AOCB.

**Parent Council Meetings 2019/2020**

A brief discussion took place to set the Parent Council meeting dates for the 2019/2020 school year.

The dates selected are:

19th November 2019, 21st January 2020, 17th March 2020, 19th May 2020.

All meetings are on a Tuesday at 19.00hrs in Keith Grammar School.

**Rector’s Report:**

Before the Rector’s report was given Laura thanked Depute Liz Bain on behalf of the Parent Council for stepping into the role of Rector when Jamus was taken ill.

**Uniform:** The switch to a non branded uniform had worked well with the uniform standard being white shirt, black jumper and black trousers or skirts. There were one or two pupils who were wearing other coloured jumpers but these were being dealt with in a sensible low key manner.

**Staffing:** Staffing levels are good; the move to two school houses has thrown up a surplus Guidance Teacher. There have also been some changes in support roles, the contract for the Family Support Worker has ended, there is a vacancy for a Home/School Link worker, the School Nurse has resigned and the NHS is trying to recruit a replacement. The school also has a Senior Youth worker and a part timer and an Inclusion Coordinator.

**Funding Requests:**

The following Funding requests were unanimously agreed by the Parent Council.

£450 for three Chromebook computers

PE Dept

Medals & Ribbons £100

Coaching Badges £180

SSFA 7 aside £200

Maths Dept to attend the Enterprising Maths competition in Glasgow,

£365 to cover Accommodation, food and Travel

Riding Course £960

Art Dept – Provision of new equipment to support new course,

NPA Photography £375

After School Baking Club up to £100 to cover the cost of ingredients.

**Date of the next AGM:** The next Parent Council AGM will be held on 08th September 2020 at 19.00hrs in Keith Grammar School.