

*Bottriphnie Primary School Parent Council Meeting*

**Minutes of the Meeting held on Thursday 15th January 2026 at 6pm**

**Present:** Karlyn Wilson, Mel Irvine, Ros Harris, Sammy Stewart, Stacey Chalmers, Jenny Bowler, Fiona Gordon-Duff, Rachael Smith, Kelly Gordon

**1. Apologies**

Alex Lloyd, Mary Stewart, Torquil Gordon-Duff, Sarah Johnston

**2. Previous Minutes**

Approved by Fi and seconded by Kelly

**3. Matters arising**

Mel to ask Dianne Mark about use of the hall for the timeline but she's away just now on holidays

Coffee Morning now Saturday 13th June 2026 in the Village Hall

Netball After School Sport- in hand with Jenny - Mel to put in WhatsApp group for parent's to sign up

**4. School Updates**

The children have decided they want to do a circus IDL - School have contacted someone to come give a workshop. £280 for full day and one person. Split into 2 groups to attend. The children want to put on a performance after. School would like to know if PC can fund it. Everyone at PC meeting is happy to fund it.

School have another science event booked in May. There was good feedback from the children about the Glasgow Science Centre (free) workshop today.

Sharon Henderson is going to come back for 4 after school sessions. £160 for the 4 sessions. School to put out the dates for this tomorrow.

Parents Nights/Day - we will have an appointment with Christinne (CT) and with Mrs Lawrence for the digital profiles.

Certificate was awarded to the Parents and Parent Council for coming in to help clear up the snow at Bottriphnie.

**Miss Smith's Update**

Looking at a very good inspector's report of Ulva Primary and looking to take the feedback and reflect on what is working well and can be achieved at Bottriphnie, ahead of potential inspection coming up.

Play policy has been finalised for Botriphnie. Miss Smith is going to send copies out with feedback form. Will continue at next meeting regarding the rational and completing the missing bubbles to do on the Learning for Sustainability ThingLink.

Roths Primary had an idea as part of LfS, they learned about 3 different charities. They had a 10 token reward system for following school values before to get a wee treat however they then discussed the sustainability of the treats and have moved towards doing their own "Stronger Starts" tokens that go towards a charity.

#### **5. Parent Council Updates**

Treasurer: balance is about £4700

Coffee Morning - Saturday 13th June 2026 10am-12pm

#### **Actions:**

Mel to put out post to parents about Coffee Morning date and time.

Lucky Square, Raffle, Bottle and Sweetie Combined Stall.

Start getting donations from Raffles.

Ask parents to start storing bottles/sweeties at home.

#### **6. AOCB**

PC asked whether it would help to have use of the hall for days when the playground is out of use because of the ice and snow - if PC need to fund the hall we could.

Absent/attendance letters - is a Moray Council wide thing. Education Scotland have a new framework for attendance as well - so this is a nationwide drive and push towards schools improving attendance.

Mel to message the Forest School Sunday sessions to ask more questions about whether it is a drop and go or whether we need to stay etc.

#### **Dates for the Diary**

Coffee Morning - Saturday 13th June 2026 10-12 in Drummur Hall

Netball After-school Club - Thursday 26th February 2026 3-4pm in Drummur Hall

#### **7. Next Meeting**

Thursday 16th April 2026 - 6pm (first week back after Easter)

Meeting closed by Mel 19:10