

BISHOPMILL PRIMARY SCHOOL

MINUTES: AGM 22nd AUGUST 2018

Attendees: Owen Hannan (Chair), Madeline McCutcheon (Head Teacher), Suzanne-Lynch Mckay, Kirsty Reid, Janice Rankin, Ailsa Stinson, Emma Morris, Alicia Rogers, Catherine Hirst, Hannah May, Sarah May, Tracey Mortimer, Fiona West, Gillian Smith, Katie Halls, Glynis Hopes, Laura Harvey, Morag Watson, Kevin Stuart, Irma Westood, Lesley Urwin, Dianne Carter and Tom Betts.

Apologies: Shona Vincent and Lisa Stewart.

1). Welcome

Owen Hannan (Chair of PC) welcomed attendees and gave an overview of the functions and responsibilities of the Parent Council and Parent Teacher Forum.

2). Parent Council Chair Report

OH gave a review of each of the previous year's meetings as follows:

1 Nov 17:

- a. There has been a review of the Parental Involvement Act by the Scottish Cabinet Secretary for Education and Skill, there is a focus on a change from 'involvement' to 'engagement'.
- b. MM highlighted a Parental Engagement Log to demonstrate how the School logs parental engagement.
- c. We discussed the Rights Respecting Schools cttee and UNICEF Charter that drives it.
- d. We discussed Pupil Equity Funding and the start of the school choir.
- e. Initial social media discussion around 'see-saw' and 'sway'.

10 Jan 18:

- a. Based on request from a parent MM provided a detailed description of how ACORN standards are applied.
- b. Discussion around the use of social media.
- c. Mr Stuart attended PC to show the members the new school report.

18 Apr 18:

- a. MM described the Vision and Values of the School.
- b. Further discussion around social media. A parent member has agreed to assist in the production of a school leaflet.

3). Parent Teacher Forum Chair Report

Kirsty Reid thanked PTF members, parents, teachers and children for their continued support of the PTF. KR briefed the attendees on the events and activities that had been held throughout the previous year including the bingo night, Christmas Fayre, Summer Fayre and discos. KR also highlighted items that have been purchased/supported by the PTF such as the outdoor classroom, outdoor play area, RRS banners and a contribution towards bus costs for school trips.

KR invited attendees to join the first PTF meeting of the academic year which immediately followed the AGM.

4). Parent Teacher Forum Treasurers' Report

On behalf of the PTF treasurers, Dianne Carter and Lesley Urwin, KR delivered the annual report. Copies can be obtained from the Secretary. The closing balance as of 31 August was just over £7,500.

5). Head Teacher's Report

Madeline McCutcheon formally thanked the PC and all the members of our PTF for all their help and support over the last year.

MM talked about the School Improvement Plan and highlighted what the school would be working on this year: the school tracking system; the coherent social studies framework and new pathways across school; the use of T and T floorbooks throughout school; the continuation of moderating work for shared understanding of a level; and PEF. This year the PEF project will improve the playground and introduce restorative practice throughout school also improving HWB with choirs, whole school aerobic sessions and Skillforce.

With regards SQR, MM detailed the implementation of RRS; the progress of class charters; engagement with Launchpad; pupils understanding of rights and the achievement of Level One.

PEF Progress was also discussed. MM was able to report that data available shows children feel more confident and better able to concentrate as a result of being in a choir.

MM shared that SNSA data shows children progressing in reading, writing and numeracy.

The new report format was well received. Local and national advice and feedback from stakeholders was sought and incorporated into new format. Almost all of 185 respondents happy with format stating it was clear, concise and constructive.

MM concluded her report by talking about Moderation. There has been progress at whole school level and stage discussions throughout the year re standards for levels. ASG Inservices where discussions took place to ensure shared understanding of a level making data more robust.

6). AOB/Close/Date of Next Meeting

OH invited attendees to join either/both the PC and PTF if they wished. OH invited comments from attendees and advised that the next meeting will be on 24 October.