Alves Primary Parents Council

**MINUTES of MEETING**

Held on Thursday 23 September 2021 from 19.00 – 20.15 via Zoom

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| **ITEM** | **MATTERS DISCUSSED AND DECISIONS MADE** | **FOLLOW UP** |
| **1** | **WELCOME, PRESENT & APOLOGIES**  Present: Chairperson: Nicola Manson (NM); Vice Chairperson: Nicole Petrie (NP); Treasurer: Becci Wilson (BW); Head Teacher - James McLeman (JMcL); Parents/carers: Sian Marchant (SM); Maya Marsh (MM); Simon Nesbitt (SN)  Apologies: Katie Long (KL); Val Cooke (VC); Shakeel Ansari (SA)  No takers for Chair or Secretary for Year 2021/22 – to be advertised on Facebook. | NM |
| **2** | **Previous Minutes**  Agreed  AGM Minutes - draft minutes with JMcL to review | JMcL |
| **3** | **Head Teacher Update**  Main update provided at the AGM.  Update on staffing arrangements:  2 positions filled internally: 1 external   * Covid Relief – Miss Turner * McCrone - filled by Ms Purkis (M/T) * Support For Learning - Mrs J Lunan (T/W/T)   JMcL to issue update to parents. | Note  JMcL |
| **4** | **Pupil Report Review**  Email to be sent by the school to NM to distribute to the PC for review. Survey to be prepared to consult with parents on this.  Nicola and Nicole to look at how this is best consulted with parents.  Potential to use Survey Monkey – free if 40 or less persons to be surveyed. | NM  NM/NP  Note |
| **5** | **Fundraising/APPC donations**  SA idea for anonymous donations to the APPC fund as we are unable to hold events this year (due to COVID). JMcL advised previous APPC preferred to keep funds over £1000 in bank.  Propose to issue a newsletter. Sian (graphics) with support from PC members - review topics from previous newsletters and each PC member prepares a paragraph for the newsletter.    Fundraising priorities  No. 1. Priority is Christmas presents  JMcL advised that it was not likely to be able to have any events pre-Christmas. Priority is keeping staff available to be in school in order for children to attend lessons.    Alves Funky Theatre (AFT) - likely to be online this year again (due to COVID). Potential for donations as part of online viewing (or to purchase of DVD depending on how it is filmed).    Potential for school trip at the end of year - subject to COVID and funds. | ALL  Note  Note  Note  Note |
| **6** | **P7 Trip**  We need to think of ideas to fundraise cognisant of COVID, lack of activities etc. Funds for this year are down compared with previous years. Cost for P7 trip this year is significantly higher and school has requested PC support.  Potential for P7s to do something themselves to generate funds. Potential for non-uniform day, silly hair day, preparing gifts for sale etc. To generate funds. Mr McL to generate list of ideas for pupils to review. | Note  JMcL |
| **7** | **Christmas Gifts**  NP to look at potential gift options and advise.  Christmas wrapping party to be arranged nearer the time.  Social event to be organised for PC members to discuss fund raising. | NP  Note  Note |
| **8** | **Date for next meeting**  Thursday 18 November 2021; 19.00  Fundraising meeting to be held separately. NM to propose a date – potential first week after October holidays. | Note  NM |
| **9** | **AOB**  Car Park Tidy up – awaiting until permitted.  War Memorial Tidy up – to be reviewed closer to November. Noted that Council had kept this quite clean last year.  Movie day for kids. PC to provide snacks. Date to be advised.  Noted that with increasing costs, potential increases in costs. Potential for military to provide transport – Sian to check if this is an option. (P7 Trip – May 3rd to May 6th) | Note  Note  JMcL  SM |