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| POST GRANT OUTCOMES REPORT |
| To measure the outcomes (i.e. change achieved) and not just the outputs (i.e. number of service children who benefitted) resulting from the grants that the Armed Forces Education Trust awards, we ask that all organisations who have been awarded a grant to provide an Outcomes Report within two months of the end of their grant monitoring period or with their next grant (re)application, whichever is soonest. The effectiveness of how our grants are used is one of the factors we take into account in making grant decisions. The post-grant reports will be taken into account when considering requests for further grants at a future date.  This report is designed to demonstrate the positive change that has been achieved in relation to the Outcomes you stated in your application that your services or activities would achieve. Taken together, these outcomes help the Trust assess the impact of the services and activities it funds. We have tried to make the questions as similar as possible to those asked by other funders in the sector. However, please do read through the questions first to avoid duplication.  Please do not be too concerned if the Outcomes you said you would achieve have not been achieved. We will not ask for our funds to be returned or refuse to fund your organisation again if it can be shown that you have learned something through the process. |

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| **Name of Organisation** |  |
| **Name of Project** |  |
| **Total Grant Received** |  |

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| **1. In no more than a paragraph please describe how the funds were spent within the grant period:** | | | | |
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| **2. Please describe how you measured the difference that these activities made to lives and educational outcomes of service children?** | | | | |
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| **3. Please set out the Outcomes you stated your project would achieve as outlined in your application:** | | | | |
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| **4. Please explain how the activities the Trust funded have contributed to achieving some or all the outcomes listed above. Please provide any outcome measurement data you have gathered:** | | | | |
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| **5. Have any of your planned outcomes not been achieved? It is possible that the outcomes turn out not to be exactly as originally planned.  However, as long as they show a positive impact on service children, this need not prejudice future applications or funding.** | | | | |
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| **6. How many service children have benefitted from your project:** | | | | |
| Serving | Ex Service | Army | RAF | Royal Navy/ Royal Marines |
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| **7. Please outline what actions you have taken to make the provision of the services/ interventions paid for by the Trust grant self-sustainable for next year?**  **Please indicate whether you have received other external funding or how you will fund this or explain why you have decided not to continue this provision.** |
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| **8. As part of the Terms and Conditions of your grant you will have agreed to undertake certain ‘recognition actions’ – please refer to your signed T&C’s document. Please explain what activities you have undertaken in line with these agreed actions. Please attach copies of newsletters or other publications in which you promoted the Trust’s grant or provide web links.** |
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| **9. In order to maintain good governance of the charitable funds entrusted to the Trust, the trustees are required to ensure that all funds allocated are used appropriately by the recipients.**    **Please give a breakdown of how the grant was spent and on what activities. If the grant was for a member of staff, please give salary, on costs, hours worked per week and start and end dates for employment. If the grant was under-spent we ask that you repay this please so that we can help more Service Children.** |
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| Name of person completing report |  |
| Role |  |
| Contact phone number |  |
| Date completed |  |