

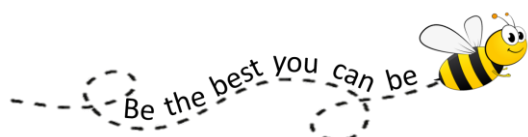


**RPC Meeting – Date: 29.10.24**

**Attendance:** Jane Clayton, Lindsey Garrioch, Josie Raffan, Kirsty Horne, Christine Croal, Laura Smith, Martin Cameron, Lynne Cameron, Susan Rowand.

**Apologies:** Debbie Johnson. Morag Stephen.

<b>Agenda Item:</b>	<b>Discussion/Action:</b>	<b>Actioned By:</b>
1. Welcome, attendees and apologies		
2. Minutes of the last meeting – for approval	Proposed by Lindsay Garrioch Seconded by Lynne Cameron	
3. Matters arising	<p>Actions from last meeting;</p> <p>Auditing of Finances (MS to ask for volunteers.) <b>LG to ask if this has been done. Get BAC statements from last year – KG has asked.</b></p> <p>Request for Chairperson to go out (MS). This was done – Volunteers were Lynne Cameron (Chair) &amp; Martin Cameron (Vice Chair)</p> <ul style="list-style-type: none"> <li>Proposed: Lindsay Garrioch</li> <li>Seconded by Josie Raffan</li> </ul>	LG
4. Treasurer's/ Financial Report	<p>Lindsey Garrioch – Treasurer</p> <p>£25 per class for Halloween Parties – carried forward to Christmas activities.</p> <p>£50 per term from Parent Council (per class)</p> <p>Christmas Books – <b>Look at for deals online. Look at books for different year groups (JC to put out email to parents)</b></p> <p>Christmas Parties - £30 per class.</p> <p>Back of Scotland are going to start charging £4.25 per month to have an account. <b>Look into other options – Virgin or look into Post Office options. Online Banking options to be investigated.</b></p> <p>Huntly Cinema – <b>JC to investigate more details for Christmas Viewing or another time of year for School Trip.</b></p>	<p>JC</p> <p>LG</p> <p>JC</p>
5. Separate items of business (each item is given a	Smarties Tubes/Halloween – Reminder has gone out. <b>Collecting and counting to be done</b>	LG





	<p>Email parents for Bottles, Chocolate and Raffle Prizes for Stalls (JR)</p> <p>JC to ask some children to make posters to advertise Christmas Fayre (JC)</p> <p>Flyers to go out via Postman?</p> <p>Create a Facebook Event (LS)</p> <p>Donations from Rothiemay Pub (LG)</p> <p>Contact potential stalls (LG)</p> <p>Kids' Corner (Lucky Dip/Face Painting/Tattoo) (LC)</p> <p>Christmas Photos on stage – investigate local options (LG)</p> <p>Email to ask for helpers for Teas/etc (JR)</p> <p>Informal catch up for Christmas Fayre – date and time TBC.</p>	<p>JR</p> <p>JC</p> <p>LS</p> <p>LG</p> <p>LG</p> <p>LC</p> <p>LG</p> <p>JR</p> <p>JR</p>
<p>6. Headteacher's report</p>	<p>Jane Clayton – Headteacher</p> <ul style="list-style-type: none"> <li>JC thanked everyone for their support during the interview process.</li> <li>School Improvement Plan: Literacy through reading for enjoyment, Maths through problem solving and thinking skills, Curriculum – learning through play, and Health and Well-Being through Circle.</li> <li>Stephen Leitch (Librarian) – session on reading with older class. Enjoyed by pupils.</li> <li>Idea of a book swap – idea for the future.</li> <li>Moved into two classes. Mrs Raikes and Miss Stewart still at Rothiemay at present – helping with transition. No further news regarding redeployment.</li> <li>Playground Supervision – someone in playground to greet pupils from buses.</li> <li>Query from LS regarding any feedback from Moray Council about the movement to two classes. Individuals have received</li> </ul>	



	responses from Moray Council, others are still awaiting via MSPs. JC explained how staffing and timetabling has been organised to best ensure consistency for the pupils.	
7. Correspondence	N/A	
8. AOCB	JC working with Rev. Amy Bender – looking at events across the year (Assemblies, etc.)	
Actions/Date for next meeting	Wednesday 5 <sup>th</sup> February @6.30pm	

