**RPC meeting – Date: 29.08.24**

**Attendance:** Jane Clayton, Mari Raikes, Morag Stephen, Karen George, Kirsteen Shepherd, Lindsey Garrioch, Josie Raffan

**Apologies:** Debbie Johnson, Lynne Cameron, Julie Ingram, Moira Macdonald, Heidi Stewart, Lyndsey Craggs, Susan de Almeida, Caitlin Smart, Emily Player, Andrina Bowers.

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| Agenda Item: | Discussion/Action: | Actioned By: |
| 1. Welcome, attendees and apologies
 | * (AGM)
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| 1. Minutes of the last meeting – for approval
 | * Approved by KG and LG
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| 1. Matters arising
 | * Smarties tubes Term 1 fundraiser. KG has kindly volunteered to donate smarties tubes for this and letter to go with it. Dates – out Sept, return October after hols.
* Reminder re. Tesco tokens Keith Tesco until end of September. Jane will add to twitter and email reminder.
* £20 per class for Halloween parties. Lindsey will arrange this.
* Discussion about Tesco card – Mari will check balance. Discussion and agreement to switch to cash + petty cash book in school. £60 per term. For class small resources for learning activities.
 | KGJCLGLG |
| 1. Treasurer’s/ Financial Report
 | * (AGM)
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| 1. Headteacher’s report
 | * Ragbag continues to be well supported. £57 raised at last collection.
* Head teacher interviews – parent council volunteers have been found to represent on the panel.
* Newsletter items recap.
* Fence repairs – quotes requested. Ongoing.
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| 1. Correspondence
 | ● Email - funding for parent councils to be paid by 30 Sept 2024 £250.68● Email – Moray Parent Forum meetings – next meeting Wed 11 Sept 6pm Elgin High School. |  |
| Date for next meeting | Tuesday 29th October 6.30-7.30pm |  |