**RPC meeting – Date: 29.08.24**

**Attendance:** Jane Clayton, Mari Raikes, Morag Stephen, Karen George, Kirsteen Shepherd, Lindsey Garrioch, Josie Raffan

**Apologies:** Debbie Johnson, Lynne Cameron, Julie Ingram, Moira Macdonald, Heidi Stewart, Lyndsey Craggs, Susan de Almeida, Caitlin Smart, Emily Player, Andrina Bowers.

|  |  |  |
| --- | --- | --- |
| Agenda Item: | Discussion/Action: | Actioned By: |
| 1. Welcome, attendees and apologies | * (AGM) |  |
| 1. Minutes of the last meeting – for approval | * Approved by KG and LG |  |
| 1. Matters arising | * Smarties tubes Term 1 fundraiser. KG has kindly volunteered to donate smarties tubes for this and letter to go with it. Dates – out Sept, return October after hols. * Reminder re. Tesco tokens Keith Tesco until end of September. Jane will add to twitter and email reminder. * £20 per class for Halloween parties. Lindsey will arrange this. * Discussion about Tesco card – Mari will check balance. Discussion and agreement to switch to cash + petty cash book in school. £60 per term. For class small resources for learning activities. | KG  JC  LG  LG |
| 1. Treasurer’s/ Financial Report | * (AGM) |  |
| 1. Headteacher’s report | * Ragbag continues to be well supported. £57 raised at last collection. * Head teacher interviews – parent council volunteers have been found to represent on the panel. * Newsletter items recap. * Fence repairs – quotes requested. Ongoing. |  |
| 1. Correspondence | ● Email - funding for parent councils to be paid by 30 Sept 2024 £250.68  ● Email – Moray Parent Forum meetings – next meeting Wed 11 Sept 6pm Elgin High School. |  |
| Date for next meeting | Tuesday 29th October 6.30-7.30pm |  |