
(Date)

Dear Parent,

Sometimes we work with pupils individually or in small groups in class-time away from the classroom. We would therefore like your permission to take _____ (pupil's name) out of class for extra English language support.

Please return the reply slip below.

Yours sincerely,

Reply

Yes, I give permission for my child to have extra English language support in class-time

No, I do not give permission for my child to have extra English language support in class-time

Name: _____ Signature: _____